

*Santa Ana Unified School District
Board of Education*

Board Meeting Agenda

**Tuesday, September 23, 2014
6:00 p.m.**

**Board Room
1601 E. Chestnut Avenue
Santa Ana**



**José Alfredo Hernández, J.D.
Vice President**

**Audrey Yamagata-Noji, Ph.D.
President**

**Rick Miller, Ph.D.
Secretary /
Superintendent**

**John Palacio
Member**

**Rob Richardson
Clerk**

**Cecilia "Ceci" Iglesias
Member**

If special assistance is needed to participate in the Board meeting, please contact Board Recording Secretary, at (714) 558-5515. Please call prior to the meeting to allow for reasonable arrangements to ensure accessibility to this meeting, per the Americans with Disabilities Act, Title II.

Mission Statement

The Santa Ana Unified School District is dedicated to high academic achievement, in a scholarly and supportive environment, ensuring that all students are prepared to accomplish their goals in life.

BOARD OF EDUCATION MEETING INFORMATION

Role of the Board

The Governing Board is elected by the community to provide leadership and citizen oversight of the District's schools. The Board works with the Superintendent to fulfill its major role, including:

1. Setting a direction for the District.
2. Providing a basic organizational structure for the SAUSD by establishing policies.
3. Ensuring accountability.
4. Providing community leadership on behalf of the District and public education.

Agenda Items provided to the Board of Education that include the description of items of business to be considered by the Board for approval at Board Meetings. These items contain recommendations; the Board may exercise action they believe is best for the SAUSD.

Board Meeting Documentation

Any and all supporting materials are made available to the public by the Public Communication Office. They may be reached from 8:00 a.m. – 4:30 p.m. at (714) 558-5555.

Public Comments at Board Meetings

The agenda shall provide members of the public the opportunity to address the Board regarding agenda items before or during the Board's consideration of the item. The agenda also provides members of the public an opportunity to testify at regular meetings on matters which are not on the agenda but which are within the subject matter jurisdiction of the Board.

Individual speakers are allowed three minutes to address the Board on agenda or nonagenda items. The Board may limit the total time for public input on each item to 20 minutes. With the Board's consent, the Board President may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The Board President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.

The Board urges that complaints and derogatory remarks against a District employee be made in writing on forms available in the Office of the Superintendent. This allows the District and the Board to examine more carefully the complaint and to initiate the appropriate investigation.

Persons wishing to address the Board on an item on the agenda or an item of business in the Board's jurisdiction are requested to complete a card. This card is to be submitted to the Recording Secretary. The *Request to Address the Board of Education* cards are located on the table in the foyer.

Televised Meeting Schedule

The Regular Board of Education meetings are broadcast live on the second and fourth Tuesdays of each month on Channel 31. The meeting is replayed on Tuesdays at 6:00 p.m. and Saturdays at 3:00 p.m., following the Board of Education meeting.

Agenda and Minutes on District Website at <http://www.sausd.us>

BOARD OF EDUCATION
REGULAR MEETING

SANTA ANA UNIFIED SCHOOL DISTRICT
1601 EAST CHESTNUT AVENUE
SANTA ANA, CA 92701

TUESDAY
SEPTEMBER 23, 2014
6:00 PM

AGENDA

CALL TO ORDER

5:00 P.M. RECESS TO CLOSED SESSION

- See Closed Session Agenda below for matters to be considered at this time.

- A. With respect to every item of business to be discussed in Closed Session pursuant to Government Code Section 54956.9:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION: 30-2010-00336248

- B. With respect to every item of business to be discussed in Closed Session pursuant to Government Code Section 54957:

PUBLIC EMPLOYMENT – Assistant Principal(s) – Intermediate School
Assistant Principal(s) – Elementary School

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

- C. With respect to every item of business to be discussed in Closed Session pursuant to Government Code Section 54947.6:

CONFERENCE WITH LABOR NEGOTIATOR: SAEA, CSEA, CWA, SASPOA
Bargaining Units
Mr. Mark A. McKinney,
District Negotiator

The Board may exercise discretion to adjourn to Closed Session at any time during this meeting to instruct its representatives regarding negotiations with represented and unrepresented employees.

RECONVENE REGULAR MEETING AND REPORT ACTION TAKEN IN CLOSED SESSION
THAT IS REQUIRED TO BE REPORTED OUT AT THIS MEETING.

RECONVENE REGULAR MEETING

6:00 P.M. MEETING

PLEDGE OF ALLEGIANCE

RECOGNITIONS / ACKNOWLEDGMENTS

- Certificated Employee of the Month for September 2014, Gail Minnich
- Classified Employee of the Month for September 2014, Adriana Olivares

SUPERINTENDENT'S REPORT

PUBLIC PRESENTATIONS (Pursuant to Government Code 54954.3)

- Individuals or groups may make presentations or bring matters to the Board's attention that is within the Board's subject matter jurisdiction. Individual speakers are allowed three minutes to address the Board on agenda or non-agenda items.

1.0 APPROVAL OF CONSENT CALENDAR

- 1.1 Approval of Minutes of Regular Board Meeting - August 26, 2014 and Minutes of Regular Board Meeting - September 9, 2014
- 1.2 Approval of Extended Field Trip(s) in Accordance with Board Policy (BP) 6153 – School-Sponsored Trips and Administrative Regulation (AR) 6153.1 – Extended School-Sponsored Trips
- 1.3 Approval of Acceptance for Orange County Career Pathways Partnership Grant for Career Technical Education/Regional Occupational Program
- 1.4 Approval of Agreement with Latino International Film Institute for 2014-15 School Year
- 1.5 Approval of Head Start Corrective Action Plan for Period 2 from February 1, 2014 through June 30, 2014
- 1.6 Approval of Program Partner Agreement between Early Childhood Education Program and Jumpstart for 2014-15 Program Year
- 1.7 Ratification of Payment and Reimbursement of Costs Incurred for Related Services for Students with Disabilities for 2013-14 School Year
- 1.8 Approval of Memorandum of Understanding with Capistrano Unified School District for Adult Transition Students for 2014-15 School Year
- 1.9 Approval of Memorandum of Understanding with HealthCorps Inc. Program
- 1.10 Ratification of Purchase Order Summary and Listing of Orders \$25,000 and Over for Period of August 27, 2014 through September 9, 2014

- 1.11 Ratification of Expenditure Summary and Warrant Listing for Period of August 27, 2014 through September 9, 2014
- 1.12 Approval/Ratification of Listing of Agreements/Contracts with Santa Ana Unified School District and Various Consultants Submitted for Period of August 27, 2014 through September 9, 2014
- 1.13 Authorization to Obtain Request for Proposals for Wide Area Network Services Districtwide Under E-Rate
- 1.14 Authorization to Obtain Bids for Installation of Structured Cabling System and Network Equipment at E-Rate Eligible Sites Districtwide
- 1.15 Approval of Amendment to Designated Positions and Disclosure Categories for Statement of Economic Interest Filing
- 1.16 Approval of Student Teacher, Intern, and/or Fieldwork Agreement with Brandman University, California State University, Fullerton, California State University, Los Angeles, and Western Governors University
- 1.17 Adoption of Resolution No. 14/15-3030 - Authorization of Board Members' Absences from Board Meeting
- 1.18 Approval of Personnel Calendar Including the Transition of Specific Staff Members with such Topics as: Hiring, Promotions, Transfers, Resignations, Retirements, and Leaves

Items removed from Consent Calendar for discussion and separate action:

ANNOUNCEMENT

- The Board will recognize particular personnel and gifts.

PUBLIC HEARING

- Charter Petition for 21st Century Global Academy Charter School

PRESENTATIONS

- Opening of Schools - Elementary and Secondary Education 2014-15 School Year
- Padres Unidos Program Overview
- Santa Ana Unified School District Charter Schools Oversight

REGULAR AGENDA - ACTION ITEMS

- 2.0 Ratification of Approval to Submit Application Request for California State Preschool Program Restoration Funding for 2014-15 Program Year
- 3.0 Authorization to Award Contracts for Bid Packages 2-5, 7, 8, 10, 11, and 13-18, Reject and Rebid Bid Package 6, and Rebid Bid Package 9 at Mitchell Child Development Center Under Modernization Program
- 4.0 Authorization to Obtain Bids for Emergency Repair Program Projects
- 5.0 Authorization to Award a Contract for Fresh Fruit and Vegetable Program Produce and Educational Materials and Services to The FruitGuys
- 6.0 Approval of New Job Description: Lead Internal Auditor
- 7.0 Approval of New Job Description: Director of Extended Learning Programs

BOARD REPORTS

- Board Reports/Activities

ADJOURNMENT

FUTURE MEETING - The next Regular Meeting of the Board of Education will be held on Tuesday, October 14, 2014, at 6:00 p.m.

AGENDA ITEM BACKUP SHEET
September 23, 2014

Board Meeting

TITLE: **Certificated Employee of the Month for September 2014,
Gail Minnich**

ITEM: **Recognition**

SUBMITTED BY: **Mark A. McKinney, Associate Superintendent, Human Resources**

PREPARED BY: **Mark A. McKinney, Associate Superintendent, Human Resources**

BACKGROUND INFORMATION:

The purpose of this agenda item is to recognize the Certificated Employee of the Month for September 2014.

RATIONALE:

A selection committee, consisting of certificated employees, has reviewed nominees and selected the Certificated Employee of the Month for September 2014. The members have selected Gail Minnich, Program Specialist, Special Education Department.

FUNDING:

Not Applicable

RECOMMENDATION:

Recognize Gail Minnich as Certificated Employee of the Month for September 2014.


MAM:nr:ca

AGENDA ITEM BACKUP SHEET
September 23, 2014

Board Meeting

TITLE: Classified Employee of the Month for September 2014,
Adriana Olivares

ITEM: Recognition

SUBMITTED BY: Mark A. McKinney, Associate Superintendent, Human Resources

PREPARED BY: Mark A. McKinney, Associate Superintendent, Human Resources

BACKGROUND INFORMATION:

The purpose of this agenda item is to recognize the Classified Employee of the Month for September 2014.

RATIONALE:

A selection committee, consisting of classified employees, has reviewed nominees and selected the Classified Employee of the Month for September 2014. The members have selected Adriana Olivares, Personnel Clerk, K-12 Curriculum Instruction/Staff Development Department.

FUNDING:

Not Applicable

RECOMMENDATION:

Recognize Adriana Olivares as Classified Employee of the Month for September 2014.


MAM:nr:ca

Santa Ana Unified School District
1601 E. Chestnut Avenue
Santa Ana, California 92701

MINUTES

REGULAR MEETING
SANTA ANA BOARD OF EDUCATION

August 26, 2014

CALL TO ORDER

The meeting was called to order at 6:06 p.m. by Board President Yamagata-Noji. Other members in attendance were Mr. Hernández and Mr. Palacio. Mr. Richardson and Ms. Iglesias were absent.

Cabinet members present were Dr. Miller, Dr. Phillips, Dr. Haglund, Mr. McKinney, Ms. Lohnes, and Mr. Dixon, Ms. Miller and Dr. Rodriguez.

PLEDGE OF ALLEGIANCE

The meeting was opened with the Pledge of Allegiance led by Bianca Escalante, 5th grade student at Pio Pico Elementary.

RECOGNITION / ACKNOWLEDGMENT

Assistance League of Santa Ana - Operation School Bell

Dr. Yamagata-Noji referred to Superintendent Miller. Dr. Miller introduced Lisa Solomon, Principal at Lowell Elementary School. She provided a detailed description of all the items provided to over 2,000 SAUSD K-8 students. Items include, new school uniforms, shoes, backpacks, books and grooming kits. Ms. Solomon introduced Linda Blevins, President and Santa Duran, Strategic Planning Chair of the Assistance League of Santa Ana. On behalf of the Board, Dr. Yamagata-Noji presented the Assistance League with a plaque of appreciation.

Change in Order of Agenda

PRESENTATIONS

Summer Enrichment Program Update

Dr. Yamagata-Noji called Dr. Rodriguez, Assistant Superintendent, Elementary Education. Dr. Rodriguez along with Ms. Susan Mercer, SAEA President and program participants from Pio Pico Elementary and Carr Intermediate schools presented highlights of the Summer Enrichment Program. A Summer Enrichment Exhibit is scheduled on Wednesday, September 10, 2014, 6:00 p.m. at the Villa Fundamental Intermediate School Gymnasium.

OC Gang Reduction and Intervention Partnership (OC GRIP)

Dr. Yamagata-Noji called Ms. Lohnes, Assistant Superintendent, Support Services to the lectern. She provided the Board with a component overview of the OC Grip. Dr. Yamagata-Noji invited Mr. Tony Rackaukas, Orange County District Attorney, to the lectern. He asked Tracy Miller, Assistant District Attorney, to join him. She briefly provided an update on the OC GRIP Community involvement.

Change in Order of Agenda

RECOGNITION / ACKNOWLEDGMENT

Introduction of New Administrative Assignments for 2014-15 School Year

Dr. Yamagata-Noji called Mr. McKinney, Associate Superintendent, Human Resources to the lectern. He provided the Board with a brief description of the 2014-15 administrative appointments: Erica Graves, Principal at Romero-Cruz Elementary; Meg Greene, Principal at Monte Vista Elementary; Kasey Klappenback, Principal at Garfield Elementary; Sara Shorey, Principal at Adams Elementary; Diana Torres, Principal at Heroes Elementary; Chad Greendale, Assistant Principal at Carr Intermediate; Griselda Maldonado, Assistant Principal at Carr Intermediate; Anne Harper, Assistant Principal at Willard Intermediate; Michael Parra, Principal at Century High; Matthew Cruz, Principal at Chavez High; Patrick Cornforth, Principal at Lorin Griset High; David Richey, Principal at Valley High; Kathy Ochoa Mooneyham, Assistant Principal at Godinez Fundamental; Dr. Nadia Hillman, Executive Director of Elementary Curriculum and Instruction; Dr. Tran Keys, Executive Director of Research and Evaluation; Lucinda Pueblos, Executive Director of School Renewal; Dr. Maria Lopez-Guerra "Susie", Director of Community Relations; Don Isbell, Director of Regional Occupational Program/Vocational Education Program; and Gloria Olamendi, Coordinator of Special Education.

SUPERINTENDENT'S REPORT

Dr. Miller opened his report by mentioning the Leadership Symposium held for the District management team and the scheduled Principal Summits. Superintendent Miller provided the Board with a memorabilia from the SAUSD Sports Complex Groundbreaking. He also provided an update on a three-year grant opportunity with AT&T. Dr. Miller concluded his remarks by announcing that that California School Boards Association (CSBA) will be visiting High School Inc. at Valley High School for the consideration of a Golden Bell.

PUBLIC PRESENTATIONS

Dr. Yamagata-Noji asked those wishing to address the Board on matters related to agenda items to step to the lectern. There were no individuals wishing to address the Board.

1.0 APPROVAL OF CONSENT CALENDAR

It was moved by Mr. Hernández, seconded by Mr. Palacio, and carried 3-0, Mr. Richardson and Ms. Iglesias not in attendance, to approve the Consent Calendar as follows:

- 1.1 Approval of Minutes of Regular Board Meeting - July 22, 2014 and Minutes of Annual Board Retreat - July 25, 2014
- 1.2 Orange County Department of Education Fourth Quarterly Report on Williams Settlement Legislation for Teacher Assignment Monitoring for Fiscal Year 2013-14
- 1.3 Authorization to Obtain Bids for Personal Computers, Laptops, and Computer Peripherals Districtwide
- 1.4 Approval of Agreement with Transforming Education, A Program of The National Center on Time and Learning for Confidential Data Exchange for 2014-16 School Years
- 1.5 Ratification of Adoption of Resolution No. 14/15-3020 - Authorization of Prekindergarten and Family Literacy Program Support Contract for 2014-15 Program Year
- 1.6 Approval of Payment and Reimbursement of Costs Incurred for Related Services for Students with Disabilities for 2014-15 School Year
- 1.7 Approval of Agreement with Kern County Superintendent of Schools to Evaluate AmeriCorps Program for 2014-15 School Year
- 1.8 Approval of Memorandum of Understanding with Phoenix House Behavioral Health Intervention & Support Services
- 1.9 Ratification of Agreement with Orange County Superintendent of Schools, Region 9 Local Educational Consortium for Administration of Medi-Cal Administrative Activities
- 1.10 Ratification of Purchase Order Summary and Listing of Orders \$25,000 and Over for Period of June 25, 2014 through July 22, 2014
- 1.11 Ratification of Expenditure Summary and Warrant Listing for Period of June 25, 2014 through July 22, 2014
- 1.12 Approval/Ratification of Listing of Agreements/Contracts with Santa Ana Unified School District and Various Consultants Submitted for Period of June 25, 2014 through July 22, 2014
- 1.13 Approval of School Meal Support to Santa Ana Nonpublic Schools Through National School Lunch Program for 2014-15 School Year
- 1.14 Approval of Rejection of Government Code §910 and §910.2 Claim Against Santa Ana Unified School District - File Number: 14-16943 RV

- 1.15 Approval of Technical Submission of General Waiver on Behalf of Orange County Educational Arts Academy Charter School Transitional Kindergarten Program to State Board of Education
- 1.16 Authorization to Utilize Western States Contracting Alliance Master Price Agreement with Lenovo for Purchase of Computer Equipment Supplies Districtwide
- 1.17 Approval of Deductive Change Order No. 1 for Bid Package No. 13 Heating, Ventilation, and Air Conditioning at Wilson Elementary School Under Modernization Program
- 1.18 Authorization to Obtain Request for Qualifications for Engineering and Geotechnical Services
- 1.19 Approval of Personnel Calendar Including the Transition of Specific Staff Members with such Topics as: Hiring, Promotions, Transfers, Resignations, Retirements, and Leaves
- 1.20 Acceptance of Gifts in Accordance with Board Policy 3290 - Gifts, Grants, and Bequest

ANNOUNCEMENT

Dr. Yamagata-Noji acknowledged District retirees and highlighted gifts received.

PUBLIC HEARING

Conduct a Public Hearing for Material Revision of NOVA Academy Charter Petition

Dr. Yamagata-Noji declared the Public Hearing open. She asked those wishing to address the Board to step to the lectern.

Dr. Donald Verleur, Renee Lancaster, and Michelle Lopez provided a brief presentation to the Board.

After hearing comments, Dr. Yamagata-Noji declared the Public Hearing closed.

PRESENTATION

Nutrition Services Financial Update and Fiscal Crises Management Assistance Team Study Report

Dr. Yamagata-Noji called Dr. Phillips, Deputy Superintendent, Operations, CBO to the lectern. She invited Diane Branham, FCMAT Chief Management Analyst and Judy Stephens, FCMAT Consultants to the lectern. They provided an overview, executive summary findings, and recommendations. Mark Chavez, Director of Nutrition Services, provided the Board with a Power Point Presentation and action plan.

REGULAR AGENDA - ACTION ITEMS

- 2.0 RATIFICATION OF ADOPTION OF RESOLUTION NO. 14/15-3021 - AUTHORIZATION OF CONTRACT FOR CALIFORNIA STATE PRESCHOOL FUNDING FOR 2014-15 PROGRAM YEAR

It was moved by Mr. Palacio, seconded by Dr. Yamagata-Noji, and carried 3-0, to ratify adoption of Resolution No. 14/15-3021 for authorization of contract for California State Preschool funding for the 2014-15 program year.

- 3.0 RATIFICATION OF APPROVAL OF CONTRACT FOR HEAD START FUNDING FOR 2014-15 PROGRAM YEAR

It was moved by Mr. Hernández, seconded by Mr. Palacio, and carried 3-0, to ratify approval of the contract for Head Start funding for the 2014-15 program year.

- 4.0 DENY CHARTER PETITION FOR PROPOSED ACHIEVEMENT PEAKS ACADEMY CHARTER SCHOOL AND ADOPT RESOLUTION NO. 14/15-3022 EFFECTUATING THAT ACTION

It was moved by Dr. Yamagata-Noji, seconded by Mr. Hernández, and carried 3-0, to adopt Resolution No. 14/15-3022 - Denying the Charter School Petition for Achievement Peaks Academy Charter School.

- 5.0 AUTHORIZATION TO AWARD CONTRACT FOR FIVE-YEAR MAINTENANCE SERVICE AGREEMENT FOR COMPUTER CONTROLLED ENERGY MANAGEMENT AND SECURITY SYSTEM

It was moved by Mr. Palacio, seconded by Mr. Hernández, and carried 3-0, to authorize staff to award contract to Western Power System for a five-year maintenance service agreement for computer controlled energy management and security system, pursuant to Bid No. 01-15, in the amount of \$119,772.00 annually; \$598,860.00 for the term of the contract.

- 6.0 AUTHORIZATION TO AWARD CONTRACTS FOR PURCHASE OF PAPER/PLASTIC/FOOD WRAPPING AND NON-FOOD SUPPLIES FOR NUTRITION SERVICES DEPARTMENT

It was moved by Mr. Palacio, seconded by Mr. Hernández, and carried 3-0, to authorize staff to award contracts for the purchase of paper/plastic/food wrapping, and non-food supplies for the Nutrition Services Department renewable annually for a period of up to three years, pursuant to Bid No. 04-14.

- 7.0 AUTHORIZATION TO AWARD CONTRACTS FOR PURCHASE OF OFFICE SUPPLIES, SCHOOL PAPER AND INSTRUCTIONAL SUPPLIES FOR WAREHOUSE STOCK

It was moved by Mr. Hernández, seconded by Mr. Palacio, and carried 3-0, to authorize staff to award contracts to Southwest School & Office Supply, Quill, Certified Art Supply/Duncan-Vail, Hamlet Paper Company and School Specialty for the purchase of office supplies, school paper and instructional supplies for Warehouse stock renewable annually for a period of up to three-years, pursuant to bid No. 05-14.

8.0 APPROVAL OF NEW JOB DESCRIPTION, DIRECTOR OF EDUCATIONAL OPTIONS

It was moved by Mr. Palacio, seconded by Mr. Hernández, and carried 3-0, to approve the new job description of Director of Educational Options.

9.0 ADOPTION OF RESOLUTION NO. 14/15-3028 - PROCLAIMING SEPTEMBER 15 THROUGH OCTOBER 15, 2014 AS NATIONAL HISPANIC HERITAGE MONTH

It was moved by Mr. Palacio, seconded by Mr. Hernández, and carried 3-0, to adopt Resolution No. 14/15-3028 proclaiming September 15 through October 15, 2014 as Santa Ana Unified School District's National Hispanic Heritage Month.

BOARD AND STAFF REPORTS/ACTIVITIES

Mr. Palacio

- Thanked staff for coordinating the SAUSD Sports Complex Groundbreaking; great opportunity.

Mr. Hernández

- Thanked staff for Sports Complex; opportunity to donate to the District, and engage different individuals for Hall of Fame.
- Excited about the new school year.

Dr. Yamagata-Noji

- Thanked Mr. Hernández for pushing the Sports Complex; great reception.
- Thanked all for their hard work to start the new school year.

RECESS TO CLOSED SESSION

The Regular Board meeting was immediately recessed at 9:08 p.m. to consider legal issues and personnel matters.

RECONVENE OPEN MEETING

The Regular Board meeting reconvened at 9:37 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

By a vote of 3-0, the Board took action to approve Workers' Compensation Stipulated Award and Compromise & Release for former classified employee, as named in Closed Session - Claim No. SUSD-003915, in the amounts of \$89,595.00 and \$19,000.00.

Moved: Yamagata-Noji _____ Hernández _____ Richardson _____ Palacio X Iglesias _____
Seconded Yamagata-Noji _____ Hernández X Richardson _____ Palacio _____ Iglesias _____
Ayes: Yamagata-Noji X Hernández X Richardson _____ Palacio X Iglesias _____
Noes: Yamagata-Noji _____ Hernández _____ Richardson _____ Palacio _____ Iglesias _____
Final Vote: Ayes 3 Noes 0 Abstain _____ Absent 2

By a vote of 3-0, the Board took action to appoint Silvia Martinez to the position of Assistant Principal, Heninger Elementary School.

Moved: Yamagata-Noji X Hernández _____ Richardson _____ Palacio _____ Iglesias _____
Seconded: Yamagata-Noji _____ Hernández X Richardson _____ Palacio _____ Iglesias _____
Ayes: Yamagata-Noji X Hernández X Richardson _____ Palacio X Iglesias _____
Noes: Yamagata-Noji _____ Hernández _____ Richardson _____ Palacio _____ Iglesias _____
Final Vote: Ayes 3 Noes _____ Abstain _____ Absent 2

By a vote of 3-0, the Board took action to appoint Jeanette Serrano-Andrews to the position of Assistant Principal, McFadden Intermediate School.

Moved: Yamagata-Noji _____ Hernández _____ Richardson _____ Palacio X Iglesias _____
Seconded: Yamagata-Noji X Hernández _____ Richardson _____ Palacio _____ Iglesias _____
Ayes: Yamagata-Noji X Hernández X Richardson _____ Palacio X Iglesias _____
Noes: Yamagata-Noji _____ Hernández _____ Richardson _____ Palacio _____ Iglesias _____
Final Vote: Ayes 3 Noes 0 Abstain _____ Absent 2

By a vote of 3-0, the Board took action to appoint Jimmy Lima to the position of Assistant Principal, Sierra Preparatory Academy.

Moved: Yamagata-Noji _____ Hernández _____ Richardson _____ Palacio X Iglesias _____
Seconded: Yamagata-Noji X Hernández _____ Richardson _____ Palacio _____ Iglesias _____
Ayes: Yamagata-Noji X Hernández X Richardson _____ Palacio X Iglesias _____
Noes: Yamagata-Noji _____ Hernández _____ Richardson _____ Palacio _____ Iglesias _____
Final Vote: Ayes 3 Noes 0 Abstain _____ Absent 2

By a vote of 3-0, the Board took action to appoint Katherine Mitchell-Berger to the position of Assistant Principal, Sierra Preparatory Academy.

Moved: Yamagata-Noji _____ Hernández _____ Richardson _____ Palacio X Iglesias _____

Seconded: Yamagata-Noji _____ Hernández X Richardson _____ Palacio _____ Iglesias _____

Ayes: Yamagata-Noji X Hernández X Richardson _____ Palacio X Iglesias _____

Noes: Yamagata-Noji _____ Hernández _____ Richardson _____ Palacio _____ Iglesias _____

Final Vote: Ayes 3 Noes 0 Abstain _____ Absent 2

By a vote of 3-0, the Board took action to appoint Amy Golden to the position of Assistant Principal, Century High School.

Moved: Yamagata-Noji _____ Hernández _____ Richardson _____ Palacio X Iglesias _____

Seconded: Yamagata-Noji _____ Hernández X Richardson _____ Palacio _____ Iglesias _____

Ayes: Yamagata-Noji X Hernández X Richardson _____ Palacio X Iglesias _____

Noes: Yamagata-Noji _____ Hernández _____ Richardson _____ Palacio _____ Iglesias _____

Final Vote: Ayes 3 Noes 0 Abstain _____ Absent 2

By a vote of 3-0, the Board took action to appoint Alfredo Torres to the position of Assistant Principal, Valley High School.

Moved: Yamagata-Noji _____ Hernández _____ Richardson _____ Palacio X Iglesias _____

Seconded: Yamagata-Noji _____ Hernández X Richardson _____ Palacio _____ Iglesias _____

Ayes: Yamagata-Noji X Hernández X Richardson _____ Palacio X Iglesias _____

Noes: Yamagata-Noji _____ Hernández _____ Richardson _____ Palacio _____ Iglesias _____

Final Vote: Ayes 3 Noes 0 Abstain _____ Absent 2

By a vote of 3-0, the Board took action to appoint Laura Barnett to the position of Early Learning Specialist.

Moved: Yamagata-Noji X Hernández _____ Richardson _____ Palacio _____ Iglesias _____

Seconded: Yamagata-Noji _____ Hernández _____ Richardson _____ Palacio X Iglesias _____

Ayes: Yamagata-Noji X Hernández X Richardson _____ Palacio X Iglesias _____

Noes: Yamagata-Noji _____ Hernández _____ Richardson _____ Palacio _____ Iglesias _____

Final Vote: Ayes 3 Noes 0 Abstain _____ Absent 2

By a vote of 3-0, the Board took action to appoint Dr. Marjorie Cochran to the position of Grant Writer.

Moved: Yamagata-Noji X Hernández _____ Richardson _____ Palacio _____ Iglesias _____
Seconded: Yamagata-Noji _____ Hernández _____ Richardson _____ Palacio X Iglesias _____
Ayes: Yamagata-Noji X Hernández X Richardson _____ Palacio X Iglesias _____
Noes: Yamagata-Noji _____ Hernández _____ Richardson _____ Palacio _____ Iglesias _____
Final Vote: Ayes 3 Noes 0 Abstain _____ Absent 2

By a vote of 3-0, the Board took action to appoint Paul Arroyos to the position of Manager of Grounds Maintenance.

Moved: Yamagata-Noji _____ Hernández _____ Richardson _____ Palacio X Iglesias _____
Seconded: Yamagata-Noji _____ Hernández X Richardson _____ Palacio _____ Iglesias _____
Ayes: Yamagata-Noji X Hernández X Richardson _____ Palacio X Iglesias _____
Noes: Yamagata-Noji _____ Hernández _____ Richardson _____ Palacio _____ Iglesias _____
Final Vote: Ayes 3 Noes 0 Abstain _____ Absent 2

By a vote of 3-0, the Board took action to appoint John Schreck to the position of Manager of Logistics.

Moved: Yamagata-Noji _____ Hernández _____ Richardson _____ Palacio X Iglesias _____
Seconded: Yamagata-Noji _____ Hernández X Richardson _____ Palacio _____ Iglesias _____
Ayes: Yamagata-Noji X Hernández X Richardson _____ Palacio X Iglesias _____
Noes: Yamagata-Noji _____ Hernández _____ Richardson _____ Palacio _____ Iglesias _____
Final Vote: Ayes 3 Noes 0 Abstain _____ Absent 2

By a vote of 3-0, the Board took action to appoint Shelly Humphrey to the position of Manager of Transportation.

Moved: Yamagata-Noji _____ Hernández _____ Richardson _____ Palacio X Iglesias _____
Seconded: Yamagata-Noji _____ Hernández X Richardson _____ Palacio _____ Iglesias _____
Ayes: Yamagata-Noji X Hernández X Richardson _____ Palacio X Iglesias _____
Noes: Yamagata-Noji _____ Hernández _____ Richardson _____ Palacio _____ Iglesias _____
Final Vote: Ayes 3 Noes 0 Abstain _____ Absent 2

By a vote of 3-0, the Board took action to appoint June Magarro to the position Coordinator of Special Projects (ROP).

Moved: Yamagata-Noji X Hernández _____ Richardson _____ Palacio _____ Iglesias _____

Seconded: Yamagata-Noji _____ Hernández _____ Richardson _____ Palacio X Iglesias _____

Ayes: Yamagata-Noji X Hernández X Richardson _____ Palacio X Iglesias _____

Noes: Yamagata-Noji _____ Hernández _____ Richardson _____ Palacio _____ Iglesias _____

Final Vote: Ayes 3 Noes 0 Abstain _____ Absent 2

ADJOURNMENT

There being no further business to come before the Board, Dr. Yamagata-Noji adjourned the meeting at 9:39 p.m.

The next Regular Meeting will be held on Tuesday, September 9, 2014, at 6:00 p.m.

ATTEST:

 Rick Miller, Ph.D.
 Secretary
 Santa Ana Board of Education

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
 Board Meeting - August 26, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
RETIREMENTS					
Abend, Sandra	Teacher	Saddleback	June 20, 2014		Retirement - 28 years
Hood-Sanchez, Robert	Counselor	Valley	September 30, 2014		Retirement - 18 years
Thomas, Diane	Teacher	Edison	July 31, 2014		Retirement - 25 years
RESIGNATIONS					
Bookataub, Sullivan J.	Teacher	Godinez	July 30, 2014		Family Responsibilities, accepted another position - 12 years
Delgado, Tara	Counselor	Saddleback	August 11, 2014		Accepted another position - 8 years
Dietsche, Jocelyn	Teacher	Saddleback	August 11, 2014		Moving, family responsibilities - 4 months
Dominguez, Erika	Teacher	Jefferson	July 23, 2014		Moving - 1 year
Elmasri, Joseph	Teacher	Valley	June 20, 2014		Family Responsibilities, accepted another position - 1 year
Henson, Mark	Teacher	Seegerstrom	August 1, 2014		Other - 8 years
Mitchell-Foust, Michelle	Teacher	Lorin Griset	June 20, 2014		Moving - 5 years

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

**Personnel Calendar
 Board Meeting - August 26, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
NEW HIRES/RE-HIRES 2014-15					
Akana, Michelle	Teacher	Carver	August 27, 2014		New Hire - Probationary I
Aldana, Maria	Teacher	Sepulveda	August 27, 2014		New Hire - Temporary 44909
Andrade, Carolina	Teacher	Monroe	August 27, 2014		New Hire - Temporary 44920
Arredondo, Humbelina	Teacher	Jefferson	August 27, 2014		New Hire - Temporary 44909
Bailey, Kristy	Teacher	Villa	August 27, 2014		New Hire - Temporary 44909
Bales, Patricia	Teacher	Kennedy	August 27, 2014		New Hire - Temporary 44909
Batty, Jessica	Teacher	Santiago	August 27, 2014		New Hire - Probationary I
Bordzilovski, Andrea	Speech and Language Pathologist	Speech Department	August 27, 2014		New Hire - Probationary I
Calore, Sarah	Teacher	Washington	August 27, 2014		New Hire - Probationary I
Cardenas, Lilia	Teacher	Madison	August 27, 2014		New Hire - Probationary I
Carroll, Sahba	Teacher	Taft	August 27, 2014		New Hire - Temporary 44909
Case, Clementina	Teacher	Washington	August 27, 2014		New Hire - Temporary 44909

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**Personnel Calendar
 Board Meeting - August 26, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
NEW HIRES/RE-HIRES 2014-15 (Continued)					
Case, Cynthia	Teacher	Valley	August 27, 2014		New Hire - Probationary I
Chapman, Hannah	Teacher	Carr	August 27, 2014		New Hire - Temporary 44909
Christy, Katherine	Teacher	Godinez	August 27, 2014		New Hire - Temporary 44909
Compton, Laura	Teacher	Willard	August 27, 2014		New Hire - Temporary 44920
Cronmiller, Kelsey	Teacher	Sierra	August 27, 2014		Rehire - Probationary I
Cuadros Pino, Maria	Teacher	McFadden	August 27, 2014		New Hire - Temporary 44909
DeRoche-Duffin, Linda	Teacher	Esqueda	August 27, 2014		New Hire - Temporary 44909
Diaz, Lucero	Teacher	Valley	August 27, 2014		New Hire - Probationary I
Dominguez, Nieves	Teacher	Pio Pico	August 27, 2014		New Hire - Temporary 44909
Dong, Josephine	Teacher	Lowell	August 27, 2014		New Hire - Temporary 44909
Edward, Marina	Teacher	Heroes	August 27, 2014		New Hire - Probationary I
Ekno, Desiree	Teacher	Madison	August 27, 2014		New Hire - Probationary I

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**Personnel Calendar
Board Meeting - August 26, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
NEW HIRES/RE-HIRES 2014-15 (Continued)					
Erhard, Heidi	Teacher	Franklin	August 27, 2014		New Hire - Temporary 44920
Erickson, Jessica	Teacher	Saddleback	August 27, 2014		New Hire - Temporary 44909
Espinosa, Miranda	Teacher	Special Education	August 27, 2014		New Hire - Probationary I
Finney, Ashley	Teacher	Madison	August 27, 2014		New Hire - Temporary 44909
Flater, Michael	NJROTC	Santa Ana	August 27, 2014		Rehire - NJROTC 44912
Flores, Marissa N.	Teacher	Taft	August 27, 2014		New Hire - Temporary 44909
Frazier, Diana	Speech and Language Pathologist	Speech Department	August 27, 2014		New Hire - Probationary I
Freligh, Katie	Teacher	Carr	August 27, 2014		New Hire - Temporary 44909
Fuentes, Jessica	Teacher	Lorin Grisct	August 27, 2014		New Hire - Temporary 44920
Garcia, Kathi	Teacher	Lowell	August 27, 2014		New Hire - Probationary I
Garriott, Krista	Teacher	McFadden	August 27, 2014		New Hire - Temporary 44920
Gaytan Sarinana, Maria	Teacher	Madison	August 27, 2014		New Hire - Temporary 44920

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 Board Meeting - August 26, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
NEW HIRES/RE-HIRES 2014-15 (Continued)					
Gonzales, Jordan	Teacher	Lathrop	August 27, 2014		New Hire - Temporary 44909
Gonzalez, Jazmina	Teacher	Lowell	August 27, 2014		New Hire - Probationary I
Gordillo, David	Teacher	Lathrop	August 27, 2014		New Hire - Temporary 44909
Grajeda, Glorichel	Teacher	Jackson	August 27, 2014		New Hire - Temporary 44909
Griffo, Michelle	Teacher	Diamond	August 27, 2014		New Hire - Probationary I
Guerra, Andrea	Teacher	Lathrop	August 27, 2014		New Hire - Temporary 44909
Hamblin, Heather	Teacher	Edison	August 27, 2014		New Hire - Probationary I
Hartman-Smith, Genine	Teacher	Seegerstrom	August 27, 2014		New Hire - Temporary 44909
Helstrom, Samantha	Teacher	Lathrop	August 27, 2014		New Hire - Temporary 44909
Hernandez, Laura	Teacher	Lowell	August 27, 2014		New Hire - Temporary 44909
Hernandez, Peter A.	Teacher	Esqueda	August 27, 2014		New Hire - Temporary 44909
Higgins, Daynon	Teacher	Sierra	August 27, 2014		New Hire - Temporary 44909

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Personnel Calendar
Board Meeting - August 26, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
NEW HIRES/RE-HIRES 2014-15 (Continued)					
Hsia, Terry	Curriculum Specialist	K-12 Curriculum Instruction/Staff Development	July 25, 2014		New Hire - Probationary I
Iobst, Christie	Teacher	Monte Vista	August 27, 2014		New Hire - Temporary 44920
Jackson, Ryan	Teacher	Villa	August 27, 2014		New Hire - Temporary 44909
Johnson, Kristen	Teacher	Spurgeon	August 27, 2014		New Hire - Probationary I
Jones, Amanda	Teacher	Garfield	August 27, 2014		New Hire - Temporary 44909
Kanouse, Monique	Teacher	Willard	August 27, 2014		New Hire - Temporary 44909
Katnik, Lauren	Speech and Language Pathologist	Speech Department	August 27, 2014		New Hire - Probationary I
Keck-Centeno, Julie	Teacher	Monroe	August 27, 2014		Rehire - Probationary I
Klippel, Ashley	Teacher	Heninger	August 27, 2014		New Hire - Probationary I
Koopman, Lynsey	Teacher	Edison	August 27, 2014		Rehire - Intern
Lebsack, Brenda	Teacher	Special Education	August 27, 2014		New Hire - Probationary I
Lecuna, Debra	Teacher	Hoover	August 27, 2014		New Hire - Temporary 44909

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CERTIFICATED PERSONNEL CALENDAR

**Personnel Calendar
Board Meeting - August 26, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
NEW HIRES/RE-HIRES 2014-15 (Continued)					
Leelachat, Dan	Teacher	Jackson	August 27, 2014		New Hire - Temporary 44909
Lemus, Martha	Teacher	Washington	August 27, 2014		New Hire - Probationary I
Liuzzi, Nicole	Teacher	Lathrop	August 27, 2014		New Hire - Probationary I
Lucero, Jason	Teacher	Willard	August 27, 2014		New Hire - Temporary 44909
Lunt, Genevieve	Teacher	Heninger	August 27, 2014		New Hire - Probationary I
Maldonado, Rigo	Teacher	Valley	August 27, 2014		New Hire - Probationary I
Martinez, Daniel J.	Teacher	Lathrop	August 27, 2014		New Hire - Intern
Martinez, Israel	Teacher	Carr	August 27, 2014		New Hire - Temporary 44909
McKeeman, Kelly	Teacher	Villa	August 27, 2014		New Hire - Temporary 44909
Monette, Jennifer	Teacher	Santiago	August 27, 2014		New Hire - Temporary 44909
Morelos, Maya	Teacher	Madison	August 27, 2014		New Hire - Temporary 44909
Moreno, Marlene	Teacher	Wilson	August 27, 2014		New Hire - Temporary 44920
Muller, Michael	Teacher	Lathrop	August 27, 2014		New Hire - Temporary 44909

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CERTIFICATED PERSONNEL CALENDAR

**Personnel Calendar
 Board Meeting - August 26, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
NEW HIRES/RE-HIRES 2014-15 (Continued)					
Nava, Esther	Teacher	Spurgeon Educational Services Secondary Division	August 27, 2014		New Hire - Probationary I
Navarro, Orlando	Program Specialist		August 11, 2014		Rehire - Probationary I
Nemetz, Marisol	Teacher	Sepulveda	August 27, 2014		New Hire - Temporary 44909
Nguyen, Cathy	Teacher	Sierra	August 27, 2014		New Hire - Probationary I
Nieto Miller, Paula	Teacher	Godinez	August 27, 2014		Rehire - Probationary I
Noller, Roberta	Teacher	Greenville	August 27, 2014		New Hire - Temporary 44909
Oliver, Harry	NJROTC	Santa Ana	August 27, 2014		Rehire - NJROTC 44912
Orozco Robles, Rosie	Teacher	Diamond	August 27, 2014		New Hire - Probationary I
Otto, Jennifer	Teacher	Sierra	August 27, 2014		New Hire - Temporary 44909
Palmer, Monica	Teacher	Washington	August 27, 2014		New Hire - Temporary 44909
Patrick, Mary	Teacher	Martin	August 27, 2014		New Hire - Probationary I
Peleaux, Candy	Teacher	Willard	August 27, 2014		New Hire - Temporary 44920

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Board Meeting - August 26, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
NEW HIRES/RE-HIRES 2014-15 (Continued)					
Perkins, Melissa	Teacher	Taft	August 27, 2014		New Hire - Probationary I
Price, Bryan	Teacher	Carr	August 27, 2014		New Hire - Temporary 44909
Reyes, Patricia	Teacher	Jackson	August 27, 2014		New Hire - Temporary 44909
Reyes, Pedro	Teacher	Lorin Grisct	August 27, 2014		New Hire - Temporary 44909
Robinson, Colin	Teacher	Carr	August 27, 2014		New Hire - Temporary 44909
Rocha Rodriguez, Diego	Teacher	Esqueda	August 27, 2014		New Hire - Temporary 44909
Rodriguez Olanda, Arianna	Teacher	Edison	August 27, 2014		New Hire - Temporary 44909
Rossmann, Glennys	Teacher	Pio Pico	August 27, 2014		New Hire - Probationary I
Sawyer, Erin	Teacher	Carr	August 27, 2014		New Hire - Temporary 44920
Schultz, Kevin	Teacher	Segerstrom	August 27, 2014		New Hire - Probationary I
Sevilla-Cendejas, Alejandrina	Psychologist	Psychological Services	August 25, 2014		New Hire - Probationary I
Seymore, Krysta	Teacher	Washington	August 27, 2014		New Hire - Temporary 44920

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Board Meeting - August 26, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
NEW HIRES/RE-HIRES 2014-15 (Continued)					
Shin, Catherine	Teacher	Esqueda	August 27, 2014		New Hire - Temporary 44920
Simpson, Joy	Teacher	Santiago	August 27, 2014		New Hire - Temporary 44909
Soberanis Lexin, Maria	Teacher	Spurgeon	August 27, 2014		New Hire - Temporary 44909
Tennelle, Ivori	Curriculum Specialist	K-12 Curriculum Instruction/Staff Development	July 28, 2014		New Hire - Probationary I
Turf, Michael	Teacher	Sierra	August 27, 2014		New Hire - Temporary 44920
VanVooren, Melissa	Teacher	Esqueda	August 27, 2014		New Hire - Temporary 44909
Velasco, Beth	Teacher	Willard	August 27, 2014		New Hire - Temporary 44909
Venegas, Cristina	Teacher	Monroe	August 27, 2014		New Hire - Temporary 44920
Wenkart, Patricia	Speech and Language Pathologist	Speech Department	August 27, 2014		New Hire - Probationary I
Young, Jeffrey	Teacher	Century	August 27, 2014		New Hire - Probationary I

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Board Meeting - August 26, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
CHANGE IN STATUS					
Zarate, Rosa	Teacher	Transition Programs	August 18, 2014		From Intern to Probationary II
CHANGE IN CONTRACT LENGTH 2014-15					
Blash, Megan	Teacher	Godinez	August 27, 2014		From 100% to 60% Contract
Cardenas, Jennifer	Teacher	Esqueda	August 27, 2014		From 40% to 100% Contract
Crosby-Cooper, Tricia	Psychologist	Psychological Services	August 25, 2014		From 60% to 80% Contract
Deems, Lindsey	Teacher	Washington	August 27, 2014		From 60% to 100% Contract
Devine, Margaret	Teacher	Villa	August 27, 2014		From 80% to 100% Contract
Guthrie, Bryan	Program Specialist	Special Education	July 1, 2014		From 81% to 80% Contract
Johnston, Colleen	Teacher	Taft	August 27, 2014		From 80% to 100% Contract
Landrian, Olga	Teacher	Valley	August 27, 2014		From 80% to 100% Contract
Madrigal Chavez, Alexandra	Teacher	Esqueda	August 27, 2014		From 60% to 100% Contract

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NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
CHANGE IN CONTRACT LENGTH 2014-15 (Continued)					
Malczynski, Jan	Speech and Language Pathologist	Speech Department	August 27, 2014		From 60% to 75% Contract
Morgan, Jeanette	Psychologist	Psychological Services	August 25, 2014		From 60% to 40% Contract
Pratt, Theodore	Teacher	Willard	August 27, 2014		From 50% to 100% Contract
Priess, Ann	Teacher	Godinez	August 27, 2014		From 100% to 60% Contract
Rodriguez-Thomas, Rocio	Teacher	Santa Ana	August 27, 2014		From 100% to 60% of everyday contract
Setlich, Laurette	Teacher	Century	August 27, 2014		From 80% to 100% Contract
Skelton, Susan	Psychologist	Psychological Services	August 25, 2014		From 80% to 90% Contract
PARTIAL CONTRACTS 2014-15					
Allen, Christine	Program Specialist	Special Education	July 1, 2014		Continuing 50% contract
Beheshti, Payam	Psychologist	Psychological Services	July 1, 2014		Continuing 90% contract
Corell, Julie	Speech and Language Pathologist	Speech Department	August 27, 2014		Continuing 80% contract

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NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
PARTIAL CONTRACTS 2014-15 (Continued)					
Hefner, Anne	Speech and Language Pathologist	Speech Department	August 27, 2014		Continuing 50% contract
Ingersoll, Laura	Speech and Language Pathologist	Speech Department	August 27, 2014		Continuing 60% contract
Lee Giuseffi, Robyn	Curriculum Specialist	K-12 Curriculum Instruction/Staff Development	July 1, 2014		Continuing 80% contract
Maeda, Eileen	Teacher	Visual and Performing Arts	August 27, 2014		Continuing 80% contract
Maffetore, Meredith	Program Specialist	Special Education	July 1, 2014		Continuing 50% contract
Orrante, Rebecca	Speech and Language Pathologist	Speech Department	August 27, 2014		Continuing 80% contract
Rezvani, Niloufar	Psychologist	Psychological Services	July 1, 2014		Continuing 75% contract
Ryan, Brittney	Speech and Language Pathologist	Speech Department	August 27, 2014		Continuing 20% contract
Salcedo, Jessica	Teacher	Santa Ana	August 27, 2014		Continuing 80% of everyday contract
Spearman, Suzanne	Psychologist	Psychological Services	August 25, 2014		Continuing 60% contract

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Board Meeting - August 26, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
PARTIAL CONTRACTS 2014-15 (Continued)					
Steele-Hasen, Lisa	Teacher	Chavez	August 27, 2014		Continuing 50% contract
Tucker, Adriana	Teacher	Lorin Grisct	August 27, 2014		Continuing 50% of everyday contract
York, Jennifer	Teacher	Godinez	August 27, 2014		Continuing 40% of everyday contract
SHARED CONTRACTS 2014-15					
Pertschi, Heidi	Teacher	Esqueda	August 27, 2014		50% contract
Pilla, Julia	Teacher	Esqueda	August 27, 2014		50% contract
Loo, Erin	Teacher	Fremont	August 27, 2014		50% contract
Mouat, Amy	Teacher	Fremont	August 27, 2014		50% contract
Motta, Joann	Teacher	Fremont	August 27, 2014		50% contract
Wellikson, Leah	Teacher	Fremont	August 27, 2014		50% contract
Mauga, Nicholl	Teacher	Greenville	August 27, 2014		40% contract
Simon, Tracy	Teacher	Greenville	August 27, 2014		60% contract
Ixmay, Jana	Teacher	Heninger	August 27, 2014		50% contract
Reyes, Margarita	Teacher	Heninger	August 27, 2014		50% contract

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NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
SHARED CONTRACTS 2014-15 (Continued)					
Delgado, Breana	Teacher	Jackson	August 27, 2014		50% contract
Espinosa De Elena, Catherine	Teacher	Jackson	August 27, 2014		50% contract
Cerri, Amy	Teacher	Lincoln	August 27, 2014		50% contract
Ledegerber, Amber	Teacher	Lincoln	August 27, 2014		50% contract
Galindo-Werner, Lisa	Teacher	Mitchell	August 27, 2014		45% contract
Lopez, Amanda	Teacher	Mitchell	August 27, 2014		55% contract
Castellanos, Krista	Teacher	Muir	August 27, 2014		40% contract
Fasheh, Alicia	Teacher	Muir	August 27, 2014		60% contract
Rowen, Stacey	Teacher	Muir	August 27, 2014		50% contract
Sebens, Amber	Teacher	Muir	August 27, 2014		50% contract
Hackett, Jeanne	Teacher	Remington	August 27, 2014		80% contract
Kretzschmar, Jeanne	Teacher	Remington	August 27, 2014		20% contract
Hagmann, Jennifer	Teacher	Remington	August 27, 2014		50% contract
Kenyon, Allison	Teacher	Remington	August 27, 2014		50% contract
Bornhop, Mary	Teacher	Roosevelt	August 27, 2014		50% contract
Raya, Erin	Teacher	Roosevelt	August 27, 2014		50% contract
Dickey, Melissa	Teacher	Roosevelt	August 27, 2014		50% contract
Hall, Jannette	Teacher	Roosevelt	August 27, 2014		50% contract

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NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
SHARED CONTRACTS 2014-15 (Continued)					
Holder, Estelle	Teacher	Roosevelt	August 27, 2014		40% contract
Sherman, Colleen	Teacher	Roosevelt	August 27, 2014		60% contract
Lemberger, Diane	Teacher	Roosevelt	August 27, 2014		40% contract
Spencer, Meggen	Teacher	Roosevelt	August 27, 2014		60% contract
Aguilar-Ramirez, Guadalupe	Teacher	Segerstrom	August 27, 2014		50% contract
Johnson, Maria	Teacher	Segerstrom	August 27, 2014		50% contract
Ward, Deborah	Teacher	Sierra	August 27, 2014		50% contract
Warwick, Sandra	Teacher	Sierra	August 27, 2014		50% contract
Arvizu, Virginia	Teacher	Taft	August 27, 2014		20% contract
Jones, Christine	Teacher	Taft	August 27, 2014		80% contract
Arvizu, Virginia	Teacher	Taft	August 27, 2014		20% contract
Scheid, Erin	Teacher	Taft	August 27, 2014		80% contract
Larkins Silva, Karen	Teacher	Taft	August 27, 2014		40% contract
Smith, Katrina	Teacher	Taft	August 27, 2014		60% contract
Call, Brenda	Teacher	Walker	August 27, 2014		60% contract
Kinan, Karen	Teacher	Walker	August 27, 2014		40% contract
FAMILY CARE AND MEDICAL LEAVE ABSENCE (3 to 20 duty days) - Paid with Benefits					
Aguila, Dawn	Teacher	Jackson	August 27, 2014	September 15, 2014	Statutory

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Board Meeting - August 26, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
FAMILY CARE AND MEDICAL LEAVE ABSENCE (3 to 20 duty days) - Paid with Benefits (Continued)					
Do, Anh	Teacher	Segerstrom	August 27, 2014	September 18, 2014	Statutory
Huestis, Mindy	Teacher	Child Development	August 27, 2014	September 15, 2014	Statutory
FAMILY CARE AND MEDICAL LEAVE (21 duty days or more) - Paid with Benefits					
Cerne, Elisabeth	Teacher	Carver	August 27, 2014	October 31, 2014	Statutory
LEAVE (21 duty days or more) - Without Pay and Without Benefits (CORRECTION)					
Cohick, Nancy	Teacher	Madison	August 27, 2014	June 19, 2015	Child Care
Yu, Jane	Teacher	Mitchell	August 27, 2014	June 19, 2015	Education
EXTENSION ON LEAVE (21 duty days or more) - Without Pay and Without Benefits (CORRECTION)					
Kavati, Kamala	Teacher	Century	August 27, 2014	June 19, 2015	Personal
EXTRA DUTY 2014-15					
Bernstein, Judith	Retired Speech and Language Pathologist	Speech Department	September 1, 2014	June 30, 2015	
Bond, Nini	Retired Speech and Language Pathologist	Speech Department	September 1, 2014	June 30, 2015	
Gonzalez, Graciela	Teacher	Godinez	September 2, 2014	June 18, 2015	Extra Period

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Personnel Calendar
Board Meeting - August 26, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
EXTRA DUTY 2014-15 (Continued)					
Iqbal, Imrana	Teacher	MacArthur	September 2, 2014	June 18, 2015	Extra Period
Johnson, Constance	Retired Speech and Language Pathologist				
	Speech Department		January 1, 2015	June 30, 2015	
Struelens, Catlin	Retired Speech and Language Pathologist				
	Speech Department		September 1, 2014	June 30, 2015	
Tena, Daniel	Teacher	Godinez	September 2, 2014	June 18, 2015	Extra Period
Williams, Alma	Retired Speech and Language Pathologist				
	Speech Department		September 1, 2014	June 30, 2015	
EXTRA DUTY 2013-14					
Delgado, Tara	Counselor	Saddleback	June 24, 2014	June 26, 2014	Summer Factor Rate
	Teacher	Special Education	December 16, 2013	January 27, 2014	Regular Hourly Rate
Flores, Jennifer	Teacher	Special Education	December 16, 2013	January 24, 2014	Regular Hourly Rate
	Counselor	Saddleback	June 20, 2014	June 27, 2014	Summer Factor Rate
Villarreal, Nancy	Counselor	Saddleback	June 20, 2014	June 26, 2014	Summer Factor Rate

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 Board Meeting - August 26, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
EXTRA DUTY 2011-12					
Shanks, Saldetor	Teacher	Godinez	2011-12		Extra Period (2nd semester only)
SUMMER SCHOOL TEACHER					
Do, Kim		Century	June 24, 2014	July 30, 2014	
SUMMER SCHOOL PRINCIPALS CHANGE IN DATE					
Church, Jesse		Seegerstrom	From June 27, 2014 to June 30, 2014		
Hummel, Thomas		Santa Ana	From June 27, 2014 to June 30, 2014		
Michael, David		Century	From June 27, 2014 to June 30, 2014		
Moreno, Gabriel		Valley	From June 27, 2014 to June 30, 2014		
Scruton, Amy		Godinez	From June 25, 2014 to June 24, 2014	From July 18, 2014 to July 11, 2014	
Tonai, Kevin		Godinez	From June 24, 2014 to June 30, 2014		
Tonai, Kevin		Godinez	From July 1, 2014 to July 14, 2014	July 30, 2014	

**AGENDA ITEM REQUESTS
CERTIFICATED
2014-15**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
2014-15 After-School Program - Site Coordinators & Designated Substitutes - Certificated	Special Projects	ASES - After School Program	\$218,000	September 2, 2014
2014-15 Athletic Sports Coordinator - Intermediate - Certificated	Special Projects	ASES - After School Program	\$11,200	September 2, 2014
Academic Monitoring Program - Saturday School	Saddleback	General Funds	\$5,000	September 1, 2014
Academic Support/Fall Semester	Saddleback	General Funds	\$5,000	September 1, 2014
After School Grades 6-8 Intramural Sports Program - Certificated	Special Projects	ASES - After School Program	\$12,000	August 27, 2014
After School Tutorial	Fremont	Title I	\$20,000	September 2, 2014
After School Tutoring	Walker	Title I	\$10,000	September 2, 2014
Annual California English Language Development Test (CELDT) Training and Testing - Short Term Assignment	English Learner Programs and Student Achievement			
APEX/CAHSEE Extra Duty	Century	LCAP	\$300,000	August 27, 2014
Central Detention Program	Saddleback	Title I	\$10,000	August 27, 2014
Century Staff Development	Century	General Funds	\$5,000	September 1, 2014
Common Core Unit Curriculum Writing and Training - Social Science	Educational Services K-12	Title I	\$10,000	August 27, 2014
Detention		Title II	\$20,000	August 27, 2014
Detention Monitor	Community Day	Unrestricted - Community Day School	\$6,000	August 27, 2014
Education Academy Planning (TEACH Academy)	Century	General	\$10,000	August 27, 2014
	Century	Education Academy Grant	\$28,000	August 26, 2014

**AGENDA ITEM REQUESTS
CERTIFICATED
2014-15**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
Education Academy Planning (TEACH Academy)	Century	Education Academy Grant	\$10,000	August 26, 2014
Extra Duty - Additional Hours ESY (Ratification)	Support Services	Special Education	\$1,563	June 30, 2014
Godinez Summer Aquatics Camp (Ratification)	Godinez	Camp Fee	\$1,160	July 1, 2014
Godinez Summer Basketball Camp (Ratification)	Godinez	Basketball Camp Fee	\$1,740	July 1, 2014
Godinez Summer Football Camp (Ratification)	Godinez	Football Camp Fee	\$3,567	July 1, 2014
Godinez Summer League/Camp (Ratification)	Godinez	Basketball Camp Fee	\$1,740	July 1, 2014
Hacia Adelante Tutor - Program Planning	English Learner Programs and Student Achievement	Title I	\$500	August 27, 2014
Hacia Adelante Tutoring	English Learner Programs and Student Achievement	Title I	\$4,600	August 27, 2014
K-5th Intervention	Monroe	Title I	\$10,000	September 15, 2014
PBIS Training	Santa Ana	Title I	\$1,600	August 27, 2014
Pentathlon Coaches (Ratification)	MacArthur	General Funds	\$6,600	July 1, 2014
Program Planning	Lorin Griset	Unrestricted Discretionary Account- General Fund	\$6,000	August 27, 2014
Program Planning	Community Day	Unrestricted Discretionary Account - General Fund	\$6,000	August 27, 2014

**Board Meeting
August 26, 2014**

**AGENDA ITEM REQUESTS
 CERTIFICATED
 2014-15**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
Program Planning	Chavez	Unrestricted Discretionary Account - General Fund	\$6,000	August 27, 2014
Program Planning - WASC	Lorin Grisct	WASC	\$4,000	August 27, 2014
Saturday School	Segerstrom	Title I	\$5,000	August 27, 2014
Saturday School Program	Godinez	Teacher's Salaries Extra	\$12,000	September 8, 2014
Staff Development Instructor (Ratification)	McFadden	General Funds	\$2,500	August 1, 2014
Strategic School - Wide Planning	Segerstrom	General Funds	\$4,000	August 27, 2014
Transitional Kindergarten (TK) Kindergarten Expansion Professional Development (Ratification)	Educational Services	Title II	\$17,000	August 25, 2014
Tutoring - Low Performing Students	Lathrop	Title I	\$17,000	September 2, 2014
Tutoring 2014-15 (Ratification)	Garfield	Title I	\$2,000	September 2, 2014
Tutoring Academic Recovery	Community Day	Unrestricted - Community Day School	\$15,000	August 27, 2014
Tutoring Intervention	MacArthur	Title I	\$5,000	August 27, 2014
WASC	Segerstrom	WASC	\$19,450	August 27, 2014

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - August 26, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
RETIREMENT						
Mandujano, Irma	Fd. Svc. Wkr.	Lathrop	June 19, 2014			14 years, 3 months
RESIGNATIONS						
Ayon, Artemisa	Fd. Svc. Fld. Spvr.	Nutrition Svcs.	July 31, 2014			Personal - 2 years, 1 month
Baker, Amanda	Activity Supervisor	Saddleback	June 19, 2014			Personal 3 years, 7 months
Cardenas, Lilia	SSP Sp. Ed.	Diamond	August 26, 2014			To teach for SAUSD
Edward, Marina	Preschool Teacher	ECE	August 26, 2014			To teach for SAUSD
Gaufman, Michelle	SSP Sp. Ed.	Spurgeon	July 15, 2014			Personal - 8 months
Gutierrez, Elizabeth	Site Clerk	Heninger	August 22, 2014			Personal - 2 years, 9 months
Lecuna, Debra	Instr. Asst. Computer	Hoover	August 26, 2014			To teach for SAUSD
Medina, Lindsey	Licensed Vocational Nurse	PSS	July 30, 2014			Personal - 1 year, 7 months
Noller, Roberta	Instr. Asst. Computer	Greenville	July 17, 2014			To teach for SAUSD
Solis Cruz, Marco	Activity Supervisor	Santa Ana	August 22, 2014			Personal - 11 months

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
 Board Meeting - August 26, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
RESIGNATIONS (Continuation)						
Trajano Cruz, Steven	Instr. Asst. Computer	Edison	August 5, 2014			Personal - 3 months
RESCIND RESIGNATION						
Sogsti, Stephen Jr.	School Police Officer	School Police	August 27, 2014			
TERMINATIONS						
ID# 17975	Instr. Asst. Computers	Romero-Cruz	July 1, 2014			Did not return from Leave of Absence
ID# 17514	Risk Management Tech.	Risk Management	July 1, 2014			Did not return from Leave of Absence
ID# 15572	Instr. Asst. Sp. Ed.	Sierra	July 1, 2014			Did not return from Leave of Absence
39 MONTH REEMPLOYMENT (100 Day Differential Ended)						
Arellano, Bertha	Fd. Svc. Wkr.	Martin	June 12, 2014			

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - August 26, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
FAMILY CARE & MEDICAL LEAVE (3 to 20 duty days or more) - Paid						
Morales, Gabriella	Sch. Acct. Clk.	Godinez	August 1, 2014	August 25, 2014		Statutory Leave
FAMILY CARE & MEDICAL LEAVE (21 duty days or more) - Paid						
Berber, Veronica	Parent Trainer	ECE	August 1, 2014	September 12, 2014		Statutory Leave
Mendoza, Esther	Personnel Assistant	Human Resources	August 11, 2014	November 14, 2014		Statutory Leave
CFRA (California Family Rights Act) (3 to 20 duty days) - Paid						
CFRA (California Family Rights Act) (3 to 20 duty days) - Without Pay						
Dominguez, Michelle	Admin. Secretary Superintendent/ Deputy Superintendent	Supt's Office	July 14, 2014	July 16, 2014		Statutory Leave
CFRA (California Family Rights Act) (3 to 20 duty days) - Without Pay						
Dominguez, Michelle	Admin. Secretary Superintendent/ Deputy Superintendent	Supt's Office	July 17, 2014	July 21, 2014		Statutory Leave
FAMILY CARE & MEDICAL LEAVES/CFRA (California Family Rights Act) (3 to 20 duty days) - Paid						
Ambriz, Fabiola	Sch. Off. Mgr. Elem.	Martin	August 1, 2014	August 22, 2014		Statutory Leave

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - August 26, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
FAMILY CARE & MEDICAL LEAVES/CFRA (California Family Rights Act) (3 to 20 duty days) - Paid (Continuation)						
Chavez, Mirella	Senior Secretary	ECE	August 18, 2014	August 22, 2014		Statutory Leave
Galvan Martinez, Juan	Custodian	Century	August 16, 2014	September 5, 2014		Statutory Leave
Garcia, Gabriela	Admin. Secretary	Human Resources	July 21, 2014	July 28, 2014		Statutory Leave
Garcia, Jenny	Custodian	Bldg. Svcs.	July 14, 2014	July 21, 2014		Statutory Leave
Gutierrez, Gilbert	Storekeeper	Fairview Warehouse	June 30, 2014	July 11, 2014		Statutory Leave
Harris, Brian	Sch. Police Spvr/Sgt.	School Police	July 22, 2014	August 8, 2014		Statutory Leave
FAMILY CARE & MEDICAL LEAVES/CFRA (California Family Rights Act) (3 to 20 duty days) - Without Pay						
Chavez, Mirella	Senior Secretary	ECE	August 11, 2014	August 15, 2014		Statutory Leave
FAMILY CARE & MEDICAL LEAVES/CFRA (California Family Rights Act) (21 duty days or more) - Paid						
Aguilar, Humberto	Custodian	Roosevelt	July 17, 2014	September 5, 2014		Statutory Leave
LEAVE (21 duty days or more) - Without Pay						
Barquin, Bianca	SSP Sp. Ed.	Adams	September 2, 2014	June 30, 2015		Personal

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - August 26, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
PROBATIONARY APPOINTMENTS						
Albinio, Jeffrey	Instr. Asst. DHH	Taft	September 2, 2014		20/1	
Espindola, Claudia	Instr. Asst. Sev. Dis.	Special Ed.	September 2, 2014		20/1	
Espinoza, Liseth	Instr. Asst. Sev. Dis.	Mitchell	September 2, 2014		20/1	
Fujiwara, Stacey	Instr. Asst. Sev. Dis.	Mitchell	September 2, 2014		20/1	
Gomez, Sandra	SLPA	Speech Dept.	September 2, 2014		34/1	
Hernandez, Sonia	Site Clerk	Segerstrom	August 27, 2014		24/1	
Hernandez, Kathleen	Department Specialist	Bldg. Svcs.	July 21, 2014		28/1	
Hernandez Morales, Nery	Head Start Teacher	Child Dev.	August 29, 2014		IIIC	
Hinojosa, Jose	Storekeeper	Purchasing Dept.	August 22, 2014		28/1	
Jones, Christopher	Maintenance Wkr. I	Bldg. Svcs.	August 19, 2014		26/1	
Landa Reyes, Martha	Instr. Asst. Sev. Dis.	Mitchell	September 2, 2014		20/1	
Margo, Joelle	SSP Sp. Ed.	McFadden	August 27, 2014		19/1	
Martin Del Campo, Mariana	Head Start Teacher	Child Dev.	August 29, 2014		IIIC	
Morales, Cindy	SSP Sp. Ed.	Willard	September 2, 2014		19/1	
Ramirez, Roberto	Facilities Planning Tech.	Facilities Dept.	July 28, 2014		30/1	
Reyes, Silvia	Instr. Asst. Sev. Dis.	Mitchell	September 2, 2014		20/1	
Sayes, Stephanie	Occupational Therapist	Speech Dept.	September 2, 2014		56/2	
Surratt, Sabrina	Head Start Teacher	Child Dev.	August 29, 2014		IIA	
Torralba, Rosemary	Library Media Tech.	Edison	August 26, 2014		25/1	

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - August 26, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
PROMOTIONAL APPOINTMENTS						
Camanos Jimenez, Adalid	SSP Sp. Ed.	Santiago	August 27, 2014		19/1	
Cruz, Mindy	Instr. Asst. DHH Autism	Special Ed.	August 27, 2014		20/2	
Esparza, Sergio	Paraprofessional	Special Ed.	September 2, 2014		24/5	
Kling, Anne	Admin. Secretary	Visual & Performing Arts	August 27, 2014		30/3	
Linares, Jacqueline	Sch. Off. Mgr. Elem.	Garfield	August 1, 2014		28/3	
Lopez, Yuvana	Instr. Asst. Sev. Dis.	Mitchell	August 27, 2014		20/4	
Martinez, Milcris	Admin. Secretary	Ed. Services Secondary Division	July 21, 2014		30/4	
Pantoja, Guadalupe	Executive Secretary	Business Services	August 27, 2014		33/5	
Sanchez, Isaac	Autism Paraprofessional	Carr	September 2, 2014		24/4	
Zarate, Melissa	Job Coach Sp. Ed.	Sp. Ed.	August 27, 2014		20/1	
REASSIGNMENTS (Change of work site)						
Alvarez, Daniel	Ath. Fld. Grndskpr.	Segerstrom	July 18, 2014		25/6	
Anderson, Rodney	Stage Manager	Segerstrom	August 15, 2014		28/2	
Guthrie, Brett	Instr. Asst. Sev. Dis.	Santiago	September 2, 2014		20/6	

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - August 26, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
REASSIGNMENTS (Change of work site) (Continuation)						
Hernandez, Maritza	Admin. Secretary	Ed. Services Secondary Division	August 11, 2014		30/6	
Lopez, Martha	Sch. Off. Asst. Sec.	Segerstrom	August 1, 2014		24/6	
Pantoja, Angel	Groundskeeper	Bldg. Svcs.	July 21, 2014		24/6	
Ponce, Mary	SSP Sp. Ed.	Fremont	September 2, 2014		19/2	
Thorn-Magana, Anna	Instr. Asst. Sev. Dis.	Harvey	September 2, 2014		20/6	
TEMPORARY ASSIGNMENTS - Out of Class Compensation						
Barrett, Shawn	Plant Custodian Int.	Bldg. Svcs.	August 5, 2014	August 29, 2014	32/2	
Contreras, Carlos	Int. Ld. Custodian	Bldg. Svcs.	August 4, 2014	August 8, 2014	25/6 + Diff.	
Escobedo, Angel	Sr. Groundskeeper	Bldg. Svcs.	August 1, 2014	August 29, 2014	30/5	
Gallegos, Cirilo	Plant Custodian Elem	Bldg. Svcs.	July 18, 2014	July 28, 2014	28/5	
Herman, Sylvia	Attendance Tech.	Century	August 4, 2014	September 30, 2014	24/6 + Bil.	
Hernandez, Alvaro	Plant Custodian Elem	Bldg. Svcs.	July 17, 2014	August 11, 2014	28/5	
Hernandez, Daniel	Rv. Ld. Custodian	Bldg. Svcs.	May 12, 2014	June 6, 2014	28/6 + Diff.	
Lopez, Dionicio	Sr. Groundskeeper	Bldg. Svcs.	August 8, 2014	August 18, 2014	30/5	
Maciel, Elizabeth	Attendance Tech.	Century	August 4, 2014	September 30, 2014	24/4	
Martinez, John	Mgr. of Grounds Maintenance	Bldg. Svcs. K-12	May 12, 2014	August 29, 2014	Level 22/1	
Olivares, Adriana	Sr. Exec. Secretary	Curriculum Instr./Staff Development	July 28, 2014	August 8, 2014	37/1	

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
 Board Meeting - August 26, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
TEMPORARY ASSIGNMENTS - Out of Class Compensation (Continuation)						
Penalosa, Ruby	Sch. Acct. Clk.	Godinez	August 1, 2014	September 22, 2014	25/4	
Reyes Tenopala, Luis	Sch. Off. Mgr. Elem.	Martin	August 4, 2014	August 22, 2014	28/4	
Rojas, Adam	Plant Custodian HS	Bldg. Svcs.	July 17, 2014	August 18, 2014	35/2	
Salgado, Dennis	Plant Custodian HS	Bldg. Svcs.	July 7, 2014	August 1, 2014	35/2	
	Plant Custodian					
Silbas, Jiame	Elem.	Bldg. Svcs.	July 21, 2014	August 1, 2014	28/5	
White, Lynette	Sch. Off. Mgr. HS	Century	August 4, 2014	September 30, 2014	30/5	
EXTRA DUTY						
Bullard, Anne-Marie	Accompanist	Godinez	September 2, 2014	June 18, 2015	30/6	
ACTIVITY SUPERVISORS						
Escalante, Michelle	Activity Supervisor	Fremont	September 2, 2014		10/1	
Guzman, Carla	Activity Supervisor	Esqueda	September 2, 2014		10/1	
Jimenez Martinez, Blanca	Activity Supervisor	Kennedy	September 2, 2014		10/1	
Lloyd, Michael	Activity Supervisor	Santa Ana	September 2, 2014		10/1	
Martinez, Amanda	Activity Supervisor	Fremont	September 2, 2014		10/1	
Rivera De Viveros, Yadira	Activity Supervisor	Kennedy	September 2, 2014		10/1	

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
Board Meeting - August 26, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
HOURLY						
Abson, Christian	Instr. Provider	Santa Ana	September 2, 2014		16/1	
SUBSTITUTES						
Jenkins, Tracy	Maintenance Wkr. II		August 4, 2014		23/1	
Woolard, Kathleen	SSP Sp. Ed.		June 18, 2014		19/1	
SHORT TERM ASSIGNMENTS						
Betts, Deborah	Sr. Admin. Clerk	Muir/ Transition Center	August 1, 2014	June 30, 2015	24/6	
Caceres, Elida	Instr. Asst. Computers	Heninger	June 23, 2014	August 15, 2014	26/4	
Corona, Greta	Sch. Off. Asst. Elem.	Mitchell	August 1, 2014	September 30, 2014	24/6 + Bil.	
Garza, Irene	Job Coach	Muir/ Transition Center	August 1, 2014	June 30, 2015	20/2	
Gonzalez, Lucila	Admin. Clerk II	Support Services	August 25, 2014	August 29, 2014	20/6	
Lopez, Ramon	Computer Technician	Villa	August 18, 2014	August 22, 2014	28/6	
Muniz, Sarah	Job Training Asst.	Muir/ Transition Center	August 1, 2014	June 30, 2015	20/6	

Mark A. McKinney, Associate Superintendent, Human Resources

**AGENDA ITEMS REQUESTS
CLASSIFIED
2014-15 School Year**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
Annual California English Language Development Test (CELDT) Training and Testing for Classified Staff - Short Term Assignment	English Learner Programs and Student Achievement	General Fund	\$20,000	August 27, 2014
AVID Tutors	Godinez Valley	Central Account	\$30,000	September 2, 2014
CAHSEE Clerical (Ratification)	Valley	CAHSEE	\$2,000	May 1, 2014
Century Classified Extra Duty	Century	General	\$1,000	August 27, 2014
Century Custodial	Century	General	\$1,000	August 27, 2014
Child Care During Parent Workshops	Fremont	Title I	\$600	September 2, 2014
Child Care for Parent Education Classes and School Readiness Program	Monroe	Title I	\$4,000	September 16, 2014
Child Care for Parent Meetings and Training	Lowell	Title I	\$2,827	August 27, 2014
Child Care Services	Saddleback	Title I	\$2,000	September 1, 2014
Classified Extra Duty	Chavez	Unrestricted Discretionary Account - General Fund	\$200	August 27, 2014
Classified Extra Duty	Chavez	Unrestricted Discretionary Account - General Fund	\$200	August 27, 2014
Classified Extra Duty	Chavez	Unrestricted Discretionary Account - General Fund	\$600	August 27, 2014

**AGENDA ITEMS REQUESTS
CLASSIFIED
2014-15 School Year**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
Classified Extra Duty	Chavez	Unrestricted Discretionary Account - General Fund	\$600	August 27, 2014
Classified Extra Duty	Lorin Griset	Unrestricted Discretionary Account - General Fund	\$200	August 27, 2014
Classified Extra Duty	Lorin Griset	Unrestricted Discretionary Account - General Fund	\$200	August 27, 2014
Clerical Extra Duty	Community Day Intermediate/High School	Unrestricted Discretionary Account - General Fund	\$500	August 27, 2014
Classified Extra Duty	Lorin Griset	Unrestricted Discretionary Account - General Fund	\$600	August 27, 2014
College Majors Parent Outreach	Saddleback	General	\$3,000	September 1, 2014
Computer Technician Extra Duty (Ratification)	McFadden	General	\$3,000	August 1, 2014
Custodian Extra Duty	Community Day Intermediate/High School	Unrestricted Discretionary Account - General Fund	\$500	August 27, 2014

**AGENDA ITEMS REQUESTS
CLASSIFIED
2014-15 School Year**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
District Safety Officer Extra Duty	Community Day Intermediate/High School	Unrestricted Discretionary Account - General Fund	\$500	August 27, 2014
e-Business Academy Student Supervisor	Century	e-Business Academy Grant	\$6,000	September 2, 2014
Early Childhood Education Program	Early Childhood Education Program	Cal-Safe	\$3,000	August 27, 2014
Early Childhood Education Program	Early Childhood Education Program	Cal-Safe	\$2,000	August 27, 2014
Early Childhood Education Program	Early Childhood Education Program	Cal-Safe	\$1,000	August 27, 2014
Early Childhood Education Program	Early Childhood Education Program	State	\$7,000	August 27, 2014
Early Childhood Education Program	Early Childhood Education Program	State	\$500	August 27, 2014
Extra Duty Additional Hours ESY (Ratification)	Support Services	Special Education	\$1,280	June 30, 2014
Extra Duty for Custodians (Ratification)	Various School Sites	Civic Center	\$45,000	July 1, 2014
Extra Duty for Custodians - Godinez (Ratification)	Godinez	Civic Center - Godinez	\$4,275	July 1, 2014
Extra Duty for District Safety Officers (Ratification)	Various School Sites	Civic Center	\$50,000	July 1, 2014
Extra Duty for District Safety Officers - Godinez (Ratification)	Godinez	Civic Center - Godinez	\$3,000	July 1, 2014
Extra Duty for Stage Managers (Ratification)	Various School Sites	Civic Center	\$14,000	July 1, 2014
Extra Duty for Stage Managers - Godinez (Ratification)	Godinez	Civic Center	\$2,731	July 1, 2014
Extra Duty for Sworn Officers (Ratification)	Various School Sites	Civic Center	\$25,000	July 1, 2014
Extra Duty Translator/Interpreter	English Learner Programs and Student Achievement	LCAP	\$6,000	August 27, 2014

**AGENDA ITEMS REQUESTS
 CLASSIFIED
 2014-15 School Year**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
Godinez Summer Football Camp (Ratification)	Godinez/Athletics	Football Camp Fee	\$2,496	July 1, 2014
Head Start Community Workers, Parent Education Specialist Extra Duty	Head Start	Head Start	\$2,000	August 27, 2014
Head Start Custodians Extra Duty	Head Start	Head Start	\$1,000	August 27, 2014
Head Start Office Staff Extra Duty	Head Start	Head Start	\$3,000	August 27, 2014
Head Start Teacher Aides Extra Duty	Head Start	Head Start	\$3,000	August 27, 2014
Head Start Teachers Extra Duty	Head Start	Head Start	\$3,000	August 27, 2014
Instructional Provider	Century	LCFF	\$56,000	September 2, 2014
Instructional Provider	Santa Ana	AVID	\$45,000	September 2, 2014
Instructional Provider - AVID	Century	District Central Account	\$56,000	September 2, 2014
Jaguar Wrestling Camp (Ratification)	Segerstrom	ASB Account	\$1,600	July 1, 2014
Parent Exhibits & Projects Educational Services	Educational Services K-12	CORE Set Aside	\$1,000	August 27, 2014
Parent Exhibits & Projects Educational Services Security	Educational Services K-12	CORE Set Aside	\$1,000	August 27, 2014
SAUSD Honor Concerts and Art Song Competitions - Stage Managers	Visual and Performing Arts	General	\$500	November 6, 2013
SAUSD Honor Concerts and Art Song Festivals - District Safety Officers	Visual and Performing Arts	General	\$500	November 1, 2014
Staff Development (Ratification)	Education Technology	Education Technology	\$12,000	July 1, 2014
Student Achievement Monitoring Differentiated Instruction	Walker	Title I		
Staff Development Support	BTSA/Staff Development	Title II	\$3,000	September 2, 2014
Summer Wrestling Camp (Ratification)	Godinez/Athletic	Camp Donation	\$10,000	August 27, 2014
Translation, Communication, Intervention, Assessment, and Parent Support	Lowell	LCAP	\$2,304	July 1, 2014
			\$2,000	August 27, 2014

**14/15-3020
RESOLUTION**

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services by adoption of Resolution No. 14/15-3026 – Authorization of Prekindergarten and Family Literacy Program Support contract #CPKS-4062 for the 2014-2015 program year.

RESOLUTION

BE IT RESOLVED that the Governing Board of Santa Ana Unified School District


authorizes entering into local agreement number/s 2014/15-3020 and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
Stefanie P. Phillips, Ed.D.,	Deputy Superintendent, Operations, CBO	

PASSED AND ADOPTED THIS 26th day of August 2014/15, by the Governing Board of Santa Ana Unified School District of Orange County, California.

I, Audrey Yamagata-Noji, President of the Governing Board of the Santa Ana Unified School District, of Orange, County,

California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.



President

8/26/14

(Date)

**14/15-3021
RESOLUTION**

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services by adoption of Resolution No. 14/15-3025 – Authorization of California State Preschool Program Contract CSPP-4328 for the 2014-15 program year.

RESOLUTION

BE IT RESOLVED that the Governing Board of Santa Ana Unified School District

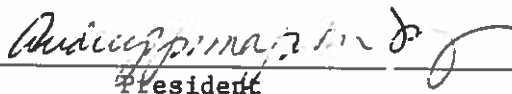
authorizes entering into local agreement number/s 2014/15-3021 and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
<u>Stefanie P. Phillips, Ed.D.</u>	<u>Deputy Superintendent, Operations, CBO</u>	_____
_____	_____	_____
_____	_____	_____

PASSED AND ADOPTED THIS 26th day of August 2014/15, by the
Governing Board of Santa Ana Unified School District
of Orange County, California.

I, Audrey Yamagata-Noji, President of the Governing Board of the
Santa Ana Unified School District, of Orange, County,

California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.



President

8/26/14

(Date)

1 RESOLUTION NO. 14/15-3022

2 BOARD OF EDUCATION

3 SANTA ANA UNIFIED SCHOOL DISTRICT

4 ORANGE COUNTY, CALIFORNIA

5
6 DENYING CHARTER SCHOOL PETITION FOR
7 ACHIEVEMENT PEAKS ACADEMY CHARTER SCHOOL

8
9 **WHEREAS**, pursuant to Education Code Section 47605 *et seq.*, the Governing
10 Board of the Santa Ana Unified School District ("SAUSD" and/or "District") is
11 required to review and consider authorization of charter schools; and

12
13 **WHEREAS**, on or about May 30, 2014, the petitioners delivered to the District
14 office a charter petition ("Charter") for Achievement Peaks Academy Charter School
15 ("APACS" and/or "Charter School"); and

16
17 **WHEREAS**, in accordance with the Charter Schools Act of 1992, the Charter was
18 brought to the District Governing Board meeting of June 24, 2014, at which time it
19 was received by the District Governing Board, thereby commencing the timelines for
20 District Governing Board action thereon; and

21
22 **WHEREAS**, a public hearing on the provisions of the APACS Charter was
23 conducted on July 22, 2014, pursuant to Education Code Section 47605, at which time
24 the District Board considered the level of support for this Charter by teachers
25 employed by the District, other employees of the District, and parents; and

26
27 **WHEREAS**, at the public hearing the lead petitioner spoke in favor of the
28 Charter, and no parents, no District teachers, no other District employees, and no
29 other members of the public spoke in favor of the Charter; and

30
31 **WHEREAS**, the Charter proposes a kindergarten through sixth grade STEM
32 program, with an initial enrollment of 400 students, growing to 650 students in
33 year five (although at the public hearing the lead petitioner inconsistently stated
34 that they were seeking approval of a 500 student school); and

35
36
37
38

39 **WHEREAS**, in reviewing the Petition for the APACS Charter, the Governing Board
40 has been cognizant of the intent of the Legislature that charter schools are and
41 should become an integral part of the California educational system and that
42 establishment of charter schools should be encouraged; and
43

44 **WHEREAS**, in reviewing the Petition for the APACS Charter, the Governing Board
45 has been cognizant of Education Code Section 47605(h) which provides (emphasis
46 added):
47

48 In reviewing petitions for the establishment of charter schools within the
49 school district, the governing board of the school district shall give
50 preference to petitions that demonstrate the capability to provide
51 comprehensive learning experiences to pupils identified by the petitioner or
52 petitioners as academically low achieving pursuant to the standards
53 established by the department under Section 54032, as it read before July 19,
54 2006.
55

56 **WHEREAS**, the District staff, working with an independent evaluator and
57 District legal counsel, have reviewed and analyzed all of the information received
58 with respect to the Charter, including information related to the operation and
59 potential effects of APACS, and made a recommendation to the District Governing
60 Board that the APACS Charter be denied based on that review; and
61

62 **WHEREAS**, the District Governing Board has fully considered the Charter
63 submitted for the establishment of APACS and the recommendation provided by
64 District staff;
65

66 **NOW, THEREFORE, BE IT RESOLVED AND ORDERED AS FOLLOWS:**
67

- 68 I. That the Governing Board of SAUSD finds the above listed recitals to be true
69 and correct and incorporates them herein by this reference.
70
- 71 II. That the Governing Board of SAUSD, having fully considered and evaluated the
72 Petition for the establishment of the proposed Achievement Peaks Academy
73 Charter School, hereby finds that granting the APACS Charter is not
74 consistent with sound educational practice, based upon grounds and factual
75 findings including, but not limited to, the following, and hereby denies the
76 Charter pursuant to Education Code Section 47605:

- 77 A. The Charter School presents an unsound educational program for the
78 pupils to be enrolled in the Charter School. [Education Code Section
79 47605(b)(1)]
80
81 B. The petitioners are demonstrably unlikely to successfully implement the
82 program set forth in the petition. [Education Code Section
83 47605(b)(2)]
84
85 C. The petition does not contain the required number of signatures.
86 [Education Code Section 47605(b)(3)]
87
88 D. The petition does not contain reasonably comprehensive descriptions of
89 all of the required elements. [Education Code Section 47605(b)(5)]
90

91 III. That the Governing Board of the Santa Ana Unified School District hereby
92 determines the foregoing findings are supported by specific facts, including
93 but not limited to the following:
94

95 A. **THE CHARTER SCHOOL PRESENTS AN UNSOUND EDUCATIONAL PROGRAM FOR THE**
96 **PUPILS TO BE ENROLLED IN THE CHARTER SCHOOL.** [Education Code Section
97 47605(b)(1)]
98

99 1. The limited information contained in the Charter does not
100 demonstrate the capability of providing the educational program
101 and services touched upon in general terms therein. The Charter
102 does not include any examples of sample teacher products that
103 would be used at APACS, such as sample lesson plans, portfolios,
104 rubrics, measurements, examples of project based lessons, etc.
105 APACS appears to be relying on lists and matrices of standards to
106 provide a glimpse of the proposed instruction. For example, the
107 Charter includes a list of seven "Standards of Practice" and 24
108 pages of matrices which expand by grade level on the same list of
109 Standards of Practice. While the Charter does not identify the
110 source of these annotated STEM standards, they match virtually
111 verbatim the Maryland State STEM Standards of Practice and the
112 draft Maryland State Standards of Practice Framework for Grades
113 K-5, available on the Maryland Department of Education's website.
114 APACS has done nothing beyond copying these Standards of Practice

115 into the Charter, without developing or describing how they would
116 actually be used at APACS, how APACS staff would be prepared to
117 implement these Standards of Practice, or otherwise establishing
118 that the petitioners even have an understanding of the meaning,
119 use, and means of implementing them. Furthermore, they have not
120 been tailored to APACS's particular proposal or the needs of the
121 prospective students. Moreover, while the draft Maryland State
122 Standards of Practice Framework applies to kindergarten through
123 fifth grade, APACS has identified it, and the specific standards
124 and outcomes specified therein, as applicable through sixth
125 grade, without changing or adding to the framework to address the
126 specifics of a sixth grade program.

127
128 Even though lists and matrices of standards do provide a set of
129 frameworks, by themselves they are not instructional programs.
130 It is not enough to provide lists of standards to convincingly
131 establish that APACS would be capable of providing a sound
132 educational program. The ultimate impression given by the
133 Charter as a whole is that it is not so much an actual proposal
134 for a real school to be operated within a real community.
135 Rather, it is a template for a charter application that could be
136 submitted by anyone, anywhere, simply by adding some local school
137 district test score data and demographics. The Charter's
138 description of a generic educational program, largely drawn from
139 internet sources without APACS making any adaptations to address
140 the specifics of the proposed Charter School and the needs of the
141 target population, even to address the differences in the
142 proposed grade levels, the overall lack of specificity, and the
143 absence of examples of how the proposed program would be
144 effectively implemented, ultimately sets forth an incomplete and
145 unsound educational program.

- 146
147 2. The Charter and its Appendices contain numerous grammatical,
148 typographical, word choice, content, and related errors and
149 mistakes, incomplete sentences, inconsistencies, and generally
150 poor writing that does not readily communicate what is intended.
151 Many of these issues result in portions of the Charter being
152 indecipherable or result in mistaken interpretations, confusion,

153 or lack of clarity, or make sections of the Charter impossible
154 properly to assess. The number and type of errors and mistakes
155 in the Charter and the overall quality of the Charter cause the
156 District concern regarding both the care that was used in
157 preparing this document - which is intended to control the
158 development and operation of a public school - and the
159 qualifications or experience of those proposing to open and
160 operate the Charter School.

161
162 3. The Charter Petition does not adequately address the provision of
163 services pursuant to the Individuals with Disabilities Education
164 Improvement Act ("IDEIA")

165
166 a. Fundamental to a reasonably comprehensive description of a
167 charter school's proposed educational program, and the
168 District's assessment of the soundness of the educational
169 program and whether approval of a particular charter is
170 consistent with sound educational practice, is a realistic,
171 workable, legally and educationally sound description of
172 the manner in which the charter school will comply with the
173 requirements of the IDEIA and afford a free appropriate
174 public education to charter school students covered by the
175 IDEIA. The APACS Charter fails to include such a
176 description and plan. The Charter contains no actual
177 substantive plan for compliance with the requirements of
178 the IDEIA, and it does not even specify whether it plans to
179 be its own local educational agency ("LEA") or will be
180 deemed a school of the District for purposes of the
181 provision of special education services. The Charter
182 states that prior to SAUSD Governing Board approval of the
183 Charter, APACS and SAUSD will enter into a Memorandum of
184 Understanding ("MOU") with SAUSD "regarding the provision
185 and funding of special education services consistent with
186 the requirements of the SAUSD Special Education Local Plan
187 Area ("SELPA") Local Plan for Special Education." However,
188 APACS has not approached SAUSD with any discussion or
189 proposal regarding such an MOU or the provision of or
190 funding for special education services. Compliance with

191 the IDEIA and the provision of special education services
192 to students is a fundamental and essential element of the
193 educational program of any charter school, and APACS's
194 failure to include any such plan is a fatal flaw in the
195 Charter.

- 196
- 197 b. The Charter's discussion of special education appears to be
198 premised entirely on requirements specific to Los Angeles
199 Unified School District ("LAUSD"), not SAUSD, including,
200 but not limited to, the requirements of the Chanda Smith
201 Modified Consent Decree, which is applicable only to LAUSD,
202 as well as LAUSD's adopted requirements relative to the
203 entering into of memoranda of understanding for the
204 provision of special education services, options for the
205 provision of such services, and compliance with Child Find
206 requirements, none of which are applicable to SAUSD or
207 charter schools authorized and overseen by SAUSD. This
208 evidences a complete failure by the petitioners to
209 thoughtfully consider and understand the requirements for
210 compliance with the IDEIA that would be applicable if the
211 SAUSD were to approve its Charter.

212

213 **B. THE PETITIONERS ARE DEMONSTRABLY UNLIKELY TO SUCCESSFULLY IMPLEMENT THE**
214 **PROGRAM SET FORTH IN THE PETITION. [Education Code Section**
215 **47605 (b) (2)]**

- 216
- 217 1. The above-described concerns regarding the unsoundness of the
218 educational program and the inadequacy of the Charter's
219 description thereof are hereby incorporated herein by this
220 reference. The failure adequately to develop and describe the
221 educational program establishes that the program set forth in the
222 Charter Petition will not be successfully implemented.

- 223
- 224 2. APACS's budget forecast for 2015-2016 lists non-capitalized
225 equipment (which may, but does not necessarily, include hardware
226 like desktop and laptop computers) at \$26,000 and software at
227 \$39,000. For an enrollment projection of 400 students for that
228 year, \$26,000 for computers translates into only \$65 per student

229 (and that assumes that all non-capitalized equipment funds are
230 used for computers, although that it not described in any budget
231 narrative). This minimal funding allocation for computer
232 hardware (assuming that the funds are even to be allocated for
233 such technology) raises significant questions regarding APACS's
234 ability to focus on technology. Moreover, the \$39,000 allocation
235 for software translates into \$97.50 per student, but the Charter
236 and budget documents do not identify or describe the use of the
237 software as an instructional resource.
238

- 239 3. The Charter's description of proposed facilities and a facilities
240 plan are inadequate and unworkable. APACS is required to provide
241 a description of facilities, which must specify where the school
242 intends to locate. (Ed. Code § 47605(g).) The only information
243 APACS provided on facilities or location is the statement in the
244 "Charter Briefing Page" that the facility address or target
245 neighborhood is the City of Santa Ana and APACS included a letter
246 from Boyer, a real estate developer, expressing interest in
247 providing development services for a facility, which identifies
248 three sites "as an indication that the construction of the school
249 will be possible within the city limits of Santa Ana,
250 California." As an initial matter, APACS and Boyer's statements
251 about locating within the City of Santa Ana do not meet the
252 mandatory charter school geographical location requirements which
253 provide that SAUSD authorized charter schools must locate within
254 SAUSD's boundaries, which are not coextensive with the City of
255 Santa Ana's boundaries. The Boyer letter itself states that it
256 is possible that the three sites listed therein might be
257 unavailable to APACS. Of the three sites identified in the
258 letter, one is not within SAUSD's boundaries, and a second site
259 the letter itself specifies is likely too small for the proposed
260 purpose.
261

262 The Boyer letter identifies a proposed construction budget of
263 \$6.8 million, however, it is unclear how this amount was
264 calculated. The letter references 2014 California funding
265 levels, but the projected budget does not actually match those
266 levels. The current State per-pupil construction funding amount

267 is \$9,921. This amount multiplied by 400 students equals
268 \$3,968,400. Additionally, California is not currently releasing
269 any construction funding. The last funding round for charter
270 school facilities ended on May 30, 2014. Unless there is a
271 statewide school facilities bond passed in November 2014, there
272 will be no State school construction funding available. Even if
273 a 2014 bond is passed, the State construction funding is a 50-50
274 matching grant program, which means that APACS would have to
275 provide \$3,968,400 itself, but the Charter does not identify any
276 potential funding sources to meet this matching requirement.
277 Thus the contemplated facilities construction project is
278 infeasible.

279
280 Moreover, as explained above, the State is not currently
281 releasing any construction funding, and would only do so if a
282 bond is passed in November 2014, after which APACS would have to
283 wait for the State Allocation Board to open a funding round for
284 charter school facilities applications, and then would have to
285 wait for a determination on its application. As such, the
286 proposed instructional start date of September 2015 is not
287 feasible based on funding constraints and construction time.

- 288
289 4. It is evident in reviewing the Charter that it was primarily
290 copied from the APACS charter submitted to LAUSD, and likely both
291 the LAUSD and SAUSD versions were, in large part, copied/cut and
292 pasted from other charters prepared by other petitioners and
293 submitted to other districts. APACS did not adequately address
294 the differences between the districts and/or revise and
295 personalize the APACS Charter submitted to the SAUSD Board to
296 make it applicable to this submission. For example, there are
297 multiple references within the Charter and its appendices to
298 LAUSD and/or the Los Angeles County Office of Education
299 ("LACOE"). For example the budget includes a line item for LACOE
300 fees. As an additional example, as specified above, the
301 Charter's entire discussion of special education appears to be
302 drawn from requirements imposed by LAUSD that are not applicable
303 to SAUSD or charter schools authorized by SAUSD. It appears that
304 APACS did a search and replace to change references from "LAUSD"

305 to "SAUSD" without substantively considering the import of the
306 differences between the districts. Significant portions of
307 APACS's narrative are obviously copied from a different
308 charter(s) and are outdated and inapplicable to the APACS's
309 Charter, and could not be successfully implemented by APACS. For
310 example, while APACS does not propose opening to students until
311 fall 2015, the Charter states that "APACS will achieve an API
312 target of 800 by spring 2015," which is the school year before
313 APACS would open to students.

314
315 While using other charters as a source of inspiration and ideas,
316 and even as a starting point in the development of this Charter,
317 may be acceptable, it is not acceptable for APACS simply to cut
318 and paste inapplicable and outdated information, proposals and
319 assertions that have no relevance to this Charter. Further, this
320 lack of care in copying from other sources has resulted in the
321 APACS Charter including incorrect, incomplete, repetitive,
322 inconsistent and unworkable proposals, causing confusion and a
323 lack of clarity in the proposal. All of these flaws establish
324 that APACS could not, and should not, successfully implement the
325 program set forth in the Charter.

326 5. The District is aware that APACS/Mana 7 Charities has submitted
327 and currently has pending substantially identical charter
328 petitions with the San Leandro Unified School District and the
329 Madera Unified School District. Additionally, a month before
330 submitting this Charter to SAUSD, APACS/Mana 7 Charities
331 submitted a substantially similar charter petition to LAUSD, but
332 withdrew that petition upon receiving notice from LAUSD staff
333 that APACS's charter did not have even the potential to be
334 reasonably comprehensive, educationally sound, and successfully
335 implemented, so would be recommended for denial by the LAUSD
336 Board. Nothing in the APACS Charter acknowledges or addresses
337 the fact that it had and has multiple charters pending at this
338 time, apparently with the hope of opening multiple charter
339 schools at or near the same time. The Charter also fails to
340 address in any way how these entities would be able to undertake
341 the difficult task of opening multiple schools at the same time.
342 There is no evidence that these entities or individuals have the

343 capacity, experience, resources, etc. to open multiple schools
344 simultaneously. While in response to the District's inquiries on
345 this topic the lead petitioner expressed confidence in their
346 ability simultaneously to open and operate multiple charter
347 schools spread throughout California, he also acknowledged that
348 the petitioner organization is in its "infancy" and has no
349 experience operating charter schools. The response provided no
350 basis for the District to believe that APACS/Mana 7 Charities has
351 the necessary knowledge, expertise, and experience successfully
352 to open even one school, much less multiple schools
353 simultaneously.

354
355 During the public hearing the lead petitioner stated that the
356 petitioners have experience operating a charter school in Salt
357 Lake City, Utah. In response to the District's written inquiries
358 regarding other charter schools approved/operated by APACS/Mana 7
359 Charities or any associated, related, or coordinated entity or
360 individual either within or outside of California, however, he
361 stated that they had never obtained such a charter approval or
362 operated a charter school. These inconsistencies in the
363 information provided by the petitioner are troubling in their own
364 right. Additionally, the petitioner's responses indicate that
365 these entities and petitioners have no experience or expertise in
366 the complications and challenges of opening and operating charter
367 schools, including the complex financial and educational
368 requirements of both federal and state law. Attempting
369 simultaneously to open three or more charter schools in
370 California, particularly to be operated by a Utah corporation
371 with most, if not all, the founders/board members and the
372 principal residing in Utah, is unrealistic and overly ambitious.
373 If, in fact, they do operate the Mana Academy Charter School
374 which is located in West Valley City, Utah, then the lead
375 petitioner's contrary written responses are both inexplicable and
376 troubling.

377
378 Moreover, the Charter includes no discussion or plan explaining
379 the proposed relationship between the schools, and/or between
380 their staffs, administrators, or service providers. Further,

381 there is no discussion of if and how the finances of the various
382 schools would be managed, whether there would be shared costs,
383 resources, services, staff, etc. The Charter also fails to
384 describe any methodology that would be used to ensure a fair and
385 appropriate distribution of services and costs and a means of
386 assuring that all funds generated by and attributable to the
387 APACS School proposed for Santa Ana would be maintained and
388 expended for the educational benefit of the students at that
389 particular school.

390
391 6. There is no evidence of any local interest by parents, guardians
392 or students in the proposed APACS. At the public hearing, only
393 the lead petitioner spoke regarding the Charter proposal. There
394 were no speakers or other indicia evidencing any interest from
395 the local community, specifically including parents/guardians and
396 students, in the proposed Charter School. The lead petitioner
397 was asked during the public hearing whether APACS had
398 support/interest from the local community, and he responded that
399 there was such support. He specifically stated that APACS had
400 held local community meetings, that there were a number of
401 parents from within SAUSD who support APACS, and that the
402 petitioners had submitted 250 parent signatures with the Charter,
403 implying that many of those signatures were from parents who
404 reside within the SAUSD. In fact, while the parent signature
405 pages submitted by APACS are, in large part, extremely difficult
406 if not impossible to read, it appears that not a single
407 parent/guardian signature submitted with the APACS Charter is
408 from a parent/guardian who resides within SAUSD, and only one is
409 from a parent/guardian within Orange County. Further, as
410 explained more fully below, these parent signatures were not
411 gathered specifically in support of the APACS proposed to be
412 authorized by and operated within SAUSD, but most likely were
413 gathered specifically in support of the APACS charter school
414 proposed to be operated within LAUSD and, at best, were gathered
415 for APACS schools in general. SAUSD finds that it is unlikely
416 that any of the parents/guardians who signed the petition which
417 was not specific to a proposed school to be located within SAUSD,
418 and reside many miles away from SAUSD - which in the reality of

419 traffic conditions in Southern California translates into hours
420 of travel time - would actually enroll their children in this
421 particular school, even if they are meaningfully interested in
422 the APACS program in general.

423
424 Thus, the parent signatures submitted by APACS (which actually
425 represent far fewer than 250 students who would be eligible to
426 attend APACS in its first year of operations, despite the
427 petitioner's statements during the public hearing) do not
428 indicate any support for the APACS specifically proposed to be
429 operated within SAUSD's boundaries, and certainly no local
430 support for the Charter. Therefore, as a whole, there are no
431 indicia of a likelihood that APACS would be able to attract 400
432 students in its first year of operation, on which its budget and
433 entire operational plan are premised. A charter school initial
434 enrollment of 400 students is a lofty goal under the best of
435 circumstances, but appears to be virtually impossible with no
436 support in the local area for the proposed school, and with all
437 of the parents/guardians who signed the petition residing far
438 away from the proposed school.

439
440 **C. THE PETITION DOES NOT CONTAIN THE REQUIRED NUMBER OF SIGNATURES.**
441 **[Education Code Section 47605(b)(3)]**

442
443 The Charter Schools Act of 1992 specifies that
444 "a petition for the establishment of a charter school within a school
445 district may be circulated by one or more persons seeking to establish
446 the charter school. A petition for the establishment of a charter
447 school shall identify a single charter school that will operate within
448 the geographic boundaries of that school district." (Ed. Code
449 § 47605(a), emphasis added.) The Charter Schools Act further specifies
450 that a charter may not be submitted to a school district governing
451 board unless and until the petition is signed by a specified number of
452 teachers or parents/guardians. Further, the petition that is signed by
453 such teachers or parents/guardians must include a prominent statement
454 that a signature thereon "means that the parent or legal guardian is
455 meaningfully interested in having his or her child or ward attend the
456 charter school, or in the case of a teacher's signature, means that the

457 teacher is meaningfully interested in teaching at the charter school.
458 The proposed charter shall be attached to the petition." (Ed. Code
459 § 47605(a), emphasis added.) These signature requirements are
460 prerequisites to submission of a charter for school board consideration
461 and action, and are necessary to establish that there is meaningful
462 interest in the particular charter being proposed from either the
463 parent/guardian or teacher community before a charter can be approved.
464 A failure to comply with these signature requirements is also a basis
465 for denial of the particular charter.
466

467 Attaching the actual charter that is proposed to be submitted to the
468 particular school district within which the charter school is proposed
469 to be operated would give the parents/guardians or teachers from whom
470 signatures expressing meaningful interest are being sought the
471 opportunity to review the actual charter in order to determine whether
472 they are, in fact, meaningfully interested in enrolling their
473 children/teaching at the particular charter school being proposed. The
474 signature requirements are not limited to a showing of support for
475 charter schools in general, or even a particular charter school
476 concept, but the actual, specific charter being submitted to the
477 particular school district and proposing to operate within that
478 district's boundaries. Any expression of interest can only actually be
479 meaningful if it relates to the particular school in the particular
480 proposed location.
481

482 APACS submitted parent/guardian signatures in order to meet this
483 prerequisite to submittal of its Charter for SAUSD Governing Board
484 consideration. As explained above, it came to the District's attention
485 subsequent to the commencement of its processing of the APACS Charter
486 that APACS/Mana 7 Charities submitted multiple substantially identical
487 charters to other school districts in California near the time APACS
488 submitted the current Charter to SAUSD. SAUSD requested that APACS
489 provide SAUSD with copies of the parent signature pages submitted with
490 *all* of the charters it has submitted within the preceding five years.
491 In response to that request the lead petitioner provided copies of 17
492 pages of signatures, specifying that each and every one of those pages
493 had been submitted to *both* SAUSD and LAUSD. He provided no signature
494 pages indicating that they were submitted to either San Leandro or

495 Madera, which leaves open the question of what signatures were
496 submitted with those charters. In fact, only 12 of the 17 pages were
497 actually submitted to SAUSD with this Charter, but all of those 12
498 pages were apparently also submitted to LAUSD. (The District is
499 concerned that in response to this direct and specific question, the
500 lead petitioner was unable accurately to identify even which signature
501 pages were submitted to SAUSD with this Charter.) Thus, every single
502 signature/signature page that was submitted to SAUSD purportedly in
503 support of this APACS Charter to be located within SAUSD was also
504 submitted to LAUSD in support of a different charter school to be
505 located within LAUSD. Thus, by definition, the different charters
506 proposing schools in different jurisdictions submitted to different
507 school districts were not both attached to the signature pages, as
508 required by law. Furthermore, it is evident that the persons signing
509 these different petitions proposing charters in different school
510 districts in different counties, which are separated by many miles,
511 were not expressing "meaningful" interest in enrolling their children
512 at both schools.

513
514 In order to meet the threshold requirements for submittal of a charter
515 to the SAUSD Governing Board, the particular Charter proposing to
516 establish APACS within SAUSD's boundaries was required by law to be
517 attached to the petition signature pages. Further the parent/guardian
518 signatures gathered and submitted to SAUSD had to be expressing
519 meaningful interest in enrolling their children at the APACS proposed
520 to be established within SAUSD's boundaries. Because the same
521 signatures/signatures pages were submitted with charters submitted by
522 APACS/Mana 7 Charities to different districts, it is clear that these
523 signature pages were not attached to the Charter submitted to SAUSD,
524 the signatures do not effectively express meaningful interest in
525 enrolling children at this Charter School, and the signatures do not
526 meet the minimum requirements for submittal of a Charter to and/or
527 approval by the SAUSD Governing Board. The parent/guardian signatures
528 cannot be double-counted by the petitioners and submitted to more than
529 one proposed authorizing agency. Therefore, SAUSD rejects all of the
530 signature pages submitted by APACS/Mana 7 Charities for patent
531 noncompliance with the minimum legal requirements.
532

533 D. THE PETITION DOES NOT CONTAIN REASONABLY COMPREHENSIVE DESCRIPTIONS OF
534 ALL OF THE REQUIRED ELEMENTS. [Education Code Section 47605 (b) (5)]

535
536 1. DESCRIPTION OF THE EDUCATIONAL PROGRAM [Ed. Code
537 Â§47605 (b) (5) (A) (i)]

538
539 All of the above-described concerns regarding the unsoundness of
540 the educational program and the inadequacy of the Charter's
541 description thereof are hereby incorporated herein by this
542 reference.

543
544 IV. That the terms of this Resolution are severable. Should it be determined
545 that one or more of the findings and/or the factual determinations supporting
546 the findings is invalid, the remaining findings and/or factual determinations
547 and the denial of the Charter shall remain in full force and effect. In this
548 regard, the District Board specifically finds that each factual
549 determination, in and of itself, is a sufficient basis for the finding it
550 supports, and each such finding, in and of itself, is a sufficient basis for
551 denial.

552
553 The foregoing resolution was considered, passed, and adopted by this Board at
554 its regular meeting of August 26, 2014.

555
556 BOARD OF EDUCATION OF THE
557 SANTA ANA UNIFIED SCHOOL DISTRICT

560 By: 
561 Audrey Yamagata-Noji Ph.D., President

562 Attest:

563 
564
565 Rick L. Miller, Secretary

566
567
568 STATE OF CALIFORNIA)
569) ss
570 ORANGE COUNTY)

571 I, Rick L. Miller, do hereby certify that the foregoing is a true and correct copy
572 of Resolution No. 14/15-3022, which was duly adopted by the Board of Education of
573 the Santa Ana Unified School District at meeting thereof held on the 26th day of
574 August, 2014, and that it was so adopted by the following vote:

- 575
- 576 AYES:
- 577 NOES:
- 578 ABSENT:
- 579 ABSTENTIONS:

580
581 By 
582 Rick L. Miller, Secretary
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1 RESOLUTION NO. 14/15-3028

2 BOARD OF EDUCATION

3 SANTA ANA UNIFIED SCHOOL DISTRICT

4 ORANGE COUNTY, CALIFORNIA

5 Proclamation Declaring National Hispanic Heritage Month -

6 September 15-October 15, 2014

7 **WHEREAS**, September 15 through October 15, 2014, has been declared National
8 Hispanic Heritage Month by the President and the Congress of the United States;
9 and

10 **WHEREAS**, in 1968 President Lyndon B. Johnson proclaimed the week of
11 September 15, 1968, as the First National Hispanic Heritage Week; and

12 **WHEREAS**, the founding of the United States is intertwined with the
13 historical settlement and development of the Southwest by descendants of Spanish
14 settlers and indigenous peoples; and

15 **WHEREAS**, the Latino population continues to contribute significantly to the
16 political, economic, and social development of the nation; and

17 **WHEREAS**, the Santa Ana Unified School District serves 51,099 Latino students
18 or approximately 96% of the student population within its K-12 educational system;
19 and

20 **WHEREAS**, the Santa Ana Unified School District recognizes the diversity
21 reflected within the city of Santa Ana, as well as its students and staff, and
22 respects the contributions, culture, and heritage of Latinos in the community;

23 **NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education recognizes
24 September 15 through October 15, 2014 as National Hispanic Heritage Month and
25 encourages teachers, other staff members, students, and the community to use this
26 opportunity to honor the contributions of our Latino population.

27 Upon motion of Member _____ and duly seconded, the foregoing
28 Resolution was adopted by the following vote:

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AYES:

NOES:

ABSENT

STATE OF CALIFORNIA)
) ss.
COUNTY OF ORANGE)

I, Rick Miller, Secretary of the Board of Education of the Santa Ana Unified School District of Orange County, California, hereby certify that the above and foregoing Resolution was duly adopted by the said Board at a regular meeting thereof held on the 26th day of August, 2014, and passed by a vote of 3-0 of said Board.

IN WITNESS WHEREOF, I have hereunto set my hand this 27th day of August, 2014.



Rick L. Miller
Secretary, Board of Education
Santa Ana Unified School District

Santa Ana Unified School District
1601 E. Chestnut Avenue
Santa Ana, California 92701

MINUTES

REGULAR MEETING
SANTA ANA BOARD OF EDUCATION

September 9, 2014

CALL TO ORDER

The meeting was called to order at 5:19 p.m. by Board Vice President Richardson. Other members in attendance were Mr. Palacio and Ms. Iglesias.

Cabinet members present were Dr. Miller, Dr. Phillips, Dr. Haglund, Mr. McKinney, Ms. Lohnes, Mr. Dixon, Ms. Miller and Dr. Rodriguez.

CLOSED SESSION PRESENTATIONS

Mr. Richardson asked those wishing to address the Board in matters pertaining to Closed Session to step to the lectern.

There were no individuals wishing to address the Board.

RECESS TO CLOSED SESSION

The Regular Board meeting was immediately recessed at 5:19 p.m. to consider legal issues, negotiations, and personnel matters.

Mr. Hernández and Dr. Yamagata-Noji arrived during Closed Session.

RECONVENE OPEN MEETING

The Regular Board meeting reconvened at 6:40 p.m.

PLEDGE OF ALLEGIANCE

The meeting was opened with the Pledge of Allegiance led by Mr. Richardson.

AMENDMENT OF BOARD MEETING AGENDA

Board President Yamagata-Noji received consensus from members of the Board to amend the Regular Board Agenda and add action item 8.0: Approval of Submission of CSBA 2014 Legislative Awards program application.

It was moved by Mr. Hernandez, seconded by Mr. Palacio, to amend the Regular Board Meeting Agenda of September 9, 2014, and add action item 8.0: APPROVAL OF SUBMISSION OF CSBA 2014 LEGISLATIVE AWARDS PROGRAM APPLICATION.

SUPERINTENDENT'S REPORT

Dr. Miller opened his report by thanking the Board for their support while providing an update on the spraying to prevent the West Nile Virus. This afternoon, the District was informed by the County that they have cancelled mosquito spraying in Santa Ana at this time. Superintendent Miller also provided an update on the reduction of 18 street crossing guards. He mentioned the Santa Ana High School 125th anniversary and birthday celebration. He also mentioned the Building Services Employee Appreciation Barbecue; great atmosphere. On the first day of school Dr. Miller visited over 20 campuses. He mentioned the start of the high school football season and the upcoming games this Thursday and Friday night. Dr. Miller concluded his remarks by announcing the SAUSD free Mobil Application.

Mr. Hernandez left the Board Meeting during the Superintendent's Report.

PUBLIC PRESENTATIONS

Dr. Yamagata-Noji asked those wishing to address the Board on matters related to agenda items to step to the lectern. Sara Guerrero, Dialogue Project Director provided information related to "The Long Road Today / El Largo Camino de Hoy" a play about the Santa Ana community. Jerry Cazales, Ludin Ochoa, Araceli Cazales, Cassandra Castellanos, and Alicia Hernandez addressed the Board related to Toyama Karate-Do after School Program.

1.0 APPROVAL OF CONSENT CALENDAR

The following items were removed from the Consent Calendar for discussion and separate action:

- 1.8 Approval/Ratification of Listing of Agreements/Contracts with Santa Ana Unified School District and Various Consultants Submitted for Period of July 23, 2014 through August 26, 2014
- 1.11 Acceptance of Actuarial Study of Workers' Compensation Program as of June 30, 2014

Mr. Richardson and Ms. Iglesias abstained from the following two consent items resulting in failed votes:

- 1.1 Approval of Minutes of Regular Board Meeting - August 26, 2014
- 1.21 Adoption of Resolution No. 14/15-3030 - Certification of Board Members' Absences from Board Meeting

It was moved by Mr. Palacio, seconded by Mr. Richardson, and carried 4-0, to approve the remaining items on the Consent Calendar as follows:

- 1.2 Approval of Extended Field Trip(s) in Accordance with Board Policy (BP) 6153 - School-Sponsored Trips and Administrative Regulation (AR) 6153.1 - Extended School- Sponsored Trips
- 1.3 Approval of Expulsion of Students for Violation of California Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c) According to Board Policy 5144.1

353269 - Sierra
For the violation of Education Code Section 48900, paragraph A, .4 that the Board expel the student from the schools of the District, and that the student may apply for readmission on or after January 30, 2015.
- 1.4 Approval of Participation in Student Field Placement with Nova Southeastern University, Inc., for 2014-15 School Year
- 1.5 Adoption of Resolution No. 14/15-3031 - Approval of Amendment 1 to Revise Authorized Signatories for Santa Ana Unified School District Cooperative Program Agreement with State of California Department of Rehabilitation for 2013-16 School Years
- 1.6 Ratification of Purchase Order Summary and Listing of Orders \$25,000 and Over for Period of July 23, 2014 through August 26, 2014
- 1.7 Ratification of Expenditure Summary and Warrant Listing for Period of July 23, 2014 through August 26, 2014
- 1.9 Approval of Rejection of Government Code §910 and §910.2 Claim Against Santa Ana Unified School District - File Numbers: 14-17493 RV and 12-02846 JW
- 1.10 Approval of Resolution No. 14/15-3029 - General Liability Coverage for Volunteer Medical Team Doctors for District High School Events
- 1.12 Adoption of Resolution No. 14/15-3023 - Authorization of District Appropriations Limits for Fiscal Years 2013-14 and 2014-15
- 1.13 Authorization to Utilize California Multiple Award Schedule Agreement with KYA Services, Inc., for Purchase of Carpeting and Carpeting Installation Supplies
- 1.14 Acknowledgement of Receipt of 21st Century Global Academy Charter Petition
- 1.15 Authorization to Extend Contract for Purchase and Installation of Audio Visual Systems at Various E-Rate Qualified Sites at 88% with Federal Communications Commission E- Rate Funding, with Digital Networks Group, Inc., for E-Rate Year 14
- 1.16 Authorization to Extend Contract for Purchase and Installation of Major Network Equipment, Wireless and Installation of Structured Cabling System at Various E-Rate Qualified Sites at 88% with Federal Communications Commission E-Rate Funding, with NexusIS for E-Rate Year 14

- 1.17 Authorization to Extend Contract for Purchase and Installation of Audio Visual Systems at Various E-Rate Qualified Sites at 90% with Federal Communications Commission E- Rate Funding, with Digital Networks Group, Inc., for E-Rate Year 14
- 1.18 Authorization to Extend Contract for Purchase and Installation of Major Network Equipment, Wireless and Installation of Structured Cabling System at Various E-Rate Qualified Sites at 90% with Federal Communications Commission E-Rate Funding, with NexusIS for E-Rate Year 14
- 1.19 Authorization to Extend Contract for Purchase and Installation of Major Network Equipment, Wireless and Installation of Structured Cabling System at Various E-Rate Qualified Sites at 90% with Federal Communications Commission E-Rate Funding, with AT&T for E-Rate Year 15
- 1.20 Approval of Revised Job Description: Chief of School Police Services
- 1.22 Authorizing Santa Ana Unified School District Representation at California School Boards Association Annual Education Conference
- 1.23 Approval of Personnel Calendar Including the Transition of Specific Staff Members with such Topics as: Hiring, Promotions, Transfers, Resignations, Retirements, and Leaves
- 1.24 Acceptance of Gifts in Accordance with Board Policy 3290 - Gifts, Grants, and Bequests

ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND SEPARATE ACTION:

- 1.8 Approval/Ratification of Listing of Agreements/Contracts with Santa Ana Unified School District and Various Consultants Submitted for Period of July 23, 2014 through August 26, 2014

It was moved by Mr. Palacio, seconded by Dr. Yamagata-Noji, and carried 4-0, to approve/ratify the listing of agreements/contracts with the Santa Ana Unified School District and various consultants submitted for the period of July 23, 2014 through August 26, 2014.

- 1.11 Acceptance of Actuarial Study of Workers' Compensation Program as of June 30, 2014

It was moved by Dr. Yamagata-Noji, seconded by Mr. Palacio, and carried 3-0, Mr. Richardson out of the room, to accept Actuarial Study of Workers' Compensation Program as of June 30, 2014, and funding at 70% confidence level for 2014-15 in the amount of \$4,997,450 with a funding payroll contribution rate of \$1.43.

ANNOUNCEMENT

Dr. Yamagata-Noji acknowledged District retirees and highlighted gifts received.

PRESENTATION

Unaudited Actuals and Budget Update

Dr. Yamagata-Noji called Dr. Phillips, Deputy Superintendent, Operations, CBO to the lectern. She provided a breakdown identifying general fund balances, ending balances, and cash flow.

Facilities Summer 2014 Projects Update

Dr. Yamagata-Noji called Mr. Dixon, Assistant Superintendent, Facilities and Governmental Relations to the lectern. He provided a video update on all facility projects undertaken during the summer in preparation for the new school year.

REGULAR AGENDA - ACTION ITEMS

2.0 APPROVAL OF DISTRICT'S UNAUDITED ACTUALS FOR 2013-14 SCHOOL YEAR

It was moved by Mr. Richardson, seconded by Mr. Palacio, and carried 4-0, to approve the District's Unaudited Actuals for 2013-14 school year.

3.0 APPROVAL OF AGREEMENT WITH DISCOVER CUBE OF ORANGE COUNTY FOR 2014-15 SCHOOL YEAR

It was moved by Mr. Richardson, seconded by Mr. Palacio, and carried 4-0, to approve the agreement with the Discover Cube Orange County for the 2014-15 school year.

4.0 APPROVAL OF AGREEMENT WITH TOYAMA KARATE-DO FOR 2014-15 SCHOOL YEAR

It was moved by Mr. Richardson, seconded by Ms. Iglesias, and carried 4-0, to approve the agreement with the Toyama Karate-Do for the 2014-15 school year.

5.0 APPROVE MATERIAL REVISION OF NOVA ACADEMY CHARTER PETITION AND ADOPT RESOLUTION NO. 14/15-3024 IMPLEMENTING THAT ACTION

It was moved by Mr. Richardson, seconded by Mr. Palacio, and carried 4-0, to adopt Resolution No. 14/15-3024-implementing material revisions of the NOVA Academy Charter Petition.

6.0 AUTHORIZATION TO AWARD A CONTRACT FOR PURCHASE OF FROZEN, REFRIGERATED, PROCESSED COMMODITY AND DRY FOOD PRODUCTS, AND SERVICES TO A&R FOOD DISTRIBUTORS

It was moved by Mr. Richardson, seconded by Mr. Palacio, and carried 4-0, to authorize staff to award a contract for the purchase of frozen, refrigerated, processed commodity and dry food products, and services to A&R Food Distributors, pursuant to Request for Proposals No. 02-15, renewable yearly for a period not to exceed three years.

7.0 AUTHORIZATION TO AMEND LEASE AGREEMENT BETWEEN SANTA ANA UNIFIED SCHOOL DISTRICT AND LOS ANGELES SMSA LIMITED PARTNERSHIP, DBA VERIZON WIRELESS, FOR AN EXISTING WIRELESS TELECOMMUNICATIONS FACILITY ON THE SADDLEBACK HIGH SCHOOL CAMPUS

It was moved by Mr. Richardson, seconded by Dr. Yamagata-Noji, and carried 4-0, to authorize the first amendment to the lease agreement between Santa Ana Unified School District and Los Angeles SMSA Limited Partnership, dba Verizon Wireless, for an existing wireless telecommunications facility on the Saddleback High School campus.

BOARD AND STAFF REPORTS/ACTIVITIES

Mr. Palacio

- Thanked staff for their great job on the opening of school.
- Attended the Godinez Fundamental and Segerstrom High School football games.
- Attended the Building Services Employee Appreciation Barbecue; great job.

Mr. Richardson

- Thanked Julie Infante, staff, and students for the Santa Ana High School 125th Anniversary; thanked Mark Chavez and the Food Services workers; recognized Douglas C. Dyer, SAHS Graduate Class of 1958, 39-year teacher and Saint Historian 1940-2014.
- Thanked Dr. Miller for initiating a number of phone calls to Santa Ana City Council related to the Orange County Vector Control.

Ms. Iglesias

- Great opportunity for SAUSD and the City of Santa Ana to resume and restart standing meetings.
- Enjoyed Godinez Fundamental's football game on Friday and the Century vs. Santa Ana High School football game on Saturday.

Dr. Yamagata-Noji

- Thanked all staff for getting schools ready.
- Wonderful celebration at Santa Ana High School.
- Announced the Fiesta Patrias Parade this weekend.

8.0 APPROVAL OF SUBMISSION OF CSBA 2014 LEGISLATIVE AWARDS PROGRAM APPLICATION

It was moved by Dr. Yamagata-Noji, seconded by Mr. Richardson, and carried 4-0, to approve the submission of CSBA 2014 Legislative Awards program application.

REPORT OF ACTION TAKEN IN CLOSED SESSION

By a vote of 3-0, the Board took action to approve the Workers' Compensation Compromise & Release in the amount of \$75,000 for former classified employee, as named in Closed Session - Claim Number: SUSD-007154.

Moved: Yamagata-Noji _____ Hernández _____ Richardson _____ Palacio X Iglesias _____
Seconded: Yamagata-Noji _____ Hernández _____ Richardson X Palacio _____ Iglesias _____
Ayes: Yamagata-Noji _____ Hernández _____ Richardson X Palacio X Iglesias X
Noes: Yamagata-Noji _____ Hernández _____ Richardson _____ Palacio _____ Iglesias _____
Final Vote: Ayes 3 Noes 0 Abstain _____ Absent 2

By a vote of 4-0, the Board took action to appoint Jeffrey S. Rozema to the position of School Operations Administrator at Valley High School.

Moved: Yamagata-Noji _____ Hernández _____ Richardson X Palacio _____ Iglesias _____
Seconded: Yamagata-Noji _____ Hernández _____ Richardson _____ Palacio X Iglesias _____
Ayes: Yamagata-Noji _____ Hernández X Richardson X Palacio X Iglesias X
Noes: Yamagata-Noji _____ Hernández _____ Richardson _____ Palacio _____ Iglesias _____
Final Vote: Ayes 4 Noes 0 Abstain _____ Absent 1

By a vote of 5-0, the Board took action to appoint Dr. Maria Guadalupe Gomez to the position of Principal at Davis Elementary School.

Moved: Yamagata-Noji _____ Hernández _____ Richardson X Palacio _____ Iglesias _____
Seconded: Yamagata-Noji _____ Hernández _____ Richardson _____ Palacio X Iglesias _____
Ayes: Yamagata-Noji X Hernández X Richardson X Palacio X Iglesias X
Noes: Yamagata-Noji _____ Hernández _____ Richardson _____ Palacio _____ Iglesias _____
Final Vote: Ayes 5 Noes 0 Abstain _____ Absent _____

By a vote of 5-0, the Board took action to appoint Damon Voight to the position of Assistant Principal at Century High School.

Moved: Yamagata-Noji _____ Hernández _____ Richardson _____ Palacio X Iglesias _____
Seconded: Yamagata-Noji _____ Hernández _____ Richardson X Palacio _____ Iglesias _____
Ayes: Yamagata-Noji X Hernández X Richardson X Palacio X Iglesias X
Noes: Yamagata-Noji _____ Hernández _____ Richardson _____ Palacio _____ Iglesias _____
Final Vote: Ayes 5 Noes 0 Abstain _____ Absent _____

By a vote of 5-0, the Board took action to appoint Jimmy Bruhl to the position of Assistant Principal at Sierra Preparatory Academy.

Moved:	Yamagata-Noji	_____	Hernández	_____	Richardson	_____	Palacio	<u> X </u>	Iglesias	_____
Seconded:	Yamagata-Noji	_____	Hernández	_____	Richardson	<u> X </u>	Palacio	_____	Iglesias	_____
Ayes:	Yamagata-Noji	<u> X </u>	Hernández	<u> X </u>	Richardson	<u> X </u>	Palacio	<u> X </u>	Iglesias	<u> X </u>
Noes:	Yamagata-Noji	_____	Hernández	_____	Richardson	_____	Palacio	_____	Iglesias	_____
Final Vote:	Ayes	<u> 5 </u>	Noes	<u> 0 </u>	Abstain	_____	Absent	_____		

RECESS TO CLOSED SESSION

The Regular Board meeting was immediately recessed at 9:22 p.m. to consider legal issues and negotiations.

RECONVENE OPEN MEETING

The Regular Board meeting reconvened at 10:14 p.m.

ADJOURNMENT

There being no further business to come before the Board, Dr. Yamagata-Noji adjourned the meeting at 10:14 p.m.

The next Regular Meeting will be held on Tuesday, September 23, 2014, at 6:00 p.m.

ATTEST:

Rick Miller, Ph.D.
Secretary
Santa Ana Board of Education



SANTA ANA UNIFIED SCHOOL DISTRICT
CHIEF OF SCHOOL POLICE SERVICES

JOB SUMMARY:

Under direction of the Deputy Superintendent, Operations and/or designee, lead, manage, organize, plan, direct and select School Police Services staff; coordinate, budget and review the District School Police Department program to protect persons and property and assure a safe learning environment.

REPRESENTATIVE DUTIES:

- Serve as Chief of Police for the District's School Police Department. **E**
- Management oversight of the District's Emergency Operations Program. **E**
- Develop crime prevention programs. **E**
- Maintain records of criminal activity affecting the District. **E**
- Recruit, train, and schedule School Police Department personnel. **E**
- Assess criminal activities on District property and direct apprehension effort as necessary; investigate criminal acts within the authority as outlined in the California Penal Code 832.32 and Education Code 38000. **E**
- Maintain liaison with law enforcement agencies and Fire Department. **E**
- Implement District policies with respect to contemporary, best practice policing models and security methods and guidelines. **E**
- Coordinate the Department's restitution program. Evaluate school security. **E**
- Manage District fingerprinting program and maintain appropriate confidential records, for organizational defensibility in compliance with local, State, and federal mandates. **E**
- Review and approve requisitions for stolen or damaged equipment due to criminal acts. **E**
- Provide school related crime and loss reports to the State twice yearly. **E**
- Check alarm systems and manage repair as required. **E**

CHIEF OF SCHOOL POLICE SERVICES (CONTINUED)**REPRESENTATIVE DUTIES:** (Continued)

- Assist District administrators in maintaining campus control as necessary. **E**
- Develop and implement inservice training for School Police Officers and District Safety Officers. **E**
- Investigate complaints against School Police Department personnel and recommend disciplinary action when appropriate. **E**
- Make regular reports to superiors on progress of programs and activities of the School Police Department. **E**
- Perform other related school policing duties as assigned.

KNOWLEDGE AND ABILITIES:**Knowledge of:**

- Modern school policing and security practices
- Alarm systems and other equipment used in the department
- Radio communications
- Applicable State, local laws and applicable sections of State Education Code
- The City of Santa Ana and community
- Social, cultural and linguistic diversity of district, city, and community

Ability to:

- Establish and maintain effective working relationships with others
- Plan and supervise work
- Lead, train, mentor, and supervise personnel
- Maintain confidential records and prepare reports
- Communicate effectively both orally and in writing
- Perform the essential functions of the job

EDUCATION AND EXPERIENCE:

A Bachelor's degree in administration of justice; public administration, or a related field. A Master's degree and successful completion of specialized executive police training (i.e., Federal Bureau of Investigation National Academy and/or California Commission on Peace Officer Standards P.O.S.T. and Training Command College) is preferred. Possession of an active (California Penal Code, Section 832.32) Basic and Management California P.O.S.T. Certificates are required prior to employment; must meet minimum standards pursuant to California Education Code 38000; and seven years of progressively

CHIEF OF SCHOOL POLICE SERVICES (CONTINUED)
September 9, 2014

EDUCATION AND EXPERIENCE: (Continued)

responsible experience in law enforcement, at the rank of Lieutenant or above. A background in K-14 school policing is highly desirable.

LICENSES AND OTHER REQUIREMENTS:

Valid California driver's license
Valid first aid and CPR card
Bilingual desirable

WORKING CONDITIONS:

ENVIRONMENT:

- Office/school environment
- Driving a vehicle to conduct work
- Carrying of a firearm to conduct work
- Season heat and cold or adverse weather conditions

PHYSICAL ABILITIES:

- Hearing and speaking accurately to exchange information
- Seeing to monitor police behaviors, read materials, and drive a vehicle
- Dexterity of hands and fingers to operate assigned equipment
- Lifting or moving objects, normally not exceeding sixty (60) pounds
- Physical agility and stamina
- Running, climbing, and jumping

HAZARDS:

- Contact with dissatisfied or abusive individuals.
- Possible fights and confrontations.

Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job.

Prior to appointment as Chief of Police, all candidates must successfully pass a background investigation and a medical and psychological assessment.

Board Approved: September 9, 2014 (1/84, 2/84, 11/91, 3/93, 7/93, 7/98, 5/01)

CERTIFICATED PERSONNEL CALENDAR

**Personnel Calendar
 Board Meeting - September 9, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
RESIGNATIONS					
Carrasco, Daisy	Teacher	Century	August 18, 2014		Accepted another position - 4 years
Rahmani, Beeta	Nurse	Pupil Support Services	August 20, 2014		Other - 5 years
Vartanian Florez, Sonya	Teacher	Lathrop	August 26, 2014		Accepted another position, family responsibilities - 2 years
NEW HIRES/RE-HIRES 2014-15					
Alcaraz, Anastasia	Speech and Language Pathologist	Speech Department	August 27, 2014		New Hire - Probationary I
Allen-Hess, Angela	Curriculum Specialist	K-12 Curriculum Instruction/Staff Development	August 19, 2014		New Hire - Probationary I
Arroyo, Andres	Teacher	Davis	August 27, 2014		New Hire - Temporary 44909
Austin, Andrew	Teacher	Saddleback	August 29, 2014		New Hire - Probationary I
Barham, Deborah	Teacher	Valley	September 2, 2014		New Hire - Temporary 44909
Barragan, Mariana	Teacher	Davis	August 27, 2014		New Hire - Temporary 44920

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

**Personnel Calendar
 Board Meeting - September 9, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
NEW HIRES/RE-HIRES 2014-15 (Continued)					
Caddy, Rachel	Teacher	Santa Ana	August 27, 2014		New Hire - Temporary 44909
Carson, Kimberly	Teacher	Diamond	August 27, 2014		New Hire - Temporary 44909
Carter, Stacey	Teacher	McFadden	August 27, 2014		New Hire - Probationary I
Christensen, Matthew	NJROTC	ROP	August 27, 2014		Rehire - NJROTC 44912
Cohen, Jason	Teacher	Heninger	August 27, 2014		New Hire - Intern
Cozens, Tara	Teacher	Valley	August 27, 2014		New Hire - Temporary 44909
Craycroft, Cheryl	Teacher	Santiago	August 27, 2014		New Hire - Probationary I
DelaCuadra, Jeremy	Teacher	Esqueda	August 27, 2014		New Hire - Probationary I
DeShazer, Nicole	Teacher	Lathrop	August 29, 2014		New Hire - Temporary 44909
Diulio, Nickolas	Teacher	Saddleback	September 8, 2014		New Hire - Temporary 44920
Dominguez, Daniel	Teacher	Sierra	August 27, 2014		New Hire - Temporary 44920
Dugan, Heidi	Teacher	Lathrop	August 27, 2014		New Hire - Temporary 44909
Dzul-Baron, Darlene	Teacher	Valley	August 27, 2014		New Hire - Probationary I

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

**Personnel Calendar
 Board Meeting - September 9, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
NEW HIRES/RE-HIRES 2014-15 (Continued)					
Edwards, Julian	Teacher	Heninger	August 27, 2014		New Hire - Temporary 44909
Flores, Nancy	Teacher	Segerstrom	August 27, 2014		New Hire - Temporary 44909
Fredericksen, Timothy	Teacher	Heninger	August 27, 2014		New Hire - Probationary I
Fuller, Eric	Teacher	Saddleback	August 27, 2014		New Hire - Temporary 44909
Gardea, Jesenia	Teacher	Heninger	August 27, 2014		Rehire - Probationary I
Greer, William	Teacher	Century	August 27, 2014		Rehire - Probationary I
Guilkey, Rachel	Teacher	Valley	August 27, 2014		New Hire - Temporary 44909
Gundevia, Yasmin	Teacher	Special Education	August 28, 2014		New Hire - Probationary I
Gutierrez, David	Teacher	Santa Ana	August 27, 2014		New Hire - Probationary I
Han, Grace	Teacher	Segerstrom	September 2, 2014		New Hire - Probationary I
Kim, Katherine	Teacher	Martin	August 27, 2014		New Hire - Temporary 44909
Lee, Michelle	Teacher	Valley	August 27, 2014		New Hire - Temporary 44909

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

**Personnel Calendar
Board Meeting - September 9, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
NEW HIRES/RE-HIRES 2014-15 (Continued)					
Leyva De La Riva, Maria	Teacher	Jefferson	August 27, 2014		New Hire - Probationary I
Lopez, Yazmin	Nurse	Early Childhood Education	August 27, 2014		New Hire - Probationary I (49% of everyday)
MacLean, Gina	Teacher	Carr	August 27, 2014		New Hire - Temporary 44920
Manviller, Jason	Curriculum Specialist	K-12 Curriculum Instruction/Staff Development	September 2, 2014		New Hire - Probationary I
Minnie, Alexandra	Teacher	Valley	August 29, 2014		New Hire - Temporary 44920
Morales, Karina	Teacher	Willard	August 27, 2014		New Hire - Temporary 44909
Moreno, Edgard	Teacher	Carr	August 27, 2014		New Hire - Temporary 44909
Murgolo, Kimberly	Teacher	Lorin Griset	August 27, 2014		Rehire - Temporary 44909 (33.3% of everyday)
Nguyen, Thuc	Teacher	Mitchell	August 27, 2014		New Hire - Probationary I
Ontiveros, Cassandra	Teacher	Adams	August 29, 2014		New Hire - Probationary I
Orozco, Samuel	Teacher	Sierra	August 27, 2014		New Hire - Temporary 44909

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
 Board Meeting - September 9, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
NEW HIRES/RE-HIRES 2014-15 (Continued)					
Osseck, Thomas	NJROTC	ROP	August 27, 2014		Rehire - NJROTC 44912
Parsons, Eric	Teacher	Spurgeon	August 27, 2014		New Hire - Intern
Patino Gillette, Ashley	Teacher	Spurgeon	August 27, 2014		New Hire - Intern
Pham, Jennifer	Teacher	Santa Ana	August 27, 2014		New Hire - Temporary 44909
Pineda, Alexandra	Teacher	Carr	August 27, 2014		New Hire - Temporary 44909
Prado, Hilda	Teacher	Godinez	August 27, 2014		New Hire - Temporary 44909
Rao, Mayo	Speech and Language Pathologist	Speech Department	August 29, 2014		New Hire - Probationary I
Rinkel, Laily	Curriculum Specialist	K-12 Curriculum Instruction/Staff Development	September 2, 2014		New Hire - Probationary I
Riturban, Vanessa	Teacher	Valley	August 27, 2014		New Hire - Temporary 44909
Robbie, Trisha	Teacher	McFadden	August 27, 2014		New Hire - Probationary I
Rodriguez, Richard III	Teacher	Sierra	August 27, 2014		New Hire - Probationary I
Rogers, Brandon	Teacher	Willard	August 29, 2014		New Hire - Probationary I

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

**Personnel Calendar
 Board Meeting - September 9, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
NEW HIRES/RE-HIRES 2014-15 (Continued)					
Rogers, Tracy	Speech and Language Pathologist	Speech Department Valley	August 27, 2014		New Hire - Emergency 44911
Saavedra, Veronica	Teacher		September 3, 2014		New Hire - Intern
Schaefer, Alicia	Speech and Language Pathologist	Speech Department	August 27, 2014		New Hire - Probationary I
Serrano, Corin	Teacher	Sierra	August 27, 2014		New Hire - Temporary 44920
Soave, Michael	Teacher	Special Education	August 27, 2014		New Hire - Probationary I
Ta, Sandy	Teacher	Carr	August 28, 2014		New Hire - Temporary 44920
Tal, Samara	Teacher	Godinez	August 28, 2014		New Hire - Probationary I
Valdez, Jose Jr.	Teacher	Villa	August 27, 2014		New Hire - Temporary 44909
Wenger, Brittany	Teacher	Villa	August 27, 2014		New Hire - Temporary 44909
Woldhuis, Morgan	Teacher	Godinez	August 27, 2014		New Hire - Temporary 44909
Younger, Elisa	Curriculum Specialist	K-12 Curriculum Instruction/Staff Development	August 22, 2014		New Hire - Probationary I

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar
 Board Meeting - September 9, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
OFFER OF EMPLOYMENT - ROP					
Aguilar, Monica C.	Teacher-Culinary Arts	ROP	August 27, 2014	June 19, 2015	Rehire - 44910
Beaman, Francene	Teacher-Art of Animation	ROP	August 27, 2014	June 19, 2015	Rehire - 44910
Curiel, Danny	Teacher-Automotive	ROP	August 27, 2014	June 19, 2015	Rehire - 44910
Erikson, Tom	Teacher-Criminal Justice	ROP	August 27, 2014	June 19, 2015	Rehire - 44910
Fe, Helen	Teacher-Medical Assistant	ROP	August 27, 2014	June 19, 2015	Rehire - 44910
Fischer, Charlene	Teacher-Dental Assistant	ROP	August 27, 2014	June 19, 2015	Rehire - 44910
Garcia, Jose M.	Teacher-Digital Media Arts Instructor	ROP	August 27, 2014	June 19, 2015	New Hire - 44910
Garcia, Saul	Teacher-Automotive	ROP	August 27, 2014	June 19, 2015	New Hire - 44910
Holland, Cynthia	Teacher-Computer Technology	ROP	August 27, 2014	June 19, 2015	Rehire - 44910

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

**Personnel Calendar
 Board Meeting - September 9, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
OFFER OF EMPLOYMENT - ROP (Continued)					
Nusbickel, Thomas	Teacher-Introduction Engineering Design	ROP	August 27, 2014	June 19, 2015	Rehire - 44910
Pastrana, Diana	Teacher-Digital Photography	ROP	August 27, 2014	June 19, 2015	Rehire - 44910
Ramirez, Steven	Teacher-Art of Graphic Design	ROP	August 27, 2014	June 19, 2015	Rehire - 44910
Vu, Minh T.	Teacher-CAD I/Product Design	ROP	August 27, 2014	June 19, 2015	Rehire - 44910
LEAVE (21 duty days or more) - Without Pay with Benefits					
Ferullo, Nicole	Teacher	Carr	August 27, 2014	June 19, 2015	Child Care
CHANGE IN SHARED CONTRACT					
Call, Brenda	Teacher	Walker	August 27, 2014		From 60% to 65% contract
Kinan, Karen	Teacher	Walker	August 27, 2014		From 40% to 35% contract

Mark A. McKinney, Associate Superintendent, Human Resources

CERTIFICATED PERSONNEL CALENDAR

**Personnel Calendar
 Board Meeting - September 9, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
CORRECTION IN SHARED CONTRACT					
Ixmay, Jana	Teacher	Heninger	August 27, 2014		From 50% to 40% contract
Reyes, Margarita	Teacher	Heinger	August 27, 2014		From 50% to 60% contract
ROP TEACHER 2014-15					
Kahapea, Karin					
ADMINISTRATIVE SUBSTITUTES					
Bratcher, Roger	Administrative Substitute	Various sites	July 1, 2014	June 30, 2015	As-Needed-Basis
ADMINISTRATIVE APPOINTMENTS-RE-CLASSIFICATION					
Castellanos, Katy	Director of Educational Options	Educational Services	September 10, 2014		From Principal to Director of Educational Options
ESY SUMMER HOME TEACHERS					
Cifuentes, Adolfo	Pupil Support Services		June 23, 2014	August 21, 2014	If and as needed basis

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - September 9, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
RETIREMENT						
Amarith, Adam	Instr. Asst. Computer	Romero-Cruz	June 19, 2014			21 years, 11 months
RESIGNATIONS						
Aranda, Elizabeth	SSP Sp. Ed.	Adams	June 19, 2014			Personal - 1 year, 6 months
Martinez, Daniel	SSP Sp. Ed.	Santa Ana	July 30, 2014			To Teach at Lathrop
Martinez, Priscilla	SSP Sp. Ed.	Greenville	August 26, 2014			Personal - 11 months
Olson, Justin	Alarm Monitor/Dispatcher	School Police	September 12, 2014			Personal - 6 years, 10 months
Parsons, Eric	Instr. Asst. Sev. Dis.	Godinez	August 26, 2014			To teach at Spurgeon
Robles, Stephanie	Activity Supervisor	Carr	June 19, 2014			Personal - 8 months
Rubio, Eloina	Activity Supervisor	Garfield	June 19, 2014			Personal - 7 years, 1 month
Sanchez, Griselda	Fd. Svc. Wkr.	Carr	June 19, 2014			Personal - 1 year, 1 month
Vang, Lena	Instr. Asst. Sev. Dis.	Santa Ana	July 30, 2014			Personal - 13 years, 8 months

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
 Board Meeting - September 9, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
ABSENCES (3 to 20 duty days) - Without Pay						
Sandoval, Ray	District Safety Officer	School Police	August 18, 2014	August 29, 2014		Personal
FAMILY CARE & MEDICAL LEAVE (3 to 20 duty days) - Paid						
Jaques, Sophia	Autism Paraprofessional	Mitchell	September 2, 2014	September 22, 2014		Statutory Leave
Sanchez, Adriana	Admin. Secretary Sch. Police Svcs.	School Police	July 31, 2014	August 13, 2014		Statutory Leave
FAMILY CARE & MEDICAL LEAVE (21 duty days or more) - Paid						
Marroquin, Saydee	Migrant Ed. Asst.	Migrant Ed.	August 15, 2014	October 21, 2014		Statutory Leave
FAMILY CARE & MEDICAL LEAVES/CFRA (California Family Rights Act) (3 to 20 duty days or more) - Paid						
Rios, Ronnie	District Safety Officer	Saddleback	August 18, 2014	August 29, 2014		Statutory Leave
Yates, Rick	Sch. Police Spvr./Sgt.	School Police	July 25, 2014	August 31, 2014		Statutory Leave
EXTENSION OF FAMILY CARE & MEDICAL LEAVES/CFRA (California Family Rights Act) (3 to 20 duty days or more) - Paid						
Ambriz, Fabiola	Sch. Off. Mgr. Elem.	Martin	August 25, 2014	September 5, 2014		Statutory Leave

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - September 9, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
EXTENSION OF FAMILY CARE & MEDICAL LEAVES/CFRA (California Family Rights Act)						
(21 duty days or more) - Paid						
Morales, Gabriella	Sch. Acct. Clk.	Godinez	August 26, 2014	October 7, 2014		Statutory Leave
LEAVE (21 duty days or more) - Without Pay						
Muñoz, Liliana	SSP Sp. Ed.	Jefferson	September 11, 2014	January 30, 2015		Personal
EXTENSION OF LEAVE (21 duty days or more) - Without Pay						
Barlow, Desmond	Autism Paraprofessional	Jefferson	September 2, 2014	December 12, 2014		Personal
PROBATIONARY APPOINTMENTS						
Bagh, Sasha	SSP Sp. Ed. Autism	Esqueda	September 2, 2014		19/1	
Bird, Valerie	Paraprofessional Autism	Washington	September 2, 2014		24/1	
Brown, Jamie	Paraprofessional	Edison	September 2, 2014		20/1	
Canal, Jose	Storekeeper	Fairview Warehouse	August 27, 2014		28/1	
Castro, Daniel	SSP Sp. Ed.	Godinez	September 2, 2014		19/1	
Dang, Duong	Payroll Technician	Payroll Dept.	September 10, 2014		32/1	
Garcia, Elizabeth	SSP Sp. Ed.	Diamond	September 2, 2014		19/1	
Lujan Perales, Alfredo	SSP Sp. Ed.	Sierra	September 2, 2014		19/1	

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - September 9, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
PROBATIONARY APPOINTMENTS (Continuation)						
Macias, Lizet	Autism Paraprofessional	Martin	September 2, 2014		24/1	
Mada, Geetha	Autism Paraprofessional	Sp. Ed.	September 2, 2014		24/1	
Martinez, Dora	Instr. Asst. Sev. Dis.	Adult				
Martinez, Yobany	SSP Sp. Ed.	Transition Valley	September 9, 2014		20/1	
Reyes, Jacqueline	Site Clerk	Mendez	September 10, 2014		19/1	
Roberts, Mark	SSP Sp. Ed.	Lincoln	September 10, 2014		24/1	
Salgado, Maryann	SSP Sp. Ed.	Wilson	September 2, 2014		19/1	
Villalobos, Dora	SSP Sp. Ed.	Romero-Cruz	September 2, 2014		19/1	
Willis, Shannin	Instr. Asst. DHH	Taft	September 10, 2014		20/1	
Woolard, Kathleen	SSP Sp. Ed.	Adams	September 2, 2014		19/1	
Zaragoza, Justin	Instr. Asst. Sev. Dis.	Transition Program	August 21, 2014		19/1	
PROMOTIONAL APPOINTMENTS						
Flores, Carolina	Sch. Off. Asst. Sec.	Saddleback	September 10, 2014		24/3	
Mejia, Damacio	Storekeeper	Nutrition Services	August 27, 2014		28/6	
Van Immelen, Elizabeth	Sch. Off. Mgr. Elem.	Esqueda	September 23, 2014		28/5	

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
Board Meeting - September 9, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
ADJUSTMENT OF WORKING ASSIGNMENTS						
Acosta, Hortencia	Fd. Svc. Wkr.	Nutrition Services	September 2, 2014		11/2	From 3.5 hours to 6.5 hours
Mendoza, Berenice	Fd. Svc. Wkr.	Century	September 2, 2014		11/2	From 3.5 hours to 6.5 hours
Muñoz, Daisy	Fd. Svc. Wkr.	Saddleback	September 2, 2014		11/2	From 3.5 hours to 6.5 hours
Ramirez, Noelia	Fd. Svc. Wkr.	MacArthur	September 2, 2014		11/6	From 3.25 to 6.5 hours
Saldana, Carmen	Fd. Svc. Wkr.	Godinez	September 2, 2014		11/3	From 3.5 hours to 6.5 hours
Valencia-Lopez, Karina	Fd. Svc. Wkr.	Valley	September 2, 2014		11/5	From 3.5 hours to 6.5 hours
TEMPORARY ASSIGNMENTS - Out of Class Compensation						
Bazurto, Bobby	Plant Custodian Elem	Bldg. Svcs.	August 27, 2014	September 5, 2014	28/1	
Benavidez, Jaime	Plant Custodian Int.	Bldg. Svcs.	August 18, 2014	August 22, 2014	32/1	
Chesmore, Brian	School Police Officer	School Police	August 21, 2014	December 31, 2014	40/6 + Graveyard	
Chesmore, Brian	School Police Supervisor/Sergeant	School Police	August 20, 2014	August 19, 2014	46/5 + Graveyard	
Hernandez, Daniel	Plant Custodian Int.	Bldg. Svcs.	August 25, 2014	November 30, 2014	32/4	
Lopez, Rick	School Police Officer	School Police	August 21, 2014	December 31, 2014	40/6 + Graveyard	

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
Board Meeting - September 9, 2014**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
TEMPORARY ASSIGNMENTS - Out of Class Compensation (Continuation)						
Olson, Matthew	School Police Officer	School Police	July 26, 2014	December 31, 2014	40/1 + Graveyard	
Perez, Juan	Plant Custodian HS	Bldg. Svcs.	August 5, 2014	August 15, 2014	35/2	
Rodriguez, Adam	Int. Ld. Custodian	Bldg Svcs.	August 15, 2014	November 30, 2014	25/5	
Singer, Brian	School Police Officer	School Police	August 1, 2014	December 31, 2014	40/2 + Graveyard	
ACTIVITY SUPERVISORS						
Avalos, Raymond	Activity Supervisor	Segerstrom	September 2, 2014		10/1	
Kim, Karen	Activity Supervisor	Valley	September 2, 2014		10/1	
Rodriguez, Jessica	Activity Supervisor	Esqueda	September 2, 2014		10/1	
Sellers, Miranda	Activity Supervisor	Valley	September 2, 2014		10/1	
Smallwood, Amethyst	Activity Supervisor	Segerstrom	September 2, 2014		10/1	
HOURLY APPOINTMENTS						
Aguilar, Edgardo	Instr. Provider	Carr	September 2, 2014		16/1	
Castillo, Maria	Instr. Provider	Carr	September 2, 2014		16/1	
Leopo, Deborah	Instr. Provider	Mendez	September 2, 2014		16/1	
Marshall, Jackson	Instr. Provider	Carr	September 2, 2014		16/1	
Melendrez, Trissa	Instr. Provider	Century	September 3, 2014		16/1	
Mireles Garcia, Gabriela	Instr. Provider	Century	September 2, 2014		16/1	

Mark A. McKinney, Associate Superintendent, Human Resources

STATE OF CALIFORNIA
BOARD RESOLUTION
DR 324 (Rev 9/2011)

DEPARTMENT OF REHABILITATION

FULL Name of Corporation or Public Agency
Santa Ana Unified School District

WHEREAS, the Board of Directors or Board of Trustees of the above-named corporation or public agency has read the proposed agreement between State of California, Department of Rehabilitation (DOR), and above-named corporation or public agency and said Board of Directors or Board of Trustees acknowledges the benefits and responsibilities to be shared by both parties to said agreement.

NOW, THEREFORE, BE IT RESOLVED that said Board of Directors or Board of Trustees does hereby authorize the following person/position

Name/Position of Person Authorized to Sign Agreement

Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations

of the above-named corporation or public agency on behalf of the corporation or public agency to sign and execute any and all documents required by DOR to effectuate the execution of said Agreement and all amendments. This authorization shall remain in effect until the expiration of the agreement and shall automatically expire at that time, unless earlier revoked or extended by the Board of Directors.

CERTIFICATION

I, the Recording Secretary named below, hereby certify that the foregoing resolution was duly and regularly adopted by the Board of Directors or Board of Trustees of above-named corporation or public agency at a meeting of said Board regularly called and convened at which a quorum of said Board of Directors or Board of Trustees was present and voting, and that said resolution was adopted by a vote of the majority of all Directors or Trustees present at said meeting.

IN WITNESS WHEREOF, I have hereunto set my hand as Recording Secretary of said corporation or public agency.

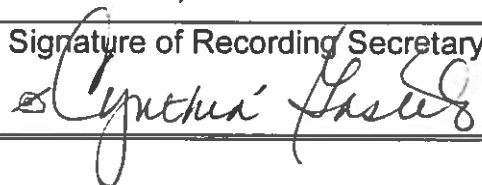
Address Where Board Meeting Held

1601 E. Chestnut Ave. Santa Ana, CA 92701

Date of Board Meeting

August 26, 2014

Signature of Recording Secretary



Date Signed

9-10-14

RESOLUTION NO. 14/15-3029
 BOARD OF EDUCATION
 SANTA ANA UNIFIED SCHOOL DISTRICT
 ORANGE COUNTY, CALIFORNIA

GENERAL LIABILITY COVERAGE FOR VOLUNTEER
 MEDICAL TEAM DOCTORS-DISTRICT HIGH SCHOOLS

WHEREAS, Santa Ana Unified School District recognizes the need for and the benefit derived from individuals and groups providing volunteer services to the District; and

WHEREAS, the Santa Ana Unified School District desires to provide General Liability coverage for individuals in their capacity as volunteers to the District while they are performing services for the District in accordance with District regulations and policy; and

WHEREAS, that for the purposes of extending this coverage to official volunteers of the District, particularly medical doctors, who directly volunteer to provide medical services to the District's athletic teams during football season.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Santa Ana Unified School District that the following persons whose volunteer services are accepted in accordance with District regulations and policy shall be covered by the District's Liability insurance program. The type of approved volunteer service shall be on file in the appropriate District or local site office prior to commencing volunteer services.

- Dr. Jonathan Santana
- Dr. Erol Sosa
- David Kruse, MD
- Dr. Robert Olvera

39 PASSED AND ADOPTED, by the Governing Board on September 9, 2014, by the
40 following vote:

41

42 AYES: Audrey Yamagata-NOji, Rob Richardson, John Palacio, Cecilia Iglesias

43 NOES:

44 ABSENT: Jose Hernandez

45

46 I, Richard L. Miller, Secretary of the Governing Board, do hereby certify
47 that the foregoing is a true and correct copy of Resolution No. 14/15-3029, which
48 was duly adopted by the Board of Education of the Santa Ana Unified School District
49 at meeting thereof held on said date

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51 WITNESSED my hand this 9th day of September, 2014.

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Richard L. Miller, Ph.D.,

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Secretary of the Board of Education

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Santa Ana Unified School District

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1 RESOLUTION NO. 14/15-3023

2 BOARD OF EDUCATION

3 SANTA ANA UNIFIED SCHOOL DISTRICT

4 ORANGE COUNTY, CALIFORNIA

5 **Appropriations Limits for Fiscal Years 2013-14 and 2014-15**

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7 WHEREAS, Article XIII B of the California Constitution provides certain
8 limitations and controls on the total annual appropriations of any school
9 district; and,

10 WHEREAS, Division 9, (commencing with Section 7900) of Title 1 of the
11 Government Code provides for the implementation of Article XIII B; and,

12 WHEREAS, Education Code Section 42132 provides that the governing body of
13 each school district shall annually adopt a resolution to identify the estimated
14 appropriations limit for the district for the current fiscal year and the actual
15 appropriations limit for the district for the preceding fiscal year on or before
16 September 15 of each year; and,

17 WHEREAS, the documentation used in determining the appropriations limits for
18 fiscal years 2013-14 and 2014-15 is available for public inspection in the Office
19 of the Deputy Superintendent, Operations.

20 NOW, THEREFORE, BE IT RESOLVED: That the Board of Education hereby declares
21 as follows:

22 1. The actual appropriations limit for 2013-14 was \$355,884,954, and the
23 appropriations in the 2013-14 budget did not exceed the limitations imposed by
24 Article XIII B of the California Constitution.

25 2. The appropriations limit for 2014-15 is estimated to be \$351,480,248,
26 and the appropriations in the 2014-15 budget do not exceed the limitations imposed
27 by Article XIII B of the California Constitution.

28 ///

29 Upon motion of Member Palacio and duly seconded, the foregoing
30 Resolution was adopted by the following vote:

31
32 AYES: Audrey Yamagata-Noji, Rob Richardson, John Palacio, Cecilia Iglesias

33 NOES: "

34 ABSENT Jose Hernandez

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36 STATE OF CALIFORNIA)

37) SS:

38 COUNTY OF ORANGE)

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40 I, Rob Richardson, Clerk of the Board of Education of the Santa Ana Unified
41 School District of Orange County, California, hereby certify that the above and
42 foregoing Resolution was duly adopted by the said Board at a regular meeting
43 thereof held on the 9th day of September, 2014, and passed by a vote of
44 4-0 of said Board.

45 IN WITNESS WHEREOF, I have hereunto set my hand this 9th day of
46 September, 2014.

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Rob Richardson,

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Clerk of the Board of Education

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Santa Ana Unified School District

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RESOLUTION NO. 14/15-3024
BOARD OF EDUCATION
SANTA ANA UNIFIED SCHOOL DISTRICT
ORANGE COUNTY, CALIFORNIA

Approving Material Revisions to Charter for
NOVA Academy Early College High School

WHEREAS, pursuant to the Charter Schools Act of 1992 (Ed. Code § 47600 et seq.) the Governing Board of the Santa Ana Unified School District ("SAUSD" and/or "District") is required to review and authorize creation and/or renewal of charter schools and provide oversight to charter schools which it authorizes; and

WHEREAS, the Governing Board of SAUSD has approved and renewed the Charter ("Charter") for NOVA Academy Early College High School ("NOVA") with the current term running through and including June 30, 2018; and

WHEREAS, pursuant to the Charter Schools Act of 1992 material revisions to a charter school's charter are governed by the standards and criteria applicable to initial requests for a charter, including approval by the oversight agency, and at the time of any material revision to a charter, the revised charter must include a reasonably comprehensive description of any requirement applicable to charter schools that was enacted into law after that charter was previously granted/renewed; and

WHEREAS, on or about June 26, 2014, NOVA delivered to SAUSD a request for material revisions to the NOVA Charter with NOVA's primary purpose in requesting the revisions being a change to the governance structure for NOVA; and

WHEREAS, in accordance with the Charter Schools Act of 1992, the revised Charter was brought to the District Governing Board meeting of July 22, 2014, at which time it was received by the District Governing Board, thereby commencing the timelines for District Governing Board action thereon; and

WHEREAS, a public hearing on the provisions of the Charter was conducted on August 26, 2014, pursuant to Education Code Section 47605, at which time the District Board considered the level of support for the material revisions to the Charter by teachers employed by the District, other employees of the District, and parents;

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Attest:




Rob Richardson
Clerk of the Governing Board
Santa Ana Unified School District

STATE OF CALIFORNIA)
) ss
ORANGE COUNTY)

I, Rob Richardson, do hereby certify that the foregoing is a true and correct copy of Resolution No. 14/15-3024, which was duly adopted by the Board of Education of the Santa Ana Unified School District at meeting thereof held on the 9th day of September, 2014, and that it was so adopted by the following vote:

AYES:
NOES:
ABSENT:
ABSTENTIONS:

By 
Rob Richardson
Clerk of the Governing Board
Santa Ana Unified School District

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(ATTACH A COPY OF THE REVISED NOVA CHARTER AS EXHIBIT A)

AGENDA ITEM BACKUP SHEET
September 23, 2014

Board Meeting

TITLE: **Approval of Extended Field Trip(s) in Accordance with Board Policy (BP) 6153 – School-Sponsored Trips and Administrative Regulation (AR) 6153.1 – Extended School-Sponsored Trips**

ITEM: **Consent**

SUBMITTED BY: **Dawn Miller, Assistant Superintendent, Secondary Education**

PREPARED BY: **Dawn Miller, Assistant Superintendent, Secondary Education**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of extended field trip(s) for the school(s) listed.

RATIONALE:

The Board recognizes that school-sponsored trips are important components of student development. In addition to supplementing and enriching classroom learning experiences, such trips encourage new interests among students, make them more aware of community resources, and help students relate school experiences to the outside world. The Board believes that careful planning can greatly enhance the value and safety of such trips. All trips involving out-of-state or overnight travel shall require prior approval of the Board. Approval is contingent upon national and international safety and security at the time of the trip.

Board Policy (BP) 6153 and Administrative Regulation (AR) 6153.1 require a parent waiver for school-sponsored trips. Trained staff will be employed by the hosting organization and will provide 24-hour supervision to the students. Parents have given permission for students to attend the trip under this provision. No eligible student will be denied the opportunity to attend.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the extended field trip(s) in accordance with Board Policy (BP) 6153 – School-Sponsored Trips and Administrative Regulation (AR) 6153.1 – Extended School-Sponsored Trips.

SANTA ANA UNIFIED SCHOOL DISTRICT - EXTENDED FIELD TRIPS
 RECOMMENDED FOR APPROVAL - September 23, 2014

Date:	Schools/Location:	Funding and Cost:	Student(s):	Staff and Chaperone:
September 20-24, 2014 (Saturday - Wednesday) Ratification	ROP National BizFest Competition Grand American Hotel Salt Lake City, Utah	\$0.00 per student (s) (cost paid by United States Hispanic Chambers of Commerce)	6	1

Funding and costs for participation in educational activities related to field trips are in compliance with the ACLU settlement.

Agenda Item Backup Sheet

- ITEM:** Request of extended field trip for Godinez Fundamental and Saddleback High School students, through the ROP Career Academy Scholars Program at Santa Ana College, to attend the 2014 United States Hispanic Chamber of Commerce (USHCC) National Convention to compete in the BizFest Competition in Salt Lake City, Utah. The trip will be September 20-24, 2014.
- OVERVIEW:** ROP is requesting Godinez Fundamental and Saddleback High School students to participate in the National BizFest Competition in Salt Lake City, Utah.
- RATIONALE:** The regional winning team received sponsorship from the USHCC Foundation to compete in the National Bizfest Competition. The nation's top three winners will be awarded college scholarships in the amount of \$5,000, \$3,000, and \$2,000. The three-day workshop teaches high school students how to turn hobbies into profitable business ventures, offers hands-on, practical training for aspiring entrepreneurs, and encourages students to pursue a higher education and become the future business leaders of America.
- PARTICIPANTS:** 6 students and 1 chaperone (certificated).
- COSTS:** The USHCC Foundation covers all costs associated with travel, meals, and lodging.
- FUNDING:** United States Hispanic Chamber of Commerce Foundation
- RECOMMENDATION:** Approve the request of the extended field trip for Godinez Fundamental and Saddleback High School students to attend the 2014 United States Hispanic Chamber of Commerce National Convention to compete in the BizFest Competition in Salt Lake City, Utah on September 20-24, 2014

- AR 6153.1** The Superintendent shall be authorized to approve an extended field trip under the following conditions:
1. Determination of eligibility or invitation to participate in an event and the date of the event both occur between meetings of the Board of Education.
 2. Ratification will be requested of the Board of Education at the next scheduled meeting.

AGENDA ITEM BACKUP SHEET
September 23, 2014

Board Meeting

TITLE: **Approval of Acceptance for Orange County Career Pathways Partnership Grant for Career Technical Education/Regional Occupational Program**

ITEM: **Consent**

SUBMITTED BY: **Dawn Miller, Assistant Superintendent, Secondary Education**

PREPARED BY: **Don Isbell, Director, Career Technical Education/ROP**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval for the acceptance of funding from the Orange County Career Pathways Partnership (OCCPP) grant for the Career Technical Education (CTE)/Regional Occupational Program (ROP).

At its February 25, 2014, Board Meeting, the Board approved to submit a grant application for the California Career Pathways Trust (CCPT) for the 2014-18 school years. The District will utilize the funds to build/expand Pathways in Information and Communication Technology at Century, Godinez Fundamental, and Valley high schools.

RATIONALE:

The overarching goal of the CCPT is to build robust partnerships between employers, schools, and community colleges in order to better prepare students for the 21st century workplace and improve student transition into postsecondary education, training, and employment.

The CCPT is built on the following evidence-based assumptions and core principles:

- Students participating in career pathways programs will be more fully prepared for career and college.
- Collaborative regional or county-wide networks are more likely to build innovative and quality (high-skill, high-wage, and high-growth) career pathways programs that lead to employment or postsecondary education than programs designed by a single institution.
- Work-based educational and training opportunities will enhance the college application and employment prospects of students in the community.

FUNDING:

CDE Orange County Career Pathways Partnership grant: \$290,800 inclusive for four years.

RECOMMENDATION:

Approve the acceptance for the Orange County Career Pathways Partnerships grant for the Career Technical Education/Regional Occupational Program.

DM:DI:sz

GRANT SUMMARY

Title:	Orange County Career Pathways Partnerships Grant for Career Technical Education/Regional Occupational Program
Funding Source:	California Department of Education, Career and College Transition Division Funded by Assembly Bill 86, Chapter 48, Statutes of 2013
Funding Duration	Fall 2014-Spring 2018
Funding Amount:	\$290,800
Contact Person:	Don Isbell, Director, Career Technical Education/ROP
Grade Level/ Target Population	K-12
Budget Impact:	None
Personnel Impact:	CTE administration, teachers, and classified staff are involved in the administration of the grant. District and school administrators, teachers and classified staff, who are involved in chosen career pathways.
Industry Sector Pathways	Information Computer Technology (ICT) Information Support and Services, ICT Digital Media, Software Systems Development
Grant Program Description	
<p>The District focus for the Orange County Career Pathways Partnerships (OCCPP) initiative is the growing field of ICT. The use of mobile and social media and maintaining the technical infrastructure in business continues to expand. Mobile and social media allow businesses to connect with people, provide entertainment, access information, and make decisions. Our district focus is to prepare our students to meet this growing demand in our new ICT pathway.</p>	
Goals/Objectives:	<ol style="list-style-type: none"> 1) Create/enhance ICT Pathways at Century, Valley, and Godinez Fundamental high schools. 2) Develop/expand STEM programs/activities that support ICT at identified intermediate schools. 3) Develop/expand STEM programs/activities that support ICT at identified elementary schools. 4) Ensure that high school students have access to college and career ICT pathway programs through the alignment of California State Standards, UC A-G alignment, curricula, assessments, articulation agreements, and professional development.
Activities:	<ol style="list-style-type: none"> 1) Students will participate in integrated units of study that focus on coding. 2) Students will participate in the "Hour of Code". 3) Students will participate in assignments that focus on group collaboration and problem solving. 4) Students will participate in county wide ICT/STEM competitions. 5) High school ICT students will participate in web-based mentoring. 6) Teachers will participate in county wide ICT/STEM staff and program development.

AGENDA ITEM BACKUP SHEET
September 23, 2014

Board Meeting

TITLE: Approval of Agreement with Latino International Film Institute for 2014-15 School Year

ITEM: Action

SUBMITTED BY: Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education

PREPARED BY: Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the agreement with Latino International Film Institute (LIFI) for the 2014-15 school year.

RATIONALE:

The LIFI program will improve literacy rates of high school graduation and build greater cultural harmony through the creative arts for students. By beginning at the later elementary grades and early intermediate grades at Heninger Elementary School, students will learn the power of language and build the skill set to effectively engage in the fine arts during high school. This pathway will allow them to connect with industry experts and provide a unique enrichment experience.

FUNDING:

Two Way Digital: \$11,600.00
 Title II: \$162,270.00

RECOMMENDATION:

Approve the agreement with Latino International Film Institute for the 2014-15 school year.

**AGREEMENT BETWEEN LATINO INTERNATIONAL FILM INSTITUTE
AND
SANTA ANA UNIFIED SCHOOL DISTRICT**

SAUSD/ LATINO INTERNATIONAL FILM INSTITUTE (LIFI) – YOUTH PROGRAM

Set forth below are the components and estimated costs of a program for the Santa Unified School District which, commencing with the 2014-2015 school year, can be offered for:

- One fourth grade class;
- One sixth grade class; and

LIFI will provide the curriculum for each class and course. Set forth below is a list of the equipment required for each grade level program which the District will supply.

Each class will be taught by a District employed certificated teacher. Before the start of the school year, if possible, or as close to the start of school year as possible, LIFI will provide 20 hours of orientation and staff development for each of the District teachers (and any administrators the District designates) in the program. LIFI will supply the instructors needed to supplement and assist in instruction as well provide further training to each classroom teacher. From time to time LIFI will also supply expert speakers on particular topics to supplement the instruction at the high school level.

LIFI will also support the District's efforts to market the program to parents and others, and Mr. Edward James Olmos will personally assist in that effort.

The District will pay LIFI for the instructional and staff development services it provides to the District plus out of pocket expenses (such as any mileage, filming licenses, permits, fees or insurance paid on behalf of the District). The District will pay an hourly rate for instructional and staff development services of \$110.0 per hour. LIFI's best estimate at this time of the costs for the first year of the program is set forth below. The estimates are based on the assumption of:

- 180 instructional days
- 34 weeks of actual instruction
- Class sizes of 30 in elementary school
- Class sizes of 36 in middle school

1) Teacher Orientation and Staff Development:

Per our discussions, the District teachers (and administrators) assigned to the program will have no experience in filmmaking or teaching about film. Accordingly, prior to the

start of the first year of the program, or as close to the start of the school year as possible, they will need to receive approximately 20 hours of orientation and staff development. Prior to the start of the second year of the program they will need 6 hours of refresher training.

Our teacher orientation and training program is conducted by two Instructors. Thus in year 1 we estimate two instructors spending forty-five (50) hours (including prep time). In year two we estimate 16 hours (including prep time).

Year 1 Orientation and Training Costs: $45 \times \$110 = \$4,950.00$

Year 2 Orientation and Training Costs: $16 \times \$110 = \$1,760.00$

The LIFI instructors assigned to the individual classes at the District will continue training District personnel over the course of the instructional year.

2. Elementary School Classroom:

Ideally, film program instruction requires 1.5 hours of instruction two times a week. Students should be divided into groups of six and each class will require will two LIFI instructors to assist in the instruction of each group and further train the classroom teacher. Each session will require an hour of prep time and another hour of travel time per instructor. Thus the estimated cost for an elementary class is:

Instructor #1: 7 hours per week x 34 weeks = 238 hrs. X \$110 = \$26,180

Instructor #2: 7 hours per week x 34 weeks = 238 hrs. X \$110 = \$26,180

Per our discussions the District proposes to operate the program at one elementary schools. Accordingly the costs would be: **\$52,360**

3. Middle School Class:

The same level of staffing will be required for a middle school class at the same costs. If the middle school provides instruction in one hour or 50 minute periods, instruction can be provided in three 1 hour classes with associated prep time and travel. However, the more instructionally effective as well as cost effective structure would be 1.5 hour blocks two times a week. Thus the cost of one class at the middle school would be **\$52,360**.

4. Program Management, Coordination and Support.

The Program will require program management, coordination and support including but not limited to the recruiting, scheduling and placement of LIFI instructors and mentors, coordinating, scheduling and managing student film production logistics, coordinating logistics in student participation or guesting in actual productions and assisting the District in the management and maintenance of production equipment. These services will cost approximately 15% of the LIFI portion of instructional in the SAUSD-LIFI Program, i.e. approximately: **\$30,000**.

5. Equipment Requirements.

A listing of the equipment required for the program broken down by grade level is set forth below.

LIFI RECOMMENDED EQUIPMENT LIST CLASS/COURSE BY GRADE LEVEL

ELEMENTARY CLASS GRADES 4 OR 5:

6 Samsung - F90BN HD Cameras (1 for each group of 6)	Est. Cost \$180 ea. X 6
1 Impact Three-Light Mini-Boom Kit	Est. Cost \$250
1 Boom Mic	
Rode VideoMic & Micro Boompole Kit	Est. Cost \$170
3 Hard drives	TBD
1-4 iMac computers/editing software	TBD

MIDDLE SCHOOL CLASS

6 Samsung - F90BN HD Cameras (1 for each group of 6)	Est. Cost \$180 ea. X 6
1 Boom Mic	
Rode VideoMic & Micro Boompole Kit	Est. Cost \$170
1 Impact Three-Light Mini-Boom Kit	Est. Cost \$250
3 Hard drives	TBD
1-4 iMac computers/editing software	TBD

6. Recap of Year 1 Costs (Estimated):

Training Year 1	\$4,950
Elementary School Classrooms	\$52,360
Middle School Classroom	\$52,360
Program Administration, Manager-Coordinator	\$25,000
Instructional and Production Expenses: Printing (Scripts, Dossiers, Lesson Plans), Photocopying, Mileage, Newsletter, Social Media, Misc. Insurance, Video, Permits and Security, Craft Service,	<u>\$16,000</u>
Program Costs	\$150,670
Equipment Costs	<u>\$11,600</u>
GRAND TOTAL	<u>\$162,270</u>

We have already discussed at length the benefits this program will provide to the education of the students of the District. I do think another word is in order about the LIFI instructors. They are filmmaking professionals dedicated to sharing their skill sets with kids. They will “live” in two worlds, filmmaking and education and their mission is not only to enhance student achievement, but also to provide a bridge from school to the film and entertainment industry. The film and entertainment business is as much about relationships as it is about skills. This program is designed to introduce and provide students with the mindset, some practical hands on experiences and boost needed to establish careers in an industry which comprises 5% of the economy of Southern California.

Signed:

FOR SANTA ANA UNIFIED SCHOOL DISTRICT

FOR LATINO INTERNATIONAL FILM INSTITUTE

Stefanie P. Phillips, Ed.D., CBO
Deputy Superintendent
Operations, CBO

AGENDA ITEM BACKUP SHEET
September 23, 2014

Board Meeting

TITLE: Approval of Head Start Corrective Action Plan for Period 2 from February 1, 2014 through June 30, 2014

ITEM: Consent

SUBMITTED BY: Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education

PREPARED BY: Charlotte Ervin, Coordinator, Head Start

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the Head Start Corrective Action Plan for Period 2 from February 1, 2014 through June 30, 2014, which complies with the federal regulations of the Performance Standards and Head Start Act. The regulations state that corrective action plans and findings must be approved by the Board of Education. The Orange County Head Start, Inc., grantee reviews all program elements for compliance in the following areas: education, health, safety, nutrition, family and community partnerships, program design and management, eligibility, recruitment, selection, enrollment, and attendance (ERSEA).

RATIONALE:

Each period Orange County Head Start, Inc., reviews the District Head Start program and completes a report. A corrective action plan must be developed based on the non-compliance items. The review is conducted to ensure the program is in compliance with the federal regulations and meeting contract obligations.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the Head Start Corrective Action Plan for Period 2 from February 1, 2014 through June 30, 2014.

**SANTA ANA UNIFIED SCHOOL DISTRICT HEAD START
OCHS PERIOD TWO CORRECTIVE ACTION PLAN**

Santa Ana Unified School District _____ **February - June** _____ **2014** _____
Program Name **Month** **Year**

Reason for the CAP (choose one): **Self-Assessment** **Self-Monitoring** **Grantee Monitoring** **Federal Review** **Other:_____**

FAMILY AND COMMUNITY ENGAGEMENT: -No Areas of Non compliances

HEALTH / NUTRITION/ DISABILITIES

HS Regulation Performance Standard Head Start Act	Potential Area of Non-Compliance	Corrective Action Plan	Person(s) Responsible	Completion Target (Date)	Validation Steps	Validation of Completion (Date)
1304.20 (c)(3) 1308.21 (a)(6)(10)	Follow up in a timely manner on nutrition health and disability services.	Child Plus training on proper documentation of Health Disability Nutrition Services. Community Workers will follow up on services as well. Case Management will occur with the parents and staff regarding outstanding issues for resolution. Partnerships with local health clinics that will meet with parents on site regarding medical concerns.	Head Start Coordinator	October 30,2014	Training Sign In Sheets Child Plus Reports	October 30,2014

EDUCATION

HS Regulation Performance Standard Head Start Act	Potential Area of Non-Compliance	Corrective Action Plan	Person(s) Responsible	Completion Target (Date)	Validation Steps	Validation of Completion (Date)
NA	Emotional Support: 5.80	A CLASS Consultant will be hired to monitor and conduct in depth	Assistant Coordinator of	October 30,2014	Review training sign in sheets and CLASS	October 30,2014

	Classroom Organization: 5.60 Scores are below the national average	training in the areas of Emotional Support and Classroom Organization. Assistant Coordinator of Education and Disabilities will provide monitoring and coaching to staff and complete a checklist at the beginning of the school year and the end of the year to identify progress.	Education and Disabilities		Scores	
1304.52 (g)(5) E17A	Supervision: One of the two staff in the full day classroom had her back to the children often and also would move to the opposite end of the room to complete tasks while the children were out of her sight.	Training for teacher regarding supervision inside the classroom and ensure that children are visually supervised at all time and that teachers do not have their back to children.	Assistant Coordinator of Education and Disabilities	September 5,2014	Classroom Observation Report Review training sign in sheets	September 10,2014

FISCAL

HS Regulation Performance Standard Head Start Act	Potential Area of Non-Compliance	Corrective Action Plan	Person(s) Responsible	Completion Target (Date)	Validation Steps	Validation of Completion (Date)
Annual Contract Sec. 17; 20 (g)(b)	Fiscal position has been vacant for more than 3 months and has not been replaced.	The position has been replaced as of July. Coordinator will work closely with Human Resources to fill open positions in a timely manner.	Head Start Coordinator	October 30,2014	Meeting Notes and follow up documentation	October 30,2014

AGENDA ITEM BACKUP SHEET
September 23, 2014

Board Meeting

TITLE: Approval of Program Partner Agreement between Early Childhood Education Program and Jumpstart for 2014-15 Program Year

ITEM: Consent

SUBMITTED BY: Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education

PREPARED BY: Keely Orlando, Coordinator, Early Childhood Education

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the program partner agreement between the Early Childhood Education (ECE) program and Jumpstart for the 2014-15 program year.

RATIONALE:

The Jumpstart sessions will provide research-based, developmentally appropriate curriculum that supports children's development in oral language, books and print knowledge, and phonological awareness. Jumpstart will provide two to six hours of child centered time by each Corps member weekly, to support children and teachers in a regular classroom setting.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the program partner agreement between Early Childhood Education Program and Jumpstart for the 2014-15 program year.


MR:KØ:ez



Thank you for your interest in becoming a Jumpstart program partner for the coming year and beyond! This Agreement covers the essential aspects of the Jumpstart program partnership and requests information that is crucial to the success of the partnership and the Jumpstart program. We encourage you to work closely with Jumpstart program staff in your area to complete this form. If you have questions, please contact John W. Harmon at 949-824-8867 or harmonj@uci.edu.

Note: If you are unable to check "yes" for any of the items in this document, please do not sign at the end of the document until you have discussed these items with the Jumpstart site manager listed above.

Name of Center/Location: SAUSD/Early Childhood Education Department

Center/Location Address: 1629 S. Center Street, Santa Ana, CA 92704

Center/Location Telephone: 714-431-7542 Fax: 714-431-7596

Name of Principal/Director: Keely S. Orlando

Name of person completing form: Keely S. Orlando

Title: Early Childhood Education Coordinator

Please designate a staff person at your program to be the official liaison to the Jumpstart program (preferably Director or Education Coordinator):

Name: Kathy Gomez Title: School Readiness Project Coordinator

Best way to contact (phone number, e-mail address, etc.) 949-351-7393

Date completed: 08/26/14

The term of this Agreement shall commence on the date listed above and end at the completion of the 2014-2015 program year.

Thank You

Jumpstart depends on the strength of our partnerships with early childhood providers such as you to make our program, and our service to young children, a success. We deeply appreciate the time you are taking to complete this Agreement, and we look forward to working with you to make the Jumpstart program a reality at your center!

As with any partnership, we believe that the process, not just the piece of paper, ensures a strong relationship. Thank you for your continued communication and work with us to build that partnership.

SCHOOL SUCCESS

JUMPSTART WILL:

- 1) Recruit and train Corps members to provide language and literacy support to children in a low ratio environment with small group learning opportunities
- 2) Conduct two-hour Jumpstart sessions, twice a week, consisting of a group of Corps members and children, and a team leader providing guidance
- 3) Provide a research-based, developmentally appropriate curriculum that supports children's development in oral language, books and print knowledge, and phonological awareness (key emergent or early literacy skills) for use during Jumpstart sessions
- 4) Provide site manager support for implementation of high quality Jumpstart sessions through ongoing observation and feedback with Jumpstart teams and communication with teachers and staff
- 5) Supplement educational materials and supplies, including core storybooks and manipulative items, to enhance and extend children's learning during Jumpstart sessions
- 6) Provide two to six hours of Child Centered Time by each Corps member weekly, to support children and teachers in the regular classroom setting

THE CENTER WILL:

- 1) Designate at least one regular classroom per Jumpstart team in which at least 75% of enrolled children are 36 to 59 months of age at the start of the school year and in which 75% of enrolled children qualify as low-income based on federal guidelines for reduced-cost meals to host Jumpstart sessions and provide Jumpstart Corps members access to all children normally enrolled in these classrooms to participate in Jumpstart sessions

Yes

Designated classroom(s): Lincoln #62, Lowell, Madison, Martin, Mitchell, Pio Pico

Jumpstart session days and times: M/W and T/TH in AM/PM Sessions

- 2) Ensure that an adequate number of children will be enrolled in the classroom(s) selected to host Jumpstart sessions by the start of sessions, or early enough in the program year to allow late-enrolled children to participate in Jumpstart for a span of 120 calendar days, and that children will consistently be present during scheduled Jumpstart session times in order to allow Jumpstart to engage the anticipated number of children; Anticipated number of children: Yes

Work with Jumpstart to create and implement contingency plans, in the event that child enrollment or attendance during scheduled Jumpstart sessions does not allow Jumpstart to engage the desired number of children. Contingency plans may include, but are not limited to: moving a Jumpstart team to another preschool classroom, accommodating a pull-out session model that combines children from multiple classrooms, releasing Jumpstart from this agreement (if no reasonable options exist to allow Jumpstart access to the number of children required to fulfill related goals or maintain recommended Corps member:child ratios) Yes

- 3) Adhere to the following at all times Jumpstart Corps members or staff members are present:
Provide supervision and accompaniment (direct physical presence) by a licensed center teacher Yes

Ensure that all licensing and operational policies are met

Yes

Retain liability for children, licensing, operational policies, and other regulations Yes

- 4) Arrange to have a consistent licensed teacher, preferably the regular teacher(s) for the classroom hosting sessions, present and participating in the Jumpstart session (actively participating; supporting classroom and behavior management; directly supporting children with significant disabilities or significant behavioral challenges; acting as a "Jumpstart partner" for children as needed); Center and center teachers will be solely responsible for any classroom emergencies including without limitation, any child medical emergency, or behavior-related emergency, or other actions involving center children. Yes

Teacher(s) supporting sessions: Griselda Siders, Gabriela Mendoza, Olga Rodriguez, Maria Navarrete, Gloria Clayton, Maria Guevara, Mandi Nguyen, Olivia Garcia, Olivia Aguayo, Yolanda Gama, Aldo Aceves, Stephanie Dang, Jenifer Huynh, Vacancy (to be filled).

- 5) For dual-language programs or other programs supporting instruction and adult-child interactions in languages other than English, ensure that Jumpstart sessions are scheduled at a time/block when English is the dominant language of instruction for children. Please note: Jumpstart sessions are delivered in English. NA Yes
- 6) Allow Jumpstart to use books & general supplies in the classroom/center Yes
- 7) Provide snack for the Jumpstart session, if required by schedule/licensing Yes
- 8) Provide space for the Jumpstart team(s) to meet before/after Jumpstart sessions Yes
- 9) Provide storage space for the Jumpstart team(s) Yes
- 10) Ensure that teachers welcome individual Corps member participation in their classrooms for Child Centered Time for up to four hours per week Yes

FAMILY INVOLVEMENT

JUMPSTART WILL:

- 1) Train and support Corps members to communicate and reinforce the Jumpstart-home learning connection with families of children in Jumpstart
- 2) Provide families with information about the Jumpstart program, educational resources related to Jumpstart's approach, and regular communication about their children's participation in Jumpstart
- 3) Orient families to Jumpstart at the start of the program year
- 4) Support program partner efforts related to family outreach and involvement as appropriate, and consult with center staff on implementation of Jumpstart family activities

THE CENTER WILL:

- 1) Connect Jumpstart with a family involvement coordinator (if applicable) at the center so that Jumpstart can:
 - Coordinate our efforts with pre-existing family activities at your center Yes
 - Consult them regarding our family activities (orientations, communication) Yes

If yes, Name: N/A Contact Info: _____

- 2) Invite Jumpstart to participate in existing family events: Yes

Names/dates of events: Read for the Record – October 21, 2014

- 3) Assist Jumpstart in informing families that children will be participating in Jumpstart by distributing session information on Jumpstart's behalf and speaking with families at your center Yes
- 4) Provide support, including translations (as per center's capacity), to assist Corps members in communicating with families whose home language is not English Yes
- 5) Include a description of Jumpstart in a newsletter or mailing to families Yes
- 6) Allow Jumpstart to use the center's logo on any communication to families Yes
- 7) Allow Jumpstart to have access to a portion of a bulletin board to post program information Yes

ADDITIONAL INFORMATION:

What is the best way to reach out to families of children who will participate in Jumpstart sessions? How can Jumpstart work with your center in this effort?

Jumpstart volunteers will have access to families during the 15 minutes of Family Literacy at the beginning of each session.

How could Jumpstart's communication with families and other family involvement activities be integrated with those of your center?

Collaborative activities will be supported as deemed appropriate.

CHILD ASSESSMENT AND MEASURING IMPACT

JUMPSTART WILL:

- 1) Request consent to collect and utilize information related to children's language and literacy abilities and demographic data from children's families, using Jumpstart's standard Consent Form.
- 2) Collect information related to children's language and literacy abilities reported by teachers using the *Jumpstart School Success Checklist* teacher rating form and/or administer the Test of Preschool Early Literacy (TOPEL). Center participation in one or both assessment methods will be determined by Jumpstart and communicated to center staff by the start of the program year. Jumpstart will only use and report children's scores in aggregate to better understand and represent the impact of our program.
- 3) Provide information and guidance to support the child assessment process:
 - For centers selected to participate in the *Jumpstart School Success Checklist* process, Jumpstart will communicate timelines for *Jumpstart School Success Checklist* completion based on session start and end dates determined in partnership with the center. Jumpstart will provide guidance and support for center teachers to complete this process in a timely fashion three times per year for California sites.
 - For centers selected to participate in the TOPEL process, Jumpstart will provide basic information about assessment tools, scheduling, and space needs. Jumpstart assessors will come to the center to collect language and literacy information about children who have parent/guardian consent during the two to three weeks prior to session and the two to three weeks after session concludes.

- 4) Provide the following point person for coordinating the child assessment process on Jumpstart's behalf and work with Jumpstart staff to collect additional, important information to assess Jumpstart's impact

Name/Title: John W Harmon / Site Manager Phone/ext. 949-824-8867

- 5) Use information related to children's demographic information and language and literacy abilities, as reported by teachers or collected by Jumpstart using the TOPEL, to gauge the effectiveness of the Jumpstart program to continuously improve Jumpstart's program model

THE CENTER WILL:

- 1) Assist Jumpstart in obtaining Consent Forms authorizing Jumpstart to collect and utilize children's demographic data and information related to children's language and literacy abilities as reported by teachers and/or to administer the TOPEL by distributing and collecting forms on Jumpstart's behalf

Yes

And work with Jumpstart to ensure Consent Forms related to assessment are completed and returned by all families of children in participating classrooms prior to teachers completing any *Jumpstart School Success Checklists* or Jumpstart assessors administering the TOPEL

Yes

- 2) If selected to participate in the *Jumpstart School Success Checklist* process:

- Work with Jumpstart to arrange an orientation/training to this process for classroom teachers before teachers complete pre-session *Jumpstart School Success Checklists* Yes
- Ensure each teacher in a participating classroom completes the *Jumpstart School Success Checklist* process for children in their classroom Yes
- Ensure that Checklists are completed within the requested timeframes twice a year, during program start-up (usually September) and wrap-up (usually May), plus a third Checklist during the mid-year period (usually February) for California site Yes

- 3) If selected to participate in the direct assessment process:

- Coordinate with Jumpstart site managers to schedule time for assessors to come in and collect language and literacy information about children who have parent/guardian consent during the two to three weeks prior to session and the two to three weeks after session concludes Yes
- Provide space in the back of the classroom, or another space where a licensed center staff member would be present, for assessments to occur Yes

- 4) Provide Jumpstart with consistent access to center level data, including but not limited aggregate demographic data (not for individual children), or inform Jumpstart in writing if the center cannot provide this information. This information is important for our program reporting and improvement and is not used to place a "value" or "weight" on specific centers or children. Yes

- 5) Provide Jumpstart with consistent access to child level data for children with parental consent, including but not limited to available demographic data (i.e. gender, race, language, socio-economic status, date of birth), attendance data, and assessment data for individual children Yes

- 6) Provide the following point person for coordinating the child assessment process on the center's behalf and work with Jumpstart staff to collect additional, important information to assess Jumpstart's impact

Name/Title Kathy Gomez, School Readiness Coordinator Phone/ext. 949-351-7393

JUMPSTART WILL:

- 1) Train Corps members to work effectively with young children, while encouraging them to choose career and service opportunities that positively impact early childhood education and their communities
- 2) Support improvement of Corps members' classroom practice and interactions with children through ongoing observation and feedback
- 3) Model and reinforce developmentally appropriate practice and quality implementation of Jumpstart's curriculum through ongoing coaching by site managers and team leaders
- 4) Engage Corps members in annual performance reviews based on interactions in the classroom and general participation in the Jumpstart program
- 5) Engage Corps members in a service-learning course designed to help students critically analyze concepts in the field of ECE through the lens of their experiences serving young children
- 6) Encourage Corps members to learn from classroom teachers
- 7) Provide the center and Corps members with a list of activities prohibited by AmeriCorps

THE CENTER WILL:

- 1) Encourage teachers of Jumpstart participants to communicate regularly with the Jumpstart site manager, team leader or designated Corps member regarding classroom curriculum Yes
- 2) Provide any additional feedback about Corps member performance/syllabus design/etc. as determined in earlier conversations with center staff Yes
- 3) Ensure that Corps members are not participating in or asked to participate in activities prohibited by AmeriCorps while they are serving at the center Yes

The center shall adhere to the following restrictions on Corps member service:

- 4) NOT hire Corps members as paid employees during their Jumpstart term of service Yes
- 5) NOT allow Corps members to serve in the place of paid employees at your center, for example serving as regular or substitute teachers Yes
- 6) NOT allow Corps members to serve children without the supervision and accompaniment (physical presence) of a licensed teacher who has been cleared for access to children through the center's criminal background check process OR is otherwise permitted access to vulnerable populations by the nature of his or her profession as an educator Yes

ADDITIONAL INFORMATION:

Please comment on the role of teachers in your center. What do you want Jumpstart and our Corps members to know about working with teachers?

Teachers adhere to developmentally appropriate practice in the classroom, and all activities planned and implemented must be aligned with this practice.

The ECE Department places the utmost importance on the safety and supervision of children. Visual supervision of children is to be maintained at all times by teaching staff, and the classroom is to be kept free of hazardous materials or potential safety hazards at all times.

ADMINISTRATIVE POLICIES & PROCEDURES

JUMPSTART WILL:

- 1) Streamline administrative procedures whenever possible by supporting, rather than duplicating, the policies and procedures used by centers.
- 2) Adhere to all required administrative tasks and procedures as requested.
- 3) Complete criminal background checks for all Corps members before Corps members are allowed to begin classroom service. No Corps member will be allowed to serve with Jumpstart unless they have successfully completed a criminal background check in accordance with Jumpstart's policy and applicable state regulation(s).

THE CENTER WILL:

- 1) Provide a current certificate of insurance to ensure proper coverage and liability insurance is in place Yes
- 2) Provide an orientation for Jumpstart Corps members to center policies and procedures relevant to the work of Jumpstart, such as classroom rules, sign in/sign out procedures, abuse and neglect reporting procedures, etc. Yes
- 3) Support Jumpstart in documenting the in-kind contribution of the center by providing information about space, rent and utilities costs, and other requested information Yes
- 4) Assist Jumpstart in meeting local medical/health requirements for Corps members (e.g. TB tests, etc.) by sharing center medical/health policies and resources used by your center to meet these requirements with Jumpstart Yes

CHILD ABUSE PREVENTION AND PROTECTION POLICY

JUMPSTART WILL:

- 1) Provide Corps members with training and coordinate center staff to provide an orientation in order to:
 - Provide information on recognizing signs of child abuse
 - Review Jumpstart's child abuse prevention and protection policies
 - Orient Corps members to the center's child abuse reporting procedures
- 2) Provide center staff with the most current version of Jumpstart's Child Abuse Prevention and Protection Policy, including notification of any updates or revisions. This document includes the policy we communicate to Corps members for steps to take in the event of suspected abuse or neglect and prohibited and allowable activities for Corps members
- 3) Prohibit Jumpstart staff, Corps members and non-Corps member volunteers from being left unaccompanied with children and ensure that Corps members adhere to Jumpstart's prohibited and allowable activities lists
- 4) In any instance where a Jumpstart Corps member, staff member or non-Corps member volunteer suspects that a child is being abused or neglected, follow Jumpstart's Child Abuse Prevention and Protection Policy and the procedures of the program partner to comply with all state and local regulations regarding reporting abuse or neglect; Work with center staff to navigate any policy conflicts, as needed
- 5) Discuss with Corps members the importance of respecting confidentiality guidelines in all work with children and families, and require all Corps members to sign an assurance of confidentiality form

THE CENTER WILL:

- 1) Provide Jumpstart with a copy of center’s child abuse and neglect reporting policy Yes
- 2) Orient Corps members to the center’s child abuse reporting procedures (to be followed in conjunction with Jumpstart’s Child Abuse Prevention and Protection Policy) Yes
- 3) Ensure that Jumpstart staff, Corps members and non-Corps member volunteers are accompanied by (in the physical presence of) teachers or other center staff who have been cleared for access to children through the center’s criminal background check process OR are otherwise permitted access to vulnerable populations by the nature of their profession as educators at all times Jumpstart operates. Yes

During program audits by select funders, Jumpstart may be asked to obtain documentation of the center’s criminal background check procedures, definitions of “educators” or others roles permitted access to children by the nature of their professions, and/or documentation of background check clearance. Do you agree to make these available to Jumpstart’s auditors if requested? Yes

- 4) Abide by the most recent version of Jumpstart’s Child Abuse Prevention and Protection Policy, agree to support Corps members’ efforts to follow this policy, and agree to work with Jumpstart to navigate any policy conflicts (as needed). Yes

PUBLIC RELATIONS

JUMPSTART WILL:

- 1) Obtain media releases, included in Consent Forms, for all children participating in Jumpstart
- 2) Communicate with center staff to coordinate planning and scheduling of occasional site visits or media outreach

THE CENTER WILL:

- 1) Be willing to take part in an occasional discussion with Jumpstart supporters Yes
- 2) Be willing to help schedule occasional site visits to the center for Jumpstart supporters Yes
- 3) Allow Jumpstart to videotape or photograph the site, staff, and/or children for the purposes of promoting the program, provided media releases have been obtained Yes

JUMPSTART-PROGRAM PARTNER RELATIONSHIP

JUMPSTART WILL:

- 1) Be proactive and responsive in communicating with the center
- 2) Ask program partner for formal feedback twice a year
- 3) Use feedback from center liaison, teachers, and other staff in continually seeking to improve the quality of the partnership and services provided

THE CENTER WILL:

- 1) Provide feedback to Jumpstart at the middle and end of the school year, through completion of the Program Partner Feedback Form and/or other formats Yes

DISCLAIMER AND LIABILITY LIMITATION

Except as expressly set forth in this Agreement, each service provided by Jumpstart under this agreement is provided “as is” and “as available,” with no representations or warranties of any kind. In no event shall Jumpstart, Corps members, the Center or their officers, directors, employees or agents be liable to

the other on any basis arising from or related to this Agreement for any special, indirect, incidental or consequential damages.

PROGRAM PARTNER COMMITMENT

Our center is a registered 501(c)(3) non-profit organization

Yes

By signing below, we signify our commitment to a partnership between Jumpstart and Santa Ana Unified School District's Early Childhood Education Department, including all information and terms outlined above.

Signature of Center Representative & Title	Keely Orlando Printed Name	08/28/14 Date
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Signature of Jumpstart Representative & Title	Printed Name	Date
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Reminder: If you are unable to check "yes" for any of the items in this document, please do not sign here until you have discussed these items with the Jumpstart site manager listed above.

Jumpstart site: _____ Center name: _____

Date completed: _____

CENTER INFORMATION

Note to Program Partners: Jumpstart collects the following information on an annual basis to help us better understand the impact of our program on centers with different characteristics and to assist in fundraising. For example, many donors and stakeholders ask about the racial and ethnic make-up of the children in the programs where Jumpstart serves. **If you are unable or unwilling to provide this information, please notify Jumpstart in writing, as outlined in the Program Partner Agreement.**

1) How many total children (birth to age 6) are served in your center? _____

2) How many children ages 36 to 59 months are served in your center? _____

3) Give the *approximate percentage* of preschool children ages 36-59 months who:

____ % Qualify as LOW-INCOME (according to federal guidelines for reduced meals)

____ % Receive SPECIAL EDUCATION or other special needs services (e.g., speech)

____ % Speak ENGLISH AS A SECOND LANGUAGE

Please list any languages other than English spoken by a significant number of children:

4) Please give the *approximate percentage* of preschool children who fall into the following ethnic categories (the sum of all the percentages should = 100%):

Check here if your center will not or cannot share ethnicity information.

____ % Hispanic/Latino/Spanish culture of origin

____ % Non-Hispanic/Latino/Spanish culture of origin

5) Please give the *approximate percentage* of preschool children who fall into the following racial categories (the sum of all the percentages should = 100%):

Check here if your center will not or cannot share race information.

____ % White

____ % Asian

____ % Black or African-American

____ % American Indian or Alaskan Native

____ % Native Hawaiian/Pacific Islander

____ % Other: _____

____ % Two or more racial/ethnic groups

6) **Classroom Information:** Please complete the following grid for all classrooms in which 75% of enrolled children are 36 to 59 months of age. This information will help Jumpstart track the classrooms we are currently serving at your center as well as potential additional classrooms we might serve in the future.

<u>Name/Number of Classroom</u> (e.g. Room 1, Little Leaders)	<u>Number of Children in Classroom</u> (approx.)	<u>Age of Children in Classroom</u> (approx. range)	<u>Days and Hours of Classroom</u> (e.g. MWF 8:30-2:00)	<u>Available to Host Jumpstart Sessions (y/n)</u>	<u>Name of Designated Teacher who Supports Jumpstart Sessions</u>

AGENDA ITEM BACKUP SHEET
September 23, 2014

Board Meeting

TITLE: **Ratification of Payment and Reimbursement of Costs Incurred for Related Services for Students with Disabilities for 2013-14 School Year**

ITEM: **Consent**

SUBMITTED BY: **Doreen Lohnes, Assistant Superintendent, Support Services**

PREPARED BY: **Doreen Lohnes, Assistant Superintendent, Support Services**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board ratification of payment and reimbursement of costs incurred for related services for students with disabilities.

RATIONALE:

In accordance with the students' Individualized Education Program (IEP) the parties on the attached list require reimbursement for related services or participated in a resolution session, settlement conference and/or mediation following the filing of a due process hearing and agreed to resolve the dispute by reimbursing those applicable for costs incurred.

FUNDING:

Special Education: Not to Exceed \$4,062

RECOMMENDATION:

Ratify the payment and reimbursement of costs incurred for related services for students with disabilities for the 2013-14 school year.

**Payment and Reimbursement of Costs Incurred for Related Services for Students with
Disabilities for 2013-14 School Year**

Board Meeting: September 23, 2014

Student ID#:	Amount:	Expenditure:	Parent of:
326331	\$1,232	Mileage Claim	326331
346957	\$2,830	Mental Health Services	346957

AGENDA ITEM BACKUP SHEET
September 23, 2014

Board Meeting

TITLE: **Approval of Memorandum of Understanding with Capistrano Unified School District for Adult Transition Students for 2014-15 School Year**

ITEM: **Consent**

SUBMITTED BY: **Doreen Lohnes, Assistant Superintendent, Support Services**

PREPARED BY: **Darek Jaronczyk, Director, Special Education**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of a Memorandum of Understanding (MOU) with Capistrano Unified School District for the 2014-15 school year in order to provide appropriate special education services for students who attend the Adult Transition Program. Students from other school districts can seek admission into the Adult Transition Program at any time in the school year, and this enrollment will prompt the submission of an MOU to the Board for approval. Education Code sections 56195.1 and 56195.5 authorize school districts and special education local plan areas (“SELPAs”) to enter into agreements to provide for the education of special education students who may reside in other districts or counties.

RATIONALE:

Approval of this MOU will provide continuation of services for Adult Transition students from Capistrano Unified School District within the Santa Ana Adult Transition Program. The MOU address services to students in accordance with each student’s Individualized Education Program (IEP). In addition, it sets forth the funding and billing formulas for tuition and also includes other items such as representation at students’ IEP meetings, transportation, and appropriate hold harmless provisions.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the Memorandum of Understanding with Capistrano Unified School District for Adult Transition Students for the 2014-15 school year.

DISTRICT	AMOUNT PER STUDENT
Capistrano Unified School District	\$28,089

MEMORANDUM OF UNDERSTANDING
BETWEEN SANTA ANA UNIFIED SCHOOL
DISTRICT AND CAPISTRANO UNIFIED SCHOOL
DISTRICT FOR SPECIAL EDUCATION SERVICES

This Agreement is made by and between the Santa Ana Unified School District (SAUSD also referred to herein as the Provider District) and the Capistrano Unified School District (CUSD also referred to herein as the Sending District). SAUSD and CUSD are also referred to individually as Party, and collectively as Parties. This Agreement is based upon the following factual recitals:

RECITALS

WHEREAS, Education Code §§ 56195.1 and 56195.5 authorize school districts and special education local plan areas (“SELPAs”) to enter into agreements to provide for the education of special education students who may reside in other districts or counties;

WHEREAS, Education Code § 56041 provides that, except for those students meeting residency requirements for school attendance specified in Education Code section 48204(a), the district of residence responsible for providing special education and related services to students between the ages of 18-22 years, inclusive, shall be the last district of residence in effect prior to the student attaining the age of majority for non-conserved pupils, as long as and until the parent or parents relocate to a new district of residence, at which time the new district of residence shall become the responsible local educational agency;

WHEREAS, Education Code section 56028 defines a “parent” as a guardian generally authorized to act as the child’s parent or authorized to make educational decisions for the child, including a court appointed responsible adult and further provides that the court appointed responsible adult shall be determined to be the “parent” for purposes of determining residency under Education Code section 48200 et. seq.;

WHEREAS, Student is an 18 year old non-conserved adult student (Student) eligible for special education and related services under the Individuals with Disabilities Education Act (IDEA);

WHEREAS, Student has been a dependent of the Orange County Juvenile Court (Court), lived in numerous foster homes and/or licensed children’s institutions, and prior to turning 18, had a Court appointed responsible adult to make educational decisions on his behalf;

WHEREAS, Student’s Court appointed responsible adult currently resides within the boundaries of CUSD which the Parties believe to be Student’s district of residence;

WHEREAS, Student currently resides in an adult group home located within the boundaries of SAUSD and Student desires to attend school in proximity to his residence;

WHEREAS, the Parties wish to enter into this Agreement regarding the provision of special education and related services for Student.

NOW, THEREFORE, SAUSD and CUSD agree as follows:

1. Recitals

The recitals stated above are incorporated into this Agreement.

2. Term of Agreement

This Agreement is effective for the period beginning July 1, 2014 through June 30, 2015.

3. Educational Placement and Services

The Parties agree that Student will be enrolled in an adult transition program within SAUSD. SAUSD agrees to implement Student's Individualized Education Program (IEP) developed by CUSD, including all related services, and provide him with a free appropriate public education during the time that Student is residing in a group home located within its boundaries and enrolled in a SAUSD educational program.

In the event SAUSD determines it is no longer able to implement Student's IEP or to continue to provide Student's special education and related services, SAUSD shall immediately notify CUSD of its intent to terminate this MOU, by sending a letter to CUSD's Assistant Superintendent of Special Education and SELPA Operations and this MOU will be considered terminated 60 days following such notification. In the event CUSD wishes to terminate this MOU, written notice must be provided to SAUSD's Director of Special Education and 60 days following such notification this MOU will be considered terminated.

In the event Student moves out of SAUSD's boundaries, SAUSD shall immediately notify CUSD of Student's change in residence. Similarly, CUSD shall immediately notify SAUSD in the event the Court appointed responsible adult reports a change in residence or Student's educational guardian changes, including the new school district of residence, if known.

4. Annual and Triennial IEP Meetings

SAUSD shall notify CUSD of Student's IEP meetings (Student/school request, annual, and triennial review IEP team meetings) by e-mail to CUSD's Principal of Adult Transition with at least two weeks' advance notice, and CUSD will provide a representative to participate in the development of the IEP (telephonically or in person). For any change in services specified on the current IEP, a CUSD representative who is authorized to approve or disapprove the allocation of specified CUSD resources necessary for the implementation of the IEP shall be involved in the development of the IEP. CUSD will complete assessments/evaluations required for Student's triennial assessment/IEP. SAUSD will participate and collaborate in the assessment process. If Student requests assessment outside this triennial assessment, SAUSD will inform CUSD within two days of the request by notifying CUSD's Principal of Adult Transition via e-mail.

5. Due Process Proceedings

If Student or his court appointed responsible adult contests the termination of services by initiating a due process proceeding with the Office of Administrative Hearing (OAH), SAUSD will abide by the “stay-put” requirement of state and federal law unless the Student or his court appointed responsible adult agree otherwise or an interim alternative educational placement is deemed lawful and appropriate by CUSD or OAH.

Upon request by CUSD, SAUSD will fully participate in special education due process proceedings including mediations and hearings, as requested by CUSD. Full participation shall include, but in no way limited to, cooperating with CUSD representatives to provide all documentation that pertains to SAUSD’s adult transition program and/or the implementation of Student’s IEP.

6. Payment for Educational Placement and Services

CUSD agrees to fund Student’s educational placement and services within SAUSD. CUSD agrees to pay SAUSD as follows:

- a. Transportation: CUSD will reimburse SAUSD for the cost of transportation to and from school via American Logistics Company for the first 30-days of school. After which time it is anticipated Student will utilize a bus pass and access OCTA transportation to and from school. CUSD will reimburse SAUSD for the cost of this bus pass.
- b. Placement and Services: CUSD will fund Student’s placement in SAUSD’s adult program in accordance with the funding formula included in Exhibit A. Both Parties understand the individual numbers in Exhibit A are estimates and may be slightly higher or lower based on final pupil costs and ADA calculation amounts.
- c. Payment and Final Accounting: A final accounting to determine the cost of attendance and billing costs to CUSD will be made no later than September 15, 2015 for the 2014-2015 school year.
- d. Attendance: For the purpose of this MOU, Student will be considered enrolled for the entirety of the 2014-2015 school year. For each month Student is enrolled, payment will be due. To withdraw Student from attendance, this Agreement must be terminated (per Section 3) or Student/District may provide written notice to SAUSD by the 25th of the month that Student will not be attending the following month.

7. No Waiver

The failure of SAUSD in any one or more instances to insist upon strict performance of any of the terms of this Agreement or to exercise any option herein conferred shall not be construed as a waiver or relinquishment to any extent of the right to assert or rely upon such terms or option on any future occasion.

8. Hold Harmless

To the extent permitted by law, and except for the gross negligent acts or omissions of employees, agents and officers of CUSD, SAUSD hereby agrees to hold harmless, indemnify and defend CUSD and its governing board, officers, agents and employees from all claims, demands, liabilities, losses, damages, or expenses of any nature whatsoever arising from or connected with SAUSD's performance of services during the term of this Agreement.

To the extent permitted by law, and except for the gross negligent acts or omissions of employees, agents and officers of SAUSD, CUSD hereby agrees to hold harmless, indemnify and defend SAUSD and its governing board, officers, agents and employees from all claims, demands, liabilities, losses, damages, or expenses of any nature whatsoever arising from or connected with the performance of services other than for the operation of SAUSD during the term of this Agreement.

9. Independent Contractors

SAUSD and CUSD, in the performance of services pursuant to this Agreement, shall be and act as an independent contractor. Each party understands and agrees that it and all of its employees shall not be considered officers, employees or agents of either of the parties to this Agreement. Each party assumes the full responsibility for the acts and/or omissions of its employees as they relate to the services to be provided under this Agreement.

10. Complete Agreement

This Agreement is the complete Agreement of the Parties. Any amendments hereto shall be in writing and shall be dated and executed by both Parties.

11. Applicable Law

This Agreement is governed by California state and federal law, and shall be interpreted as if jointly drafted by the Parties to this Agreement.

12. Severability

If any provision of this Agreement is held to be invalid or unenforceable, the remaining provisions of this Agreement shall continue in full force and effect.

13. Counterparts

This Agreement may be signed in counterparts. A copy or original of this document with all signature pages appended together shall be deemed a fully executed Agreement. Facsimile signatures shall be deemed as binding as original signatures.

14. Authorized Signatures

The individuals signing this Agreement warrant that they are authorized to do so, and further, that they are authorized to make the promises in this Agreement on behalf of the respective Parties.

15. Governing Board Approval

This Agreement is contingent upon approval by the Parties' respective Governing Boards.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed.

APPROVED BY:

Santa Ana Unified School District
PROVIDER DISTRICT

Capistrano Unified School District
SENDING DISTRICT

BY: _____
(Authorized Agent Signature)

BY: _____
(Authorized Agent Signature)

Stefanie P. Phillips, Ed.D., CBO
(Print Name)

(Print Name)

Deputy Superintendent, Operations
(Title)

(Title)

DATE: _____

DATE: _____

BOARD APPROVAL: September 23, 2014

BOARD APPROVAL: _____

CWN
SPECIAL ED MOU
3-06
cc: SELPA

Special Education Department

Estimated Adult Transition Student Cost

2014-15

Total Direct Expenditures		\$3,202,807
Support Staff		65,727
Total Indirect Expenditures	2% for Admin	16,357
Total Expenditures		<u>\$3,284,892</u>
Total ADA in Adult Transition Program		149.00
Total Cost Divided by ADA		22,046
Multiplied by Factor	1.5	11,023
Total including Factor		33,069
Minus Credits Revenue Limit		(4,981)
Cost per student		<u><u>\$28,089</u></u>

AGENDA ITEM BACKUP SHEET
September 23, 2014

Board Meeting

TITLE: **Approval of Memorandum of Understanding with HealthCorps Inc. Program**

ITEM: **Consent**

SUBMITTED BY: **Doreen Lohnes, Assistant Superintendent, Support Services**

PREPARED BY: **Heidi Cisneros, Executive Director, Pupil Support Services**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of a Memorandum of Understanding (MOU) with HealthCorps Inc. Program to promote health and wellness opportunities for staff and students at Valley High School. The HealthCorps Inc. Program will provide a full-time, on-site leader to further develop and expand the efforts of the School Wellness Council. In addition, the HealthCorps leader will provide health, nutrition, and exercise education workshops while coordinating special events before, during, and after school hours.

RATIONALE:

Development and coordination of staff and student health and wellness programs will improve health outcomes for students, staff, and families.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the Memorandum of Understanding with HealthCorps Inc. Program.

HealthCorps

Shaping a New Generation

HealthCorps® Program
Memorandum of Understanding
Santa Ana Unified School District

Date: 9/23/2104

District Name:
Santa Ana Unified
School District

Address: 1601 E.
Chestnut Street

Santa Ana, CA
92701

Name of District Contact: Doreen Lohnes, Assistant Superintendent

Contact Email: doreen.lohnes@sausd.us

Each HealthCorps® Living Lab school receives a full-time, onsite HealthCorps leader ("Leader") to deliver the HealthCorps program ("Program"). The Program staff commits to facilitating your team's efforts to develop local solutions and strategies over multiple school years. The district named above ("District") agrees to participate in the Program and support the efforts of the School Wellness Councils at the following school(s) (each, a "School"):

HealthCorps agrees to:

- Facilitate the HealthCorps curriculum at each School during the school year;
- Provide support to each School and the District for both staff and student wellness opportunities;
- Extend HealthCorps' outreach through planning, organizing, and implementing health promotion events at each School and manage community-based outreach events within the School community;
- Establish and direct after-school programs during each semester of the school year;
- Partner with Schools and the District to obtain funds to cover costs of implementing and operating the Program at each School;
- Provide support in aligning School and District policies and contracts to reflect sustainable in-school health initiatives;
- Assign a point of contact from the Program staff for communication with each School and the District; and
- Conduct research, such as administering and collecting surveys¹.

¹HealthCorps often conducts research, including surveys, in connection with the funding of school-based programs. Public funding of HealthCorps is often dependent on demonstrating the efficacy of the Program in funded schools. HealthCorps will obtain all approvals required for conducting research and will pay all related costs. Certain research initiatives may require the cooperation of school(s), school district(s), and other appropriate agencies. Any research initiative requiring institutional review board approval will be presented to and approved by all parties pursuant to state and federal laws and research guidelines.

The District shall cause Valley High School to:

- Identify and confirm a Wellness Council with a minimum of eight members;
- Join the Alliance for a Healthier Generation with assistance from a Leader;
- Provide Leader with access to ten classes per semester to deliver the HealthCorps curriculum;
- Provide a safe and secure office space for Leader use, including computer and telephone access;
- Provide cooking space to conduct Teen Battle Chef and afterschool cooking programs;
- Provide afterschool programming space;
- Provide secure storage space for Program supplies and equipment;
- Provide school orientation and instructions for the Leader;

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- Identify a school site champion/mentor/point person for the Program and provide time for monthly check-in meetings with the Leader to ensure efficacy and consistency of onsite Program delivery;
- Schedule a meeting with all relevant school staff to explain the Program in detail prior to Program implementation; and
- Work in tandem with HealthCorps' leadership in approaching and presenting to potential funding sources to secure funds to cover Program costs.

The District agrees to:

- Support each School in its efforts to create healthier environments for students and staff;
 - Designate a contact for the Program who will attend any and all Program assistance sessions and serve as a primary contact for HealthCorps;
 - Communicate with Program staff and stay informed about each School's progress;
 - Work towards aligning its policies and contracts to the Alliance for a Healthier Generation's School Beverage and Competitive Foods Guidelines;
 - Provide support to the Schools' Wellness Councils;
 - Arrange an opportunity for Program staff to present at one District meeting per year; and
 - Assist in identifying new school sites in the District to participate in the Program.
- Part of the HealthCorps mission is to engage the community at large in healthy activities. This is done through events, mainstream and social media, marketing material and reports to the organization's funders – often using our school partners as a back drop. To that end, schools and school districts agree, upon request, to host media or high profile visitors, provide quotes about their HealthCorps experience, and to permit and cooperate with HealthCorps' reasonable requests to videograph and photograph relevant events and school personnel.
- Schools and school districts agree to assist with securing the HealthCorps media release form (attached) for students and faculty. We understand that faculty, school personnel, students and parents have the right to opt-out of participating in events.

Agreement Term:

The term of this memorandum commences on September 24, 2014 and automatically renews each year on this date unless agreement is terminated earlier in accordance with this memorandum. Either party may terminate this memorandum upon 30 days written notice to the other party. HealthCorps reserves the right to immediately terminate this memorandum at any time for lack of sufficient funding for the Program, as determined by HealthCorps in its sole discretion. District acknowledges that the implementation of the Program at each School is at all times subject to the availability such funding.

This memorandum and all matters related to or arising out of this memorandum, including all tort and fraud claims, is governed by laws of the State of California. Any claim related to or arising out of this memorandum will be resolved in a court located in Orange County, California.

Any reference to "the MOU" between the District and HealthCorps also refers to the MOU between the Valley High School and HealthCorps, and Attachments A-D.

The District reserves the right to refuse entry to its schools or facilities by any agent of the Provider who, in the sole discretion of the District, poses any risk to Students, staff, or property of the District.

Insurance:

HealthCorps will secure and maintain a Commercial General Liability Policy (including coverage for contractual liability) with limits of not less than \$1,000,000 per occurrence or claim. HealthCorps will secure and maintain Business Automobile Liability Insurance for automobiles owned, leased or hired by HealthCorps with a combined single limit of not less than \$1,000,000 per occurrence. HealthCorps will deliver a copy of such insurance policies to District upon request. HealthCorps will further provide all required worker's compensation insurance for its employees, if any. All of the insurance policies described in this paragraph will be maintained at HealthCorps's expense. The District shall be listed as an additional named insured on all of the policies described in this paragraph.

Indemnification:

HealthCorps will defend, indemnify, and hold harmless the District and its agents, contractors, employees, and governing board members, from and against all claims, damages, losses, and expenses (including, but not limited to attorney's fees, costs, and fees of other professional consultants) arising out of the negligent acts or omissions of the HealthCorps or its respective agents, contractors, or employees during or related in any way to the offer or delivery of the Program under this MOU, except to the extent arising from the sole negligence or willful misconduct of the District.

Compliance with Law and District Policy:

The parties will adhere to all applicable laws, regulations, and District policies in the performance of their respective responsibilities under this MOU, including but not limited to laws and regulations related to the confidentiality of pupil records, which are incorporated by this reference.

Responsibilities: This MOU describes the mutual agreements and obligations of the District and HealthCorps for the sole purpose of delivering the Program to District Students. It does not place any additional responsibilities on either party or imply any transfer of responsibility from one to the other or sharing of statutory responsibilities.

No Third Party Beneficiaries. Nothing in this MOU, express or implied, is intended or shall be construed to confer on any person or entity other than the parties hereto any remedy or claim under or by reason of this MOU or any term, covenant, or condition hereof, as a third party beneficiary or otherwise.

Independent Relationship. The parties acknowledge and agree that the relationship created between the District and Provider is strictly that of an independent contractor with respect to the Services described. Nothing contained in this MOU shall be construed as creating any other type of relationship between the parties such as that of a principal-agent, master-servant, or employer-employee between Provider and the District. No party to this MOU nor any of its agents shall have any claim hereunder or otherwise against the other party for payment of employment taxes, workers' compensation, vacation, sick leave, retirement benefits, social security benefits, disability benefits, unemployment insurance, or employee compensation or benefits of any kind.

Nondiscrimination. Neither the District nor the Provider shall discriminate on the basis of race, religion, sex, sexual orientation, national origin, age or disability in employment or in the delivery of Services hereunder.

Non-Assignment. Neither party shall assign, transfer or subcontract the rights, duties or obligations called for under this MOU without the written consent of the other party.

This memorandum contains the entire agreement between HealthCorps and the District regarding the Program, and supersedes any prior written or oral agreements between the parties. This memorandum cannot be amended except in a writing signed by both parties.

The parties are signing this memorandum of understanding on the date set forth below.

HEALTHCORPS, INC.

DISTRICT: Santa Ana Unified School District (SAUSD)

By: _____

By: _____

Name:
Title:

Name: Stefanie P. Phillips, Ed.D., CBO
Title: Deputy Superintendent, Operations

Date:

Date:

www.healthcorps.org

Designated Contact: Doreen Lohnes, Assistant Superintendent

Phone:714-558-5832

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AGENDA ITEM BACKUP SHEET
September 23, 2014

Board Meeting

TITLE: **Ratification of Purchase Order Summary and Listing of Orders \$25,000 and Over for Period of August 27, 2014 through September 9, 2014**

ITEM: **Consent**

SUBMITTED BY: **Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO**

PREPARED BY: **Jonathan Geiszler, Director, Purchasing and Stores**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board ratification of the Purchase Order Summary and Listing of Orders \$25,000 and over for the period of August 27, 2014 through September 9, 2014.

RATIONALE:

The Purchase Order Summary consists of all orders created during the period of August 27, 2014 through September 9, 2014. A detailed listing is also included for orders \$25,000 and over for various items and services. These are new or revised purchase orders that have been previously approved on the contracts report.

FUNDING:

Not Applicable

RECOMMENDATION:

Ratify Purchase Order Summary and Listing of Orders \$25,000 and over for the period of August 27, 2014 through September 9, 2014.



Santa Ana Unified School District

Stefanie P. Phillips, Ed.D.
Deputy Superintendent, Operations

Richard L. Miller, Ph.D., Superintendent

Date: September 8, 2014
To: Richard L. Miller, Ph.D., Superintendent
From: Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO
Subject: Purchase Order Summary: From 27-AUG-2014 through 09-SEP-2014

Fund 01 General Fund	\$2,955,753.03
Fund 13 Cafeteria Fund	\$33,463.57
Fund 14 Deferred Maintenance Fund	\$78,358.46
Fund 24 SAUSD GO Bond, 2008 Election, Series A Building Fund	\$50,000.00
Fund 25 Capital Facilities Fund	\$139,505.00
Fund 29 Measure G	\$147,348.71
Fund 35 County School Facilities Fund	\$4,940,589.44
Fund 40 Special Reserve Fund	\$6,843,435.74
Fund 49 Capital Project Fund for Blended Component Units (CFD)	\$52,509.88
Fund 69 Health & Welfare	\$11,000.00
Fund 81 Property & Liability	\$5,000.00
Grand Total:	\$15,019,144.62

Prepared By: Jonathan Geiszler, Director, Purchasing and Stores

1601 East Chestnut Avenue, Santa Ana, CA 92701-6322, (714) 558-5501

BOARD OF EDUCATION

Audrey Yamagata-Noji, Ph.D., President • José Alfredo Hernández, J.D., Vice President
Rob Richardson, Clerk • John Palacio, Member • Cecilia "Ceci" Iglesias, Member

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 27-AUG-2014 through 09-SEP-2014 Page: 01 of 06

PO No.	Vendor			BOA Date
Funding	Description	Location		Amount
310006	AT&T Unrestricted Discretionary Accounts	Landline/Internet	DISTRICTWIDE	\$107,750.00
310678	FOLLETT SCHOOL SOLUTIONS, INC. Lottery: Instructional Materials	Textbooks	STATE TEXTBOOKS	\$80,863.71
310680	FOLLETT SCHOOL SOLUTIONS, INC. Lottery: Instructional Materials	Textbooks	STATE TEXTBOOKS	\$38,732.92
310840	FOLLETT SCHOOL SOLUTIONS, INC. Lottery: Instructional Materials	Textbooks	STATE TEXTBOOKS	\$40,993.65
310987	FOLLETT SCHOOL SOLUTIONS, INC. Lottery: Instructional Materials	Textbooks	STATE TEXTBOOKS	\$41,029.00
310993	FOLLETT SCHOOL SOLUTIONS, INC. Lottery: Instructional Materials	Textbooks	STATE TEXTBOOKS	\$54,420.23
311030	FOLLETT SCHOOL SOLUTIONS, INC. Lottery: Instructional Materials	Textbooks	STATE TEXTBOOKS	\$92,586.04
311345	APEX LEARNING Unrestricted Discretionary Accounts	Other Contracts	ALTERNATIVE EDUCATION	\$3,096.00
	Unrestricted Discretionary Accounts	Other Contracts	SANTA ANA HIGH SCHOOL	\$30,027.00
	Unrestricted Discretionary Accounts	Other Contracts	CENTURY HIGH SCHOOL	\$15,478.00

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 27-AUG-2014 through 09-SEP-2014 Page: 02 of 06

PO No.	Vendor		BOA Date
Funding	Description	Location	Amount
311345	APEX LEARNING		
Unrestricted Discretionary Accounts	Other Contracts	GODINEZ FUNDAMENTAL HIGH SCHOOL	\$7,739.00
Unrestricted Discretionary Accounts	Other Contracts	MIDDLE COLLEGE HIGH SCHOOL	\$2,477.00
Unrestricted Discretionary Accounts	Other Contracts	SEGERSTROM HIGH SCHOOL	\$4,953.00
LCFF Supplemental/ Concentration	Other Contracts	ALTERNATIVE EDUCATION	\$7,429.00
IASA:Title I Basic Grants Low-Income	Other Contracts	LORIN GRISET ACADEMY	\$8,049.00
IASA:Title I Basic Grants Low-Income	Other Contracts	VALLEY HIGH SCHOOL	\$9,287.00
IASA:Title I Basic Grants Low-Income	Other Contracts	SADDLEBACK HIGH SCHOOL	\$12,382.00
IASA:Title I Basic Grants Low-Income	Other Contracts	CHAVEZ CONTINUATION HIGH SCHOOL	\$7,429.00
Lottery: Instructional Materials	Transfers of Direct Cost Print Shop	STATE TEXTBOOKS	\$265.95
311399	FOLLETT SCHOOL SOLUTIONS, INC.		
Lottery: Instructional Materials	Textbooks	STATE TEXTBOOKS	\$25,844.50
311547	SUNPOWER CORPORATION, SYSTEMS		
Fund 40 QZAB Solar Energy Savings 2012	Building Contractor	SANTA ANA HIGH SCHOOL	\$146,722.60
311548	SUNPOWER CORPORATION, SYSTEMS		
Fund 40 QZAB Solar Energy Savings 2012	Building Contractor	CENTURY HIGH SCHOOL	\$3,436,898.00
311549	SUNPOWER CORPORATION, SYSTEMS		
Fund 40 QZAB Solar Energy Savings 2012	Building Contractor	MCFADDEN INTERMEDIATE SCHOOL	\$33,250.00

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 27-AUG-2014 through 09-SEP-2014 Page: 03 of 06

PO No.	Vendor			BOA Date
Funding	Description	Location		Amount
311551	SUNPOWER CORPORATION, SYSTEMS			
Fund 40 QZAB Solar	Building	HENINGER ELEMENTARY		\$117,907.00
Energy Savings 2012 Contractor		SCHOOL		
311552	SUNPOWER CORPORATION, SYSTEMS			
Fund 40 QZAB Solar	Building	MACARTHUR		\$237,860.90
Energy Savings 2012 Contractor		FUNDAMENTAL		
		INTERMEDIATE SCHOOL		
311553	HORIZONS CONSTRUCTION CO. INT'L, INC.			
OPSC School	Building	WILSON ELEMENTARY		\$3,408,307.76
Facilities Bond	Contractor	SCHOOL		
311576	DELL MARKETING L.P.			
Unrestricted	Materials &	VILLA FUNDAMENTAL		\$24,192.00
Discretionary	Supplies/Software	INTERMEDIATE SCHOOL		
Accounts				
IASA:Title I Basic	Materials &	VILLA FUNDAMENTAL		\$2,331.00
Grants Low-Income	Supplies/Software	INTERMEDIATE SCHOOL		
311583	ELITE EARTHWORKS & ENGINEERING			
OPSC School	Building	MITCHELL CHILD		\$1,110,000.00
Facilities Bond	Contractor	DEVELOPMENT CENTER		
311585	SUNPOWER CORPORATION, SYSTEMS			
Fund 40 QZAB Solar	Building	TAFT ELEMENTARY		\$861,809.31
Energy Savings 2012 Contractor		SCHOOL		
311587	SUNPOWER CORPORATION, SYSTEMS			
Fund 40 QZAB Solar	Building	SEGERSTROM HIGH		\$1,554,319.20
Energy Savings 2012 Contractor		SCHOOL		
311590	CONSULTING & CONTRACTED SERVICES, INC.			
Unrestricted	Consultant	BUSINESS SERVICES		\$31,280.00
Discretionary	Noninstructional	DIVISION		
Accounts				
311604	THE BANK OF NEW YORK MELLON TRUST COMPANY, N.A.			
Unrestricted	Other Authorized	DISTRICTWIDE		\$644,316.88
Discretionary	Interfund			
Accounts	Transfers			
311626	DBQ COMPANY			
Title II-Part A	Materials &	STAFF DEVELOPMENT		\$28,404.00
Improving Teacher	Supplies/Software			
Quality				

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 27-AUG-2014 through 09-SEP-2014 Page: 04 of 06

PO No.	Vendor			BOA Date
Funding	Description	Location		Amount
311651	DON BOOKSTORE			
Lottery:	Textbooks	MIDDLE COLLEGE HIGH		\$35,000.00
Instructional		SCHOOL		
Materials				
311682	NEXUS IS, INC.			
Special Reserve	Unassigned	VILLA FUNDAMENTAL		\$28,869.80
Fund		INTERMEDIATE SCHOOL		
311683	NEXUS IS, INC.			
OPSC School	Unassigned	KING ELEMENTARY		\$390,372.18
Facilities Bond		SCHOOL		
311684	DOLINKA GROUP, LLC			
Capital Facilities	Consultant	FACILITIES/GOVERNMENTAL		\$75,000.00
Fund	Noninstructional	RELATIONS		
Community	Consultant	FACILITIES/GOVERNMENTAL		\$25,000.00
Facilities District	Noninstructional	RELATIONS		
2005 Central Park				
311685	GHATAODE BANNON ARCHITECTS, LLP			
Special Reserve	Building Architect	VALLEY HIGH SCHOOL		\$335,502.79
Fund				
Special Reserve	Plans All Other	VALLEY HIGH SCHOOL		\$32,220.84
Fund	Printing, etc.			
311686	GHATAODE BANNON ARCHITECTS, LLP			
Measure G Series E	Building Architect	WILLARD		\$40,755.62
		INTERMEDIATE SCHOOL		
Measure G Series E	Plans All Other	WILLARD		\$1,000.00
	Printing, etc.	INTERMEDIATE SCHOOL		
311687	ORBACH, HUFF AND SUAREZ, LLP			
Unrestricted	Consultant	FACILITIES/GOVERNMENTAL		\$3,500.00
Discretionary	Noninstructional	RELATIONS		
Accounts				
Cell Leases	Other Contracts	FACILITIES/GOVERNMENTAL		\$4,000.00
Facilities		RELATIONS		
SAUSD GO Bond, 2008	Plans All Other	FACILITIES/GOVERNMENTAL		\$50,000.00
Election, Series A	Printing, etc.	RELATIONS		
Capital Facilities	Plans All Other	FACILITIES/GOVERNMENTAL		\$25,000.00
Fund	Printing, etc.	RELATIONS		

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 27-AUG-2014 through 09-SEP-2014 Page: 05 of 06

PO No.	Vendor		BOA Date
Funding	Description	Location	Amount
311687	ORBACH, HUFF AND SUAREZ LLP		
	SCE CA Solar Plans All Other	FACILITIES/GOVERNMENTAL	\$17,500.00
	Initiative CSI Printing, etc.	RELATIONS	
311722	AREY JONES EDUCATIONAL SOLUTIONS		
	Common Core State Non-Capitalized	EDUCATIONAL	\$44,800.00
	Standards (CCSS) Equipment	SERVICES DIVISION	
311724	HOUGHTON MIFFLIN LEARNING TECHNOLOGY		
	Lottery: Textbooks	STATE TEXTBOOKS	\$28,187.33
	Instructional Materials		
311734	THREE STARS PORTABLE TOILET SERVICES		
	Civic Center Rental Other Contracts	JEFFERSON	\$1,800.00
	Fees	ELEMENTARY SCHOOL	
	Civic Center Rental Other Contracts	MARTIN ELEMENTARY	\$1,800.00
	Fees	SCHOOL	
	Civic Center Rental Other Contracts	SEPULVEDA	\$1,600.00
	Fees	ELEMENTARY SCHOOL	
	Civic Center Rental Other Contracts	GREENVILLE	\$9,000.00
	Fees	FUNDAMENTAL	
		ELEMENTARY SCHOOL	
	Civic Center Rental Other Contracts	WASHINGTON	\$1,600.00
	Fees	ELEMENTARY SCHOOL	
	Civic Center Rental Other Contracts	LATHROP	\$3,200.00
	Fees	INTERMEDIATE SCHOOL	
	Civic Center Rental Other Contracts	MCFADDEN	\$10,320.00
	Fees	INTERMEDIATE SCHOOL	
	Civic Center Rental Other Contracts	SADDLEBACK HIGH	\$3,600.00
	Fees	SCHOOL	
	Civic Center Rental Other Contracts	VILLA FUNDAMENTAL	\$1,800.00
	Fees	INTERMEDIATE SCHOOL	
	Civic Center Rental Other Contracts	CENTURY HIGH SCHOOL	\$5,400.00
	Fees		
	Civic Center Rental Other Contracts	WALKER ELEMENTARY	\$1,600.00
	Fees	SCHOOL	
	Civic Center Rental Other Contracts	SEGERSTROM HIGH	\$1,600.00
	Fees	SCHOOL	

SAUSD Board of Education Purchase Order Listing \$25,000 and Over

From 27-AUG-2014 through 09-SEP-2014 Page: 06 of 06

PO No.	Vendor			BOA Date
Funding	Description	Location		Amount
311755	WAXIE SANITARY SUPPLY			
Unrestricted	Custodial Supplies	BUILDING SERVICES		\$232,102.75
Discretionary				
Accounts				
311767	WAXIE SANITARY SUPPLY			
Unrestricted	Custodial Supplies	BUILDING SERVICES		\$77,565.00
Discretionary				
Accounts				
311768	WAXIE SANITARY SUPPLY			
Unrestricted	Custodial Supplies	BUILDING SERVICES		\$117,117.25
Discretionary				
Accounts				
311798	APPLE, INC.			
IASA:Title I Basic	Non-Capitalized	HENINGER ELEMENTARY		\$33,854.40
Grants Low-Income	Equipment	SCHOOL		
311871	SAN JOAQUIN COUNTY OFFICE OF EDUCATION			2014/06/10
Special Education	Sub-Agreements for	SPECIAL EDUCATION		\$16,753.00
	Services			
Special Education	Other Contracts	SPECIAL EDUCATION		\$25,000.00
311892	DAVE BANG ASSOCIATES, INC.			
Deferred		HEROES ELEMENTARY		\$30,928.00
Maintenance Fund		SCHOOL		

AGENDA ITEM BACKUP SHEET
September 23, 2014

Board Meeting

TITLE: **Ratification of Expenditure Summary and Warrant Listing for Period of August 27, 2014 through September 9, 2014**

ITEM: **Consent**

SUBMITTED BY: **Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO**

PREPARED BY: **Christeen Betz, Director, Accounting**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board ratification of the Expenditure Summary and Warrant Listing for the expenditures \$25,000 and over on a bi-monthly basis.

RATIONALE:

The Expenditure Summary consists of all warrants created during the period of August 27, 2014 through September 9, 2014. A detailed listing for expenditures \$25,000 and over is also included. These items have already been submitted in the prior month's Purchase Order report.

FUNDING:

Not Applicable

RECOMMENDATION:

Ratify Expenditure Summary and Warrant Listing of expenditures over \$25,000 for the period of August 27, 2014 through September 9, 2014.



Santa Ana Unified School District

Stefanie P. Phillips, Ed.D.
*Deputy Superintendent,
Operations, CBO*

Richard L. Miller, Ph.D., Superintendent

Date: September 9, 2014
To: Richard L. Miller, Ph.D., Superintendent
From: Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO
Subject: Expenditures Summary: From 27-AUG-2014 through 09-SEP-2014

Fund 01 General Fund	\$2,273,781.88
Fund 13 Cafeteria Fund	\$120,069.29
Fund 14 Deferred Maintenance Fund	\$325,070.41
Fund 25 Capital Facilities Fund	\$46,251.09
Fund 29 Measure G	\$160,551.52
Fund 35 County School Facilities Fund	\$987,050.79
Fund 40 Special Reserve Fund	\$1,075,381.21
Fund 49 Capital Project Fund for Blended Component	\$143,103.45
Fund 68 Workers' Compensation	\$81,846.82
Fund 69 Health & Welfare	\$5,738,776.33
Fund 81 Property & Liability	\$26,503.03
Total Expenditures:	\$10,978,385.82

Prepared by: Christeen Betz, Director, Accounting

1601 East Chestnut Avenue, Santa Ana, CA 92701-6322, (714) 558-5501

BOARD OF EDUCATION

Audrey Yamagata-Noji, Ph.D., President • José Alfredo Hernández, J.D., Vice President
Rob Richardson, Clerk • John Palacio, Member • Cecilia "Ceci" Iglesias, Member

SAUSD Board of Education Warrant Listing

August 27, 2014

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Fund 01 General Fund			
84196903	XEROX CORPORATION Unrestricted Discretionary Accounts	DISTRICTWIDE	\$93,120.32
84196908	APPLE, INC. Common Core State Standards (CCSS) IASA: Title I Basic Grants Low-Income and Neglected, Part A Special Education Unrestricted Discretionary Accounts	EDUCATIONAL SERVICES DIVISION MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL SPECIAL EDUCATION PUPIL SUPPORT SERVICES TECHNOLOGY INNOVATION SERVICES	\$95,517.33
84196946	THE BANK OF NEW YORK MELLON TRUST COMPANY, Unrestricted Discretionary Accounts	DISTRICTWIDE	\$644,316.88
84197005	A-G SOD FARMS, INC. Godinez Rental Fees Unrestricted Discretionary Accounts	GODINEZ FUNDAMENTAL HIGH SCHOOL BUILDING SERVICES	\$39,809.00
84196887	DBQ COMPANY Title II-Part A Improving Teacher Quality	STAFF DEVELOPMENT	\$28,404.00
Fund 14 Deferred Maintenance Fund			
84197045	CASE & SONS CONSTRUCTION, INC. Fund 14 Deferred Maintenance Fund	BUILDING SERVICES	\$31,700.00
84197044	BEN'S ASPHALT INC Fund 14 Deferred Maintenance Fund	BUILDING SERVICES SANTIAGO ELEMENTARY SCHOOL	\$49,955.00
Fund 35 County School Facilities Fund			
84197064	HORIZONS CONSTRUCTION CO. INT'L, INC. Fund 35 OPSC School Facilities Bond Projects	WILSON ELEMENTARY SCHOOL	\$540,109.46

SAUSD Board of Education Warrant Listing

August 27, 2014

Page 2 of 3

<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Fund 40 Special Reserve Fund			
84197070	SUNPOWER CORPORATION, SYSTEMS Fund 40 QZAB Solar Energy Savings 2012	TAFT ELEMENTARY SCHOOL	\$515,997.96
84197077	SUNPOWER CORPORATION, SYSTEMS Fund 40 QZAB Solar Energy Savings 2012	SEGERSTROM HIGH SCHOOL	\$246,416.65
84197069	SUNPOWER CORPORATION, SYSTEMS Fund 40 QZAB Solar Energy Savings 2012	CENTURY HIGH SCHOOL	\$84,659.25
Fund 49 Capital Project Fund for Blended Component Units (CFD)			
84197080	TJ JANCA CONSTRUCTION, INC. QZAB 2005	SPURGEON INTERMEDIATE SCHOOL	\$75,400.00
Fund 68 Workers' Compensation			
84197081	SANTA ANA UNIFIED SCHOOL DISTRICT WORKERS' COMP. Fund 68 Workers' Compensation	RISK MANAGEMENT	\$72,898.80
Fund 69 Health & Welfare			
84197090	VISION SERVICE PLAN Health & Welfare - Active Employees Health & Welfare - Retired Employees	DISTRICT EMPLOYEE BENEFITS DISTRICT EMPLOYEE BENEFITS	\$37,762.88
84197082	BLUE SHIELD OF CALIFORNIA Health & Welfare - Active Employees Health & Welfare - Retired Employees	DISTRICT EMPLOYEE BENEFITS DISTRICT EMPLOYEE BENEFITS	\$3,780,074.25
84197085	DELTACARE USA Health & Welfare - Active Employees Health & Welfare - Retired Employees	DISTRICT EMPLOYEE BENEFITS DISTRICT EMPLOYEE BENEFITS	\$56,449.48
84197087	KAISER FOUNDATION HEALTH PLAN Health & Welfare - Active Employees Health & Welfare - Retired Employees	DISTRICT EMPLOYEE BENEFITS DISTRICT EMPLOYEE BENEFITS	\$1,344,755.71

SAUSD Board of Education Warrant Listing

August 27, 2014

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Fund 81 Property & Liability			
84197091	CORVEL CORPORATION Fund 81 Property & Liability	RISK MANAGEMENT	\$26,503.03
<i>Grand Total:</i>			<i>\$7,763,850.00</i>

SAUSD Board of Education Warrant Listing

September 03, 2014

Page 1 of 3

<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Fund 01 General Fund			
84197102	XEROX CORPORATION Unrestricted One-time Funds	PUBLICATIONS	\$29,198.03
84197104	APEX LEARNING IASA: Title I Basic Grants Low-Income and Neglected, Part A LCFF-Supplemental/Concentration Lottery: Instructional Materials Unrestricted Discretionary Accounts	CHAVEZ CONTINUATION HIGH SCHOOL LORIN GRISET ACADEMY SADDLEBACK HIGH SCHOOL VALLEY HIGH SCHOOL ALTERNATIVE EDUCATION STATE TEXTBOOKS ALTERNATIVE EDUCATION CENTURY HIGH SCHOOL GODINEZ FUNDAMENTAL HIGH SCHOOL MIDDLE COLLEGE HIGH SCHOOL SANTA ANA HIGH SCHOOL SEGERSTROM HIGH SCHOOL	\$108,611.95
84197105	APPLE, INC. Common Core State Standards (CCSS) IASA: Title I Basic Grants Low-Income and Neglected, Part A	EDUCATIONAL SERVICES DIVISION MACARTHUR FUNDAMENTAL INTERMEDIATE SCHOOL	\$26,826.19
84197129	PARLANT TECHNOLOGY, INC. dba PARENTLINK Unrestricted Discretionary Accounts	TECHNOLOGY INNOVATION SERVICES	\$82,591.75
84197146	UNISOURCE WORLDWIDE, INC. Fund 01 General Fund Ongoing & Major Maintenance Account	ACCOUNTING DEPARTMENT PUBLICATIONS BUILDING SERVICES	\$51,603.46

SAUSD Board of Education Warrant Listing

September 03, 2014

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
84197093	SOUTHERN CALIFORNIA EDISON		\$542,747.21
	Head Start	CHILD DEVELOPMENT	
	Unrestricted Discretionary Accounts	DISTRICTWIDE	

Fund 13 Cafeteria Fund

84197162	GOLD STAR FOODS		\$35,497.83
	Child Nutrition: School Programs	MCFADDEN INTERMEDIATE SCHOOL	
		NUTRITION SERVICES	

Fund 14 Deferred Maintenance Fund

84197174	GREEN GIANT LANDSCAPE, INC.		\$143,751.63
	Fund 14 Deferred Maintenance Fund	WASHINGTON ELEMENTARY SCHOOL	

Fund 25 Capital Facilities Fund

84197178	TJ JANCA CONSTRUCTION, INC.		\$39,505.00
	Fund 25 Capital Facilities Fund	HENINGER ELEMENTARY SCHOOL	
		REMINGTON ELEMENTARY SCHOOL	

Fund 29 Measure G

84197179	BALFOUR BEATTY CONSTRUCTION		\$58,514.80
	Fund 29 Measure G Series E	WILLARD INTERMEDIATE SCHOOL	
		WILSON ELEMENTARY SCHOOL	

Fund 35 County School Facilities Fund

84197185	BALFOUR BEATTY CONSTRUCTION		\$43,529.88
	Fund 35 OPSC School Facilities Bond Projects	MITCHELL CHILD DEVELOPMENT CENTER	
84197186	ELITE EARTHWORKS & ENGINEERING		\$89,989.70
	Fund 35 OPSC School Facilities Bond Projects	MITCHELL CHILD DEVELOPMENT CENTER	
84197187	PALP, INC., DBA EXCEL PAVING		\$259,521.33
	Fund 35 OPSC School Facilities Bond Projects	WILLARD INTERMEDIATE SCHOOL	

SAUSD Board of Education Warrant Listing

September 03, 2014

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<u>Check #</u>	<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Fund 40 Special Reserve Fund			
84197190	GHATAODE BANNON ARCHITECTS, LLP Fund 40 Special Reserve Fund	VALLEY HIGH SCHOOL	\$118,845.00
Fund 49 Capital Project Fund for Blended Component Units (CFD)			
84197194	KRUEGER INTERNATIONAL, INC. dba KI, INC. QZAB 2005	SPURGEON INTERMEDIATE SCHOOL	\$64,300.50
Fund 69 Health & Welfare			
84197198	SANTA ANA UNIFIED SCHOOL DISTRICT Health & Welfare - Active Employees	DISTRICT EMPLOYEE BENEFITS	\$500,000.00
	Health & Welfare - Retired Employees	DISTRICT EMPLOYEE BENEFITS	
Grand Total:			\$2,195,034.26

AGENDA ITEM BACKUP SHEET
September 23, 2014

Board Meeting

TITLE: **Approval/Ratification of Listing of Agreements/Contracts with Santa Ana Unified School District and Various Consultants Submitted for Period of August 27, 2014 through September 9, 2014**

ITEM: **Consent**

SUBMITTED BY: **Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO**

PREPARED BY: **Jonathan Geiszler, Director, Purchasing and Stores**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval/ratification of the listing of agreements/contracts with Santa Ana Unified School District and various consultants submitted for the period of August 27, 2014 through September 9, 2014.

RATIONALE:

Consultants have been requested by school sites and District staff to enhance and support educational programs and provide professional development to improve student achievement.

The attached list identifies various consultants that will provide services throughout the District whose compensation is under \$250,000.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve/ratify the listing of agreements/contracts with the Santa Ana Unified School District and various consultants submitted for the period of August 27, 2014 through September 9, 2014.

2014-15 LISTING OF CONSULTANTS/CONTRACTED SERVICES
Submitting Division: Educational Services
September 23, 2014

NO.	NAME	IMPLICATIONS FOR THE DISTRICT/TYPE OF SERVICE	DATE	ANNUAL RENEWAL	FUNDING SOURCE	MAXIMUM NOT TO EXCEED
1.	Turning Point Center for Families Ratification	Heroes Elementary School: The Turning Point counseling intern/trainee can support students with appropriate counseling services in areas such as peer relationship, behavior management, anxiety, social skills, and substance use/abuse, etc.	September 1, 2014 through June 30, 2015		Title I	\$3,600.00
2.	Radon L. Rodriguez dba GoodLife Ratification	King Elementary School: Will provide educational services for specially selected at-risk students and families. The students and/or their parents will participate in individual and group lessons that will focus on developing specific behavior skills.	September 2, 2014 through June 30, 2015		LCAP/ Discretionary	\$6,000.00

2014-15 LISTING OF CONSULTANTS/CONTRACTED SERVICES
Submitting Division: Business Services
September 23, 2014

NO.	NAME	IMPLICATIONS FOR THE DISTRICT/TYPE OF SERVICE	DATE	ANNUAL RENEWAL	FUNDING SOURCE	MAXIMUM NOT TO EXCEED
3.	Hector Lucero	<p>Business Services: Will work through the Education Pioneers – Analyst Fellowship Program to provide Santa Ana Unified School District functional review of operations with a focus on organizational efficiencies, data analysis, and enhanced utilization of technology through a process analysis approach. The Educational Pioneers will be supporting efficiencies, enhancements and operations regarding Position Control, Budget Reporting, Accounts Receivable, Human Resources processes, Affordable Care Act, and Payroll processes through the development and monitoring process for all metrics which will provide school sites and departments with more accessible and transparent data toward implementing District goals.</p>	September 24, 2014 through June 30, 2015		General Fund	\$60,000.00
4.	Brandon Myint	<p>Business Services: Will work through the Education Pioneers – Analyst Fellowship Program to provide Santa Ana Unified School District functional review of operations with a focus on organizational efficiencies, data analysis, and enhanced utilization of technology through a process analysis approach. The Educational Pioneers will be supporting efficiencies, enhancements and operations regarding Position Control, Budget Reporting, Accounts Receivable, Human Resources processes, Affordable Care Act, and Payroll processes through the development and monitoring process for all metrics which will provide school sites and departments with more accessible and transparent data toward implementing District goals.</p>	September 24, 2014 through June 30, 2015		General Fund	\$60,000.00

2014-15 LISTING OF CONSULTANTS/CONTRACTED SERVICES
Submitting Division: Business Services
September 23, 2014

NO.	NAME	IMPLICATIONS FOR THE DISTRICT/TYPE OF SERVICE	DATE	ANNUAL RENEWAL	FUNDING SOURCE	MAXIMUM NOT TO EXCEED
5.	Victoria E. Tait	<p>Business Services: Will work through the Education Pioneers – Analyst Fellowship Program to provide Santa Ana Unified School District functional review of operations with a focus on organizational efficiencies, data analysis, and enhanced utilization of technology through a process analysis approach. The Educational Pioneers will be supporting efficiencies, enhancements and operations regarding Position Control, Budget Reporting, Accounts Receivable, Human Resources processes, Affordable Care Act, and Payroll processes through the development and monitoring process for all metrics which will provide school sites and departments with more accessible and transparent data toward implementing District goals.</p>	September 24, 2014 through June 30, 2015		General Fund	\$60,000.00
6.	Susan Saxe-Clifford, Ph.D., Ratification	<p>School Police Services: Will conduct pre-employment psychological evaluations for School Police Department staff.</p>	July 1, 2014 through June 30, 2015		General Fund	\$1,350.00

2014-15 LISTING OF CONSULTANTS/CONTRACTED SERVICES
Submitting Division: Support Services
September 23, 2014

NO.	NAME	IMPLICATIONS FOR THE DISTRICT/TYPE OF SERVICE	DATE	ANNUAL RENEWAL	FUNDING SOURCE	MAXIMUM NOT TO EXCEED
7.	Andrea Baird	Support Services: Will provide special education related mental health and counseling services aligned to students IEPs in order to make progress on behavior and social emotional learning goals. To create safe and welcoming learning environments where students attend and are connected to their schools.	September 24, 2014 through June 30, 2015		Mental Health	\$79,000.00
8.	Sula Goldenberg	Support Services: Will provide special education related mental health and counseling services aligned to student IEPs in order to make progress on behavior and social emotional learning goals. To create safe and welcoming learning environments where students attend and are connected to their schools.	September 24, 2014 through June 30, 2015		Mental Health	\$42,000.00

AGENDA ITEM BACKUP SHEET
September 23, 2014

Board Meeting

TITLE: **Authorization to Obtain Request for Proposals for Wide Area Network Services Districtwide Under E-Rate**

ITEM: **Consent**

SUBMITTED BY: **Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO**

PREPARED BY: **Ricardo Enz, Director, Technology Innovation Services**
Jonathan Geiszler, Director, Purchasing and Stores

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board authorization to obtain Request for Proposals (RFP) for wide area network services Districtwide under E-Rate.

RATIONALE:

The District must issue requests for proposal for wide area network services during the allowable E-Rate period to be eligible for funding for the 2015-16 fiscal year. This proposal will provide for wide area network services between all District sites and the District's main computer data center.

The Federal Communications Commission has made available funds through E-Rate for wide area network services to meet the current needs and provide for future growth of the District.

Unrestricted General Fund dollars will be budgeted for 2015-16 to cover the District's share of expenses related to this agenda item.

FUNDING:

Not Applicable

RECOMMENDATION:

Authorize staff to obtain Request for Proposals for wide area network services Districtwide under E-Rate.

AGENDA ITEM BACKUP SHEET
September 23, 2014

Board Meeting

TITLE: Authorization to Obtain Bids for Installation of Structured Cabling System and Network Equipment at E-Rate Eligible Sites Districtwide

ITEM: Consent

SUBMITTED BY: Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO

PREPARED BY: Ricardo Enz, Director, Technology Innovation Services
Jonathan Geiszler, Director, Purchasing & Stores

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board authorization to obtain bids for installation of structured cabling system and network equipment at E-Rate eligible sites Districtwide.

RATIONALE:

Due to increasing technology throughout the District sites have begun to outgrow their current network infrastructure capacity, which is slow, labor intensive, and requires significant downtime when a repair is needed.

The Federal Communications Commission has made available funds for data internal connections that include structured cabling to meet the current need and provide for future growth of the network. The installation of network equipment and cabling at sites utilizing E-Rate funds allows the District to leverage funds provided to maximize the number of projects that can be completed to meet the District's current technology needs. The bid will meet E-Rate requirements for funding and may also be used for non-E-Rate cabling and equipment needs in the District.

FUNDING:

Not Applicable

RECOMMENDATION:

Authorize staff to obtain bids for installation of structured cabling system and network equipment at various E-Rate eligible sites Districtwide.

SP:mm

AGENDA ITEM BACKUP SHEET
September 23, 2014

Board Meeting

TITLE: **Approval of Amendment to Designated Positions and Disclosure Categories for Statement of Economic Interest Filing**

ITEM: **Consent**

SUBMITTED BY: **Mark A. McKinney, Associate Superintendent, Human Resources**

PREPARED BY: **Mark A. McKinney, Associate Superintendent, Human Resources**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval to amend the designated positions and disclosure categories for filing the Statement of Economic Interest Form 700.

RATIONALE:

The County of Orange implemented an online procedure for the submission of the Statement of Economic Interest forms. This amendment will generalize the categories as suggested by the County of Orange.

The County is asking that the governing Board approve Exhibits A and B showing the newest designated positions and disclosure categories for the Conflict of Interest Code.

The purpose of financial disclosure is to alert public officials of personal interests that might be affected while they are performing their official duties. Disclosure also helps inform the public about potential conflicts of interest. Public officials at every level of State and local government must disclose their personal financial interests. These disclosures include:

- Investments in business entities (i.e., stock holdings, owning a business, a partnership)
- Interests in real estate (real property)
- Sources of personal income, including gifts, loans and travel payments
- Positions of management or employment with business entities

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the amended designated positions and disclosure categories for filing the Statement of Economic Interest forms.


MAM:nr:ea

EXHIBIT A

SANTA ANA UNIFIED SCHOOL DISTRICT

Designated Positions and Disclosure Categories for Conflict of Interest Code

Designated Positions	Disclosure Categories
Accountant	OC-01
Assistant Coordinator, Child Development	OC-01
Assistant Director, Fiscal Services	OC-01
Assistant Director, Food Services	OC-37
Assistant Director, Info Tech Center	OC-01
Assistant Director, Instructional Tech	OC-08
Assistant Director, Payroll	OC-01
Assistant Director, ROP	OC-01
Assistant Principal	OC-01
Assistant Superintendent, Elementary Education	OC-01
Assistant Superintendent, Facilities & Governmental Relations	OC-01
Assistant Superintendent, Personnel Services	OC-01
Assistant Superintendent, Secondary Education	OC-01
Assistant Superintendent, Support Services	OC-01
Associate Superintendent, Business Services	OC-01
Associate Superintendent, Human Resources	OC-01
Board Member	OC-01
Bond Oversight Committee Member	OC-01
Charter School Financial Coordinator	OC-01
Consultant/Legal Counsel	OC-01
Chief Communications Officer	OC-01
*Chief of School Police	OC-01
Coordinator	OC-01
Coordinator, BTSA Induction Program	OC-01
Coordinator, Special Projects	OC-01
Coordinator, Speech and Language Services	OC-01
Coordinator, Student Achievement	OC-01
*Deputy Superintendent, Educational Services	OC-01
*Deputy Superintendent, Operations	OC-01
Chief Academic Officer	OC-01
*Chief Communications Officer	OC-01
Director, Constituency Services	OC-01
Director of Logistics	OC-01
Director of School Renewal	OC-01
Director, Accounting	OC-01
Director, Budget	OC-01
Director, Building Services	OC-01
Director, Classified Personnel	OC-01
*Director, Community Relations	OC-01
Director, Construction	OC-01
Director, Curriculum Staff Development	OC-01

*yellow = Positions added

~~green~~ = Positions removed

EXHIBIT A

SANTA ANA UNIFIED SCHOOL DISTRICT

Designated Positions and Disclosure Categories for Conflict of Interest Code

Director, English Learner Programs/Student Achievement Department	OC-01
Director, Elementary Student Achievement Charter Schools	OC-01
Director, Food Services	OC-37
Director, Info Tech Center	OC-08
Director, Instructional Technology	OC-08
Director, Program Quality Analysis	OC-01
*Director, Pupil, Support Services	OC-01
Director, Purchasing and Stores	OC-01
Director, Research and Evaluation	OC-01
Director, ROP	OC-01
Director, Secondary Student Achievement Charter Schools	OC-01
Director, Special Education Services	OC-01
Early Childhood Coordinator	OC-01
*Early Learning Specialist	OC-01
Executive Director, Business Operations	OC-01
Executive Director, Fiscal Services	OC-01
*Executive Director, Elementary Curriculum & Instruction	OC-01
Executive Director, Human Resources	OC-01
Executive Director, Pupil Support Services	OC-01
*Executive Director, Research & Evaluation	OC-01
Executive Director, Risk Management	OC-12
*Executive Director, School Renewal	OC-01
*Executive Director, Secondary Curriculum & Instruction	OC-01
Facilities Planner	OC-01
Head Start Social Services Manager	OC-01
Learning Director	OC-01
Manager, Accounting	OC-01
Manager, Budget	OC-01
Manager I, Building Services	OC-01
Manager, Construction	OC-01
Manager, Custodial Services	OC-01
Manager, Food Services Operations	OC-37
Manager, Grounds Maintenance	OC-01
Manager, Head Start Social Worker	OC-01
*Manager, Logistics	OC-01
Manager, Network Computer Services	OC-08
*Manager, Nutrition	OC-01
*Manager, Operations	OC-01
Manager, Payroll	OC-01
Manager, Purchasing	OC-01
*Manager, Transportation	OC-01
Parent Family Community Coordinator	OC-01

*yellow = Positions added

~~green~~ = Positions removed

EXHIBIT A

SANTA ANA UNIFIED SCHOOL DISTRICT

Designated Positions and Disclosure Categories for Conflict of Interest Code

Police Lieutenant	OC-01
Principal	OC-01
Public Information Officer	OC-01
School Operations Administrator	OC-01
Senior Facilities Planner	OC-01
Superintendent	OC-01

*yellow = Positions added

~~green~~ = Positions removed

EXHIBIT B

SANTA ANA UNIFIED SCHOOL DISTRICT

Standard Disclosure Categories and Description for Conflict of Interest Code

Disclosure Category	Disclosure Description
OC-01	All interests in real property in Orange County or the District, as well as investments, business positions and sources of income (including gifts, loans and travel payments).
OC-08	All investments in, business positions with and income (including gifts, loans and travel payments) from sources that develop or provide computer hardware/software, voice data communications, or data processing goods, supplies, equipment, or services (including training and consulting services) used by the department.
OC-12	All interests in real property in Orange County, as well as investments in, business positions with and income (including gifts, loans and travel payments) from sources that invest funds or engage in the business of insurance including, but not limited to insurance companies, carriers, holding companies, underwriters, brokers, solicitors, agents, adjusters, claims managers and actuaries; from financial institutions including but not limited to, banks, savings & loan associations and credit unions or sources that have filed a claim, or have a claim pending, against Orange County.
OC-37	All investments in, business positions with and income (including gifts, loans and travel payments) from sources that provide food services or supplies which include but are not limited to wholesale food, retail food or restaurant equipment.

AGENDA ITEM BACKUP SHEET
September 23, 2014

Board Meeting

TITLE: **Approval of Student Teacher, Intern, and/or Fieldwork Agreement with Brandman University, California State University, Fullerton, California State University, Los Angeles, and Western Governors University**

ITEM: **Consent**

SUBMITTED BY: **Mark A. McKinney, Associate Superintendent, Human Resources**

PREPARED BY: **Alicia Skibby, Program Specialist, Human Resources**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the student teacher, intern, and/or fieldwork agreement with Brandman University, California State University, Fullerton, California State University, Los Angeles, and Western Governors University. The programs will provide additional guidance for pre-service teachers, counselors, and/or school psychologists to obtain credentials and/or licenses with support through coursework and observations. The program will increase the percentage of credentialed teachers, counselors, and/or school psychologists.

RATIONALE:

The student teacher, intern, and fieldwork placements are a required component of a preliminary credential or licensure program. Student teachers and interns will have a master teacher and a university supervisor providing guidance and feedback on their teaching practice and delivery of instructional program. Counselors and school psychologists also receive support and guidance from District staff as well as university program supervisors. The program would assist in increasing the percentage of qualified instructors, counselors, and/or school psychologists that meet the standards of the Commission on Teacher Credentialing and/or licensing board.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve of the student teacher, intern, and/or fieldwork agreement with Brandman University, California State University, Fullerton, California State University, Los Angeles, and Western Governors University.


MAM:nr:ea



SUPERVISED FIELDWORK AGREEMENT

Please check below all the applicable supervised fieldwork in which in your District will be participating with Brandman University Irvine Campus

TEACHER EDUCATION	<input checked="" type="checkbox"/>	SCHOOL PSYCHOLOGY	<input type="checkbox"/>
SCHOOL COUNSELING	<input type="checkbox"/>	EDUCATION ADMINISTRATION	<input type="checkbox"/>

THIS AGREEMENT is made and entered into by and between Brandman University (UNIVERSITY) and the Santa Ana Unified School District (FIELDWORK SITE).

I. RESPONSIBILITIES OF THE UNIVERSITY

- A. The UNIVERSITY will ensure the student shall have completed the necessary educational prerequisites to be eligible for supervised fieldwork, including proof of negative tuberculosis test, and Department of Justice fingerprint clearance. If the UNIVERSITY student has access to personally identifiable FIELDWORK SITE student information, the UNIVERSITY student agrees to comply with the provisions of the Family Educational Rights and Privacy Act at 20 U.S.C. 1232g, and the California Education Code.
- B. The UNIVERSITY shall designate a faculty or staff member to coordinate, consult, and collaborate with the classroom teacher or district designee of the FIELDWORK SITE, the activities of each student assigned to FIELDWORK SITE and student fieldwork experience.
- C. The UNIVERSITY shall complete periodic observations and evaluations of the student regarding his/her performance at the FIELDWORK SITE per the arrangement between the UNIVERSITY faculty or staff member and the FIELDWORK SITE supervisor.
- D. The UNIVERSITY may provide monetary compensation for services rendered by the FIELDWORK SITE in an amount not to exceed the actual cost of the services rendered by the FIELDWORK SITE, per Appendix A.

II. RESPONSIBILITIES OF THE FIELDWORK SITE

- A. The FIELDWORK SITE shall attempt to provide students with experiences with a student population that is diverse in terms of ethnicity, culture, language, socio-economics and special needs.
- B. The FIELDWORK SITE staff will promptly and thoroughly investigate any complaint by any participating student of unlawful discrimination or harassment at the FIELDWORK SITE or involving employees or agents of the FIELDWORK SITE, take prompt and effective remedial action when discrimination or harassment is found to have occurred, and promptly notify the UNIVERSITY of the existence and outcome of any complaint of harassment by, against, or involving any participating student.

- C. The FIELDWORK SITE staff will provide, upon request by any participating student, such reasonable accommodations at the FIELDWORK SITE as required by law in order to allow such students to participate in the program.
- D. To provide for emergency health care of the student in case of accident at the expense of the student.
- E. To provide all participating students with a copy of the FIELDWORK SITE'S rules, regulations, board policies, and procedures the students are expected to comply with, and notify the UNIVERSITY of any change in its personnel, operation, or policies which may affect the field education experience.
- F. Comply with all federal, state and local statutes and regulations applicable to the operation of the program, including without limitation, laws relating to the confidentiality of student records.
- G. The FIELDWORK SITE staff shall comply with APPENDIX B regarding the FIELDWORK SITE'S supervision of UNIVERSITY students.

III. THE PARTIES MUTUALLY AGREE

- A. The FIELDWORK SITE shall provide field experiences in such schools or classes of the FIELDWORK SITE and under the direct supervision and instruction of such employees of the FIELDWORK SITE, as specified by the duly authorized representatives of the FIELDWORK SITE and the UNIVERSITY.
- B. The FIELDWORK SITE may, for good cause, refuse to accept any student for field experiences, or terminate, in writing, the field experience assignment of any UNIVERSITY student. Prior to removal of a student, the FIELDWORK SITE shall consult with the UNIVERSITY about its concerns and proposed course of action. The UNIVERSITY may terminate the field experience assignment or student teaching assignment of any student of the UNIVERSITY at the FIELDWORK SITE at any time, and may do so if the FIELDWORK SITE so requests in writing with a statement of reasons why the FIELDWORK SITE desires to have the student withdrawn.
- C. Neither party shall discriminate in the assignment of students on the basis of race, color, disability, age, sex, religion, national origin, citizenship, ancestry, sexual orientation, veteran's status, medical condition, marital status, or any other basis prohibited by law.
- D. The UNIVERSITY agrees to defend, indemnify, and hold harmless the FIELDWORK SITE, its officers, employees, and agents from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damage arising out of the performance of this Agreement, but only in proportion in and to the extent that such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the UNIVERSITY, its officers, employees, and agents.
- E. The FIELDWORK SITE agrees to defend, indemnify, and hold harmless the UNIVERSITY, its officers, employees, and agents from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damage arising out of the performance of this Agreement, but only in proportion in and to the extent that such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the FIELDWORK SITE, its officers, employees, and agents.
- F. The parties agree students are considered learners who are fulfilling specific requirements for field experiences as part of a degree and credential requirement. Therefore, regardless of the nature or extent of the acts performed by them, students are not to be considered employees or agents of either the UNIVERSITY or the FIELDWORK SITE for any purpose including workers' compensation or any other employee benefit programs. The students shall not be entitled to any monetary remuneration for services performed by them in the course of their training.

- G The UNIVERSITY agrees to carry a comprehensive general and automobile liability insurance with limits of One Million Dollars (\$1,000,000) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect the UNIVERSITY and the FIELDWORK SITE against liability or claims of liability, which may arise out of the Agreement. In addition, the UNIVERSITY agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by the FIELDWORK SITE shall be excess and noncontributory." No later than the actual start date, the UNIVERSITY shall provide the District with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. The UNIVERSITY agrees to name the FIELDWORK SITE and its officers, agents and employees as additional insureds under said policy.
- H Both parties acknowledge they are independent contractors, and nothing contained in this Agreement shall be deemed to create an agency, joint venture, franchise, or partnership relation between the parties and neither party shall so hold itself out at such. Neither party shall have the right to obligate or bind the other party in any manner whatsoever, and nothing contained in this Agreement shall give or is intended to give any right of any kind to third persons.
- I Any failure of a party to enforce that party's right under any provision of this Agreement shall not be construed or act as a waiver of said party's subsequent right to enforce any provisions contained herein.
- J Notices required or permitted to be provided under this Agreement shall be in writing and shall be deemed to have been duly given if mailed first class to the parties that signed this agreement and to the addresses below

FIELDWORK SITE CONTACT INFORMATION:

Santa Ana Unified School District
 1601 E. Chestnut Ave.
 Santa Ana, CA 92701
 Attn: Alicia Skibby, Program Specialist
 Tel (714) 558-5860

UNIVERSITY CONTACT INFORMATION:

Brandman University
 16355 Laguna Canyon Road
 Irvine, CA 92618
 Attn: School of Education, Dean
 Tel: (949) 341-9811

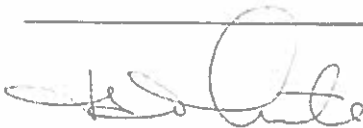
- K If any term or provision of this Agreement is for any reason held to be invalid, such invalidity shall not affect any other term or provision, and this Agreement shall be interpreted as if such term or provision had never been contained in this Agreement.
- L In the event of any material default under this Agreement, which default remains uncured for a period of twenty-one days after receipt of written notice of such default, or in the event of the loss of the Accrediting Commission for Schools of the Western Association of Schools and Colleges accreditation by the UNIVERSITY, this Agreement may be immediately terminated by the non-defaulting party.
- M This Agreement fully supersedes any and all prior agreements or understandings between the parties or any of their respective affiliates with respect to the subject matter hereof. No change, modification, addition, amendment, or supplement to this Agreement shall be valid unless set forth in writing and signed and dated by both parties hereto subsequent to the execution of this Agreement.
- N This Agreement shall be construed in accordance with the laws of the State of California in effect at the time of the execution of this Agreement. Should either party institute legal action to enforce any obligation contained herein, it is agreed that the proper venue of such suit or action shall be Orange County, California.

IV. TERM AND TERMINATION OF AGREEMENT

- A. THE TERM of this Agreement shall be effective August 1, 2014 and shall continue in full force and effect through August 1, 2019. This Agreement may be renewed for one additional term of the contract by mutual written consent of the parties.
- B. THIS AGREEMENT may be terminated by either the UNIVERSITY or the FIELDWORK SITE with or without cause upon a 30-day written notice, provided that (subject to the other terms of this Agreement) all students performing fieldwork at the time of notice of termination are given the opportunity to complete their fieldwork at the Fieldwork Site.

SIGNATURES:

FIELDWORK SITE: Signature: _____
 Name: _____
 Title: _____
 Date: _____

UNIVERSITY: Signature:  _____
 Name: Gary Brahm Phillip L. Doolittle
 Title: ~~Chancellor~~ Executive Vice Chancellor / CFO
 Date: 6/20/14

Appendix A
Payment for Master Teachers for Teacher Education Fieldwork Only

SPECIAL PROVISIONS – RATES and PAYMENTS

- (a) \$200.00 Master Teacher stipend per eight (8) week session of full-time student teaching consisting of three to six (3-6) units for Multiple and Single Subject Credential candidates.
- (b) \$200.00 Master Teacher stipend per eight (8) week session of full-time student teaching consisting of three to six (3-6) units for Education Specialist Instruction Credential (Special Education) candidates.

METHOD OF PAYMENT: Stipend is to be paid directly to the FIELDWORK SITE.

In the event the assignment of a UNIVERSITY student is terminated by the UNIVERSITY or the FIELDWORK SITE for any reason after the student has been in student teaching and has been at the assignment for a minimum of two weeks, FIELDWORK SITE shall receive payment for one assignment on account of each student as though there had been no termination of the assignment. Said payment is to exceed no more than six units per session of terminated assignment. In the event the field experience of a UNIVERSITY student is terminated by the UNIVERSITY or the FIELDWORK SITE for any reason after the student has been in the field experience for a minimum of two weeks, FIELDWORK SITE shall receive payment for one assignment on account of each student as though there had been no termination of the assignment.

Within thirty days following the close of each session or academic session of the UNIVERSITY, the FIELDWORK SITE shall submit an invoice, in triplicate, to the UNIVERSITY for payment at the rate provided therein for all field experiences provided by the FIELDWORK SITE under and in accordance with this agreement during said session. This process may be altered according to individual districts procedures as to the manner in which the invoicing will proceed so long as the parties mutually agree to such alteration in advance.

Appendix B
Specific Supervision Requirements for Each Program

Teacher Education Fieldwork:

- A. "Field Experience" as used herein and elsewhere in this Agreement, means active participation in the duties and function of classroom under the direct supervision and instruction of employees of the FIELDWORK SITE who hold valid teaching credentials issued by the California Commission on Teacher Credentialing, authorizing them to serve as classroom teachers in the schools or classes in which the field experience is provided, and have completed a minimum of three years successful teaching experience. "Student Teaching" as used herein and elsewhere in this Agreement, means participation in the duties and function of classroom teaching under the direct supervision and instruction of employees of the FIELDWORK SITE who hold valid, teaching credentials issued by the California Commission on Teacher Credentialing, authorizing them to serve as classroom teachers in the schools or classes in which the student teaching experience is provided, and have completed a minimum of three years successful teaching experience.
- B. The UNIVERSITY'S Teacher Education Policy provides student teachers without emergency or substitute permits may not be asked by the school districts to serve and be paid for substitute teaching as, under California law, student teachers are not certificated personnel and as they require full-time supervision. Those holding substitute or emergency permits may substitute for their master teacher only (a maximum of four days only): when s/he is ill, when it is determined by the principal that this is in the best interest of the students in the classroom as well as the candidate; after the first four weeks of the first assignment; or when the candidate is paid.
- C. "Session of Student Teaching" for Multiple Subject and Single Subject Credential candidates as used herein and elsewhere in this agreement is considered to be a full day of student teaching daily for five days a week for a minimum of nine weeks for elementary credential candidates (for this, the elementary credential candidate receives three to six session units of practice teaching credit), and three periods a day for five days a week for a minimum of nine weeks for secondary credential candidates (for this, the secondary credential candidate receives three to six session units of practice teaching credit).
- D. "Session of Student Teaching" for Education Specialist Instruction Credential (Special Education) candidates as used herein and elsewhere in this agreement is considered to be a full day of student teaching daily for five days a week for a minimum of nine weeks for elementary credential candidates (for this, the elementary credential candidate receives three to six session units of practice teaching credit), and three periods a day for five days a week for a minimum of nine weeks for secondary credential candidates (for this, the secondary credential candidate receives three to six session units of practice teaching credit)
- E. An assignment of a Multiple Subject and Single Subject Credential candidate of the UNIVERSITY to student teaching in classes of schools of the FIELDWORK SITE shall be for a two, nine-week sessions as mutually agreed between the UNIVERSITY and FIELDWORK SITE
- F. An assignment of an Education Specialist Instruction Credential (Special Education) candidate of the UNIVERSITY to student teaching in classes of schools of the FIELDWORK SITE shall be for a single nine-week session as mutually agreed between the UNIVERSITY and FIELDWORK SITE
- G. The assignment of a UNIVERSITY student to field experiences and student teaching at FIELDWORK SITE shall be deemed to be effective for the purposes of this agreement as of the date the student presents to the proper FIELDWORK SITE officials the assignment papers or other documents provided by the UNIVERSITY effecting such assignment, but not earlier than the date of such assignment as shown on such card or other document

School Counseling Fieldwork:

- A. Provide an average of one hour of individual or one-and-one-half hours of small group supervision per week from an experienced school counselor with at least two years of professional experience.
- B. Provide opportunities for students to gain a broad range of experiences, including experiences in:
 - a. Data based decision making; assessing and reevaluating individual pupils and their programs
 - b. Collaboration and consultation with school personnel and participation on interdisciplinary teams
 - c. Developing, implementing and evaluating academic and behavioral interventions.
 - d. Providing counseling and other mental health interventions.
 - e. Home, school, community collaboration, working with parents and community members
 - f. Learning about, helping develop, or evaluating policy, practices and programs
 - g. Participating in professional development activities.
 - h. Participating in individual or group supervision
 - i. Learning about and using technology and information systems.
 - j. Learning about individual differences and student diversity.
- C. The FIELDWORK SITE shall provide activities that occur across at minimum of two of four settings, including (a) preschool, (b) elementary, (c) middle school or junior high, and (d) high school
- D. The FIELDWORK SITE in collaboration with the UNIVERSITY will designate one school counselor who has at least two years experience in school counseling to serve as the primary supervisor. The student may also work with other experienced school counselors for specific activities. In no case shall any supervisor be assigned by the FIELDWORK SITE to provide concurrent supervision for more than two interns or students.
- E. The FIELDWORK SITE shall ensure that the student receives an average of one hour of individual or one and one-half hours of group face-to-face supervision per week, although more time may be needed, especially at the beginning of the fieldwork experience.
- F. The FIELDWORK SITE supervisor, in collaboration with the UNIVERSITY faculty, will complete at least one written evaluation of the student's performance near the end of each university session.
- G. The FIELDWORK SITE shall ensure the student will be treated by the district as part of the professional staff and provided a supportive work environment, adequate supplies, and counseling and test materials. In addition, it shall see that the student is encouraged to participate in district, Special Education Local Plan Area (SELPA), or county committees; and that he/she is provided release time as needed to attend professional development experiences or professional association meetings.

School Psychology Fieldwork:

- A. Provide an average of one hour of individual or one-and-one-half hours of small group supervision per week from an experienced school psychologist with at least two years of professional experience.
- B. Provide experiences with a diverse student population.
- C. Provide experiences with a variety of educational programs.
- D. Provide opportunities for students to gain a broad range of experiences, including experiences in.

- a. Data based decision making, assessing and reevaluating individual pupils and their programs
 - b. Collaboration and consultation with school personnel and participation on interdisciplinary teams
 - c. Developing, implementing and evaluating academic and behavioral interventions
 - d. Providing counseling and other mental health interventions
 - e. Home, school, community collaboration: working with parents and community members.
 - f. Learning about, helping develop, or evaluating policy, practices and programs.
 - g. Participating in professional development activities
 - h. Participating in individual or group supervision.
 - i. Learning about and using technology and information systems.
 - j. Learning about individual differences and student diversity.
- E. The FIELDWORK SITE shall provide activities that occur across at minimum of two of four settings, including (a) preschool, (b) elementary, (c) middle school or junior high, and (d) high school.
- F. The FIELDWORK SITE in collaboration with the UNIVERSITY will designate one school psychologist who has at least two years experience in school Psychology to serve as the primary supervisor. The student may also work with other experienced school psychologists for specific activities. In no case shall any supervisor be assigned by the FIELDWORK SITE to provide concurrent supervision for more than two interns or students.
- G. The FIELDWORK SITE shall ensure that the student receives an average of one hour of individual or one and a half hours of group face-to-face supervision per week, although more time may be needed, especially at the beginning of the fieldwork experience.
- H. The FIELDWORK SITE supervisor, in collaboration with the UNIVERSITY faculty, will complete at least one written evaluation of the student's performance near the end of each university session.
- I. The FIELDWORK SITE shall ensure that the student will be treated by the district as part of the professional staff and provided a supportive work environment, adequate supplies, and counseling and test materials. In addition, it shall see that the student is encouraged to participate in district, SELPA, or county committees; and that he/she is provided release time as needed to attend professional development experiences or professional association meetings.

School Administration:

- A. The FIELDWORK SITE shall provide student with individual or small group supervision from an experienced school administrator.
- B. The FIELDWORK SITE shall ensure that the student receives an average of one hour of individual or one and one-half hours of group face-to-face supervision per week, although more time may be needed, especially at the beginning of the fieldwork experience.
- C. The FIELDWORK SITE supervisor, in collaboration with the UNIVERSITY faculty, will complete at least one written evaluation of the student's performance near the end of each university session.

CALIFORNIA STATE UNIVERSITY, FULLERTON
Teaching Internship Agreement

THIS AGREEMENT is entered into by and between the State of California acting through the Trustees of the California State University on behalf of California State University, Fullerton, hereinafter called "University," and **SANTA ANA UNIFIED SCHOOL DISTRICT**, hereinafter called "Affiliate," thus superseding in its entirety Agreement No. 105-202 as of the first date of the Term noted herein.

In consideration of the mutual promises and conditions set forth below, University and Affiliate (collectively referred to as "parties") hereby agree as follows:

1. **TERM OF AGREEMENT AND EARLY TERMINATION CLAUSE.** This Agreement shall be in effect from 09/01/2014 through 06/30/2019. Either party may terminate this agreement during the stated Term by notifying the other party with at least thirty (30) days' advance written notice of the intention to terminate; however, any such termination by the Affiliate will not be effective against any Intern who at the date of mailing of said notice by the Affiliate was participating in said program until such Intern has completed the program as initially agreed upon.

2. **UNIVERSITY INTERN PROGRAM(S) INCLUDED**

Multiple Subject Internship Programs	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Single Subject Internship Program	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Special Education Specialist Intern Program in areas of Mild/Moderate, Moderate/Severe, & Early Childhood	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

3. **INTERN QUALIFICATION.** University shall verify each of the following, as applicable, for all candidates admitted to this internship program (hereinafter referred to as an "Intern"):

- A. Intern holds a baccalaureate or higher degree from a regionally accredited institution of postsecondary education (Education Code Section 44453),
- B. Intern has completed all pre-service preparation according to the requirements of the credential program (multiple subject, single subject, or special education), as applicable (Education Code Section 44320(d), CCTC Common Standards 4, 5, 7, 8, 11, 12, and 13),
- C. Each Multiple Subject or Special Education Intern has passed the CBEST (Education Code Section 44252 (b)),
- D. Each Single Subject Intern has satisfied Educational Basic Skills Proficiency by passing **one (1)** of the following (Education Code Sections 44252 and 44830):
 - (1) CBEST;
 - (2) Multiple Subjects CSET plus Writing Exam;
 - (3) CSU Early Assessment Program; or
 - (4) University English and Math Placement exams.

4. **INTERN SUPERVISION.** University shall provide for the supervision of each Intern ("Supervisor"); however, Affiliate shall provide an Affiliate support person or personnel for each Intern ("Support") (Education Code Section 44462) at the time of hire (see F. below). Every Supervisor shall possess:

- A. current knowledge in the subject matter taught;
- B. an understanding of the context of public schooling;
- C. the ability to model best professional practices in teaching and learning, scholarship, and service;
- D. knowledge of diverse abilities including cultural, language, ethnic, and gender diversity; and

- E. a thorough grasp of the academic standards, frameworks, and accountability systems that drive public school curricula.

In addition, every Supervisor shall provide support and supervision related to needs of English learners.

- 5. **INTERN ASSIGNMENT.** Affiliate shall assign each Intern to assume the functions which are authorized by said Intern's teaching or services credential (Education code Section 44454). University stipulates that Intern's services meet the instructional or service needs of the participating Affiliate(s) (Education Code Section 44458) and that participating Affiliates are either public school districts or county offices (Education Code Section 44321 and 44452).
- 6. **TENURE.** Affiliate understands that no Intern shall acquire tenure while serving with an internship credential. A person who, after completing an authorized teaching internship program, is employed for at least one complete school year in a position requiring certification qualifications by the Affiliate that employed the person as an intern during the immediately preceding school year and who is reelected for the subsequent school year to a position requiring certification qualifications shall, at the commencement of the subsequent school year, acquire tenure (Education Code Section 44466).

7. **AGREEMENT GENERAL TERMS**

- A. Affiliate shall hire each Intern on a part-time or full-time probationary or temporary contract with full pay and benefits.
- B. Affiliate shall ensure that each bilingual Intern is placed in an appropriate bilingual setting to allow Intern to apply and practice appropriate bilingual instruction.
- C. Affiliate shall permit each Intern to use accrued leave or unpaid time, if necessary, to attend class at University during the University semester, allowing sufficient travel time, when each Intern has notified the Affiliate of needed release time prior to assignment and with the acknowledgement that said class may begin as early as 4:00 p.m.
- D. Affiliate shall make every attempt, within the constraints of openings available, to place each Intern in a teaching situation which will maximize first year success (supportive principal, available peer support, class selection, etc.).
- E. Affiliate and University will cooperate with the oversight, operation, and evaluation of the program (CCTC Common Standards 3, 4, 7, 8, & 9).
- F. Affiliate shall appoint, maintain, evaluate, and compensate trained Support at each Intern's work site. In addition, Affiliate shall define and document the type and frequency of support services to be provided including identification of protected time for Support to work with each Intern within the school day.
- G. Affiliate shall document that Support personnel hold 1) a valid corresponding Clear of Life Credential, and 2) a minimum of three (3) years of successful teaching experience. In addition, if specified English Learner support is to be provided, Affiliate shall document that Support personnel (e.g. mentor, principal, or other) also hold an English Learner Authorization in addition to the other requirements stated herein (CCTC Common Standard 8).
- H. Affiliate shall provide each Intern with a full range of teaching responsibilities indicative of a full-time teacher.

- I. Affiliate and University will cooperate regarding the provision and documentation of the minimum 144 hours of support and supervision, inclusive of 45 hours English Learner support per school year, adjusted as needed, for each Intern who does not have a current English Learner Authorization or passing score on CTEL. University will provide support/mentoring documentation and monitor the process.
- J. Affiliate shall work with University to provide evaluations of each Intern as required for credential decisions (CCTC Common Standard 9).
- K. Affiliate has the option to designate an administrator and/or teacher representative to serve on the Internship Advisory Board which meets once each semester, as needed.
- L. University internship program coordinators shall coordinate meeting of the Internship Advisory Boards(s) (Intern Precondition 8).
- M. University shall guide the development of the individual plan for mentoring support and professional development of each Intern in consultation with the Intern and the Affiliate (CCTC Common Standard 6).
- N. This Agreement certifies that Interns will not displace certificated employees in the participating school districts (CCTC Precondition). It further certifies that when an Intern is hired, there are no available qualified, certificated persons holding the credential.

8. AGREEMENT PROVISIONS

A. INDEMNIFICATION

University agrees to defend all claims of loss and to indemnify and hold harmless the District and its officers, agents, and employees from any and all liability for personal injury, damages, wrongful death, or other losses and costs, including but not limited to reasonable attorney fees and defense costs, arising out of the negligent acts or omissions or willful misconduct of University or its officers, employees, or agents in the performance of this Agreement.

Affiliate agrees to defend all claims of loss and to indemnify and hold harmless the State of California, the Trustees of the California State University, California State University, Fullerton, and the officers, employees, and agents of each of them from any and all liability for personal injury, damages, wrongful death, or other losses and costs, including but not limited to reasonable attorney fees and defense costs, arising out of the negligent acts or omissions or willful misconduct of Affiliate or its officers, employees, or agents in the performance of this Agreement.

B. INSURANCE

University and Affiliate shall secure, provide documentation to the other upon request, and maintain at all times during the Term of the Agreement, each at their respective sole expense, the following insurance coverage forms covering both themselves and their respective employees:

- 1. Professional General Liability Insurance. Such coverage maintained by University and Affiliate may each be afforded via commercial insurance (with AM Best rating of A, VII or higher), self-insurance, a captive, or some combination thereof, at the minimum limits indicated herein. Such coverage shall be primary and non-contributory.

- a. Comprehensive or Commercial Form General Liability Insurance (contractual liability included) with limits as follows:
 - Each Occurrence \$1,000,000
 - General Aggregate \$3,000,000
- b. Business Automobile Liability Insurance for owned, scheduled, non-owned or hired automobiles with a combined single limit of no less than one million dollars (\$1,000,000) per occurrence.

2. Workers' Compensation and Employers' Liability Insurance. Such coverage provided by University and Affiliate each may be afforded via commercial insurance or self-insurance.

Should any of the above described policies be cancelled before the expiration thereof, written notice shall be delivered in accordance with policy provisions to the other party.

The foregoing insurance limits and/or requirements as listed herein shall be subject to changes in, or modifications to, coverage, forms, and/or limits as mandated from time to time by insurance programs of the parties. When such changes or modifications are mandated, the parties shall agree to renegotiate requirements for insurance coverage, forms, and/or limits within thirty (30) days from receipt of notification by other party of such change. The period for renegotiation shall be thirty (30) calendar days. New Agreement terms regarding coverage, forms, and/or limits shall be mutually agreed upon by the parties and shall be evidenced by a written addendum to this Agreement within the period for renegotiation. If the parties are unable to renegotiate said coverage, forms, and/or limits, this Agreement shall automatically terminate at the end of the thirty (30) day period following renegotiation unless the parties mutually agree to extend the period for renegotiation an additional thirty (30) days.

University shall self-insure its activities in connection with this Agreement by maintaining programs of self-insurance as follows:

The State of California has elected to be self-insured for its general liability, automobile liability, worker's compensation, and property exposures through an annual appropriation from the General Fund. As a State agency, the California State University, Office of the Chancellor, the Trustees, and its system of campuses are included in this self-insurance program. Under this form of insurance, the State and its employees (as defined in Section 810.2 of the Government Code) are insured for any tort liability that may develop through carrying out official activities, including State official operations or under an official contract or license agreement. Inquiries regarding tort liability should be referred to the Government Claims Board, 400 "R" Street, Sacramento, CA 95812. Any claims regarding property are to be referred to The California State University, Risk Management and Public Safety, 401 Golden Shore, 5th Floor, Long Beach, CA 90802-4210.

C. GOVERNING LAW

This Agreement shall be governed by the laws of the State of California and shall in all respects be interpreted, enforced, and governed by California Law.

D. MODIFICATIONS AND NOTICES

Modifications to this agreement shall be enforceable only if such modification is presented in writing and subsequently signed by an authorized representative of each party. Any and all notices required or permitted by this Agreement shall be deemed to have been duly given if written and delivered using an independently traceable means of delivery to the following address, as applicable:

UNIVERSITY:

California State University, Fullerton
Attn: Contracts & Procurement
2600 E. Nutwood Ave., Suite 300
Fullerton, CA 92831

AFFILIATE:

SANTA ANA UNIFIED SCHOOL DISTRICT
Attn: Alicia Skibby
1601 E. Chestnut Ave.
Santa Ana, CA 92701

WITNESS WHEREOF, this Agreement has been executed by the authorized parties as of the dates written below.

**CALIFORNIA STATE UNIVERSITY,
FULLERTON:**

Signed: _____
Print: Angela Petruso
Title: Buyer III, Contracts & Procurement
Date: _____

SANTA ANA UNIFIED SCHOOL DISTRICT:

Signed: _____
Print: _____
Title: _____
Date: _____

**Union Bargaining Unit Representative
(if required):**

Signed: _____
Print: _____
Title: _____
Date: _____

Bargaining Unit (if applicable): _____

If Board Approval is Required:

BOARD APPROVAL DATE: _____

ADDENDUM No. 1 to: Santa Ana Unified School District, Agreement No. 114-021

This Addendum shall serve to incorporate the following clarifications and/or additional requirements of Affiliate into the above-referenced Teaching Internship Agreement with University and shall not otherwise modify any item(s), term(s), and/or condition(s) contained therein.

- 1) Paragraph 8.A. INDEMNIFICATION is hereby replaced in its entirety with the following:
“Affiliate shall defend, indemnify, and hold harmless the University including its officers, employees, and agents from and against any and all liability, loss, expense (including reasonable attorneys’ fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion in and to the extent that such liability, loss, expense, attorneys’ fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of Affiliate including its officers, employees, and agents.

University shall defend, indemnify, and hold harmless the Affiliate including its officers, employees, agents, and students from and against any and all liability, loss, expense (including reasonable attorneys’ fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion in and to the extent that such liability, loss, expense, attorneys’ fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of Affiliate including its officers, employees, and agents.”

- 2) Paragraph 8.B. INSURANCE is hereby replaced in its entirety with the following:
“University agrees to carry comprehensive general and automobile liability insurance with limits of one million dollars (\$1,000,000) per occurrence combined single limit for bodily injury and property damage in a form acceptable to both University and Affiliate (collectively “parties”) to protect the parties against liability or claims of liability, which may arise out of performance of this Agreement. In addition, University agrees to name as additional insureds Affiliate and its officers, employees, and agents, as well as provide an endorsement to said policy stating, “Such insurance as is afforded by this policy shall be primary, and any insurance carried by the Affiliate shall be excess and noncontributory.” University agrees to provide Affiliate with documentation of insurance as noted herein, including endorsements, and shall make every effort to provide said documentation no later than the actual start date of this Agreement. University shall further provide a thirty (30) day written notice of cancellation and/or reduction in coverage.”
- 3) In accordance with California Department of Justice Penal Code 11105.3 and California Education Code Section 45125.1, as applicable, no Intern shall be employed nor placed in fieldwork experience at any location of the Affiliate under the aforementioned Agreement until a background check by the Department of Justice, including fingerprint clearance, is complete and received by the Affiliate. All associated fees and/or costs for such background check conducted by the Affiliate shall be the sole responsibility of the Intern. Any subsequent arrest records received by the Affiliate may be cause for an Affiliate review for suitability of Intern’s continued employment. Affiliate shall then be granted sole discretion to dismiss any Intern from employment, as permitted by law. This requirement does not replace and is in addition to the Certificate of Clearance which shall be secured for each Intern who is offered employment by the Affiliate.
- 4) As permitted by California Education Code Section 49406, no Intern shall be placed in fieldwork experience at any location of the Affiliate under the aforementioned Agreement until student teacher has presented to Affiliate acceptable documentation of an examination performed by a licensed physician or surgeon (as defined in EC 49406) certifying that said student teacher is free of active tuberculosis within the one (1) year period immediately preceding commencement of the assignment. All associated fees and/or costs associated with such examination and certification shall be the sole responsibility of the Intern.

- 5) University, Affiliate, and the representatives of each of them who are direct parties to this Agreement agree to abide by: 1) the Health Insurance Portability and Accountability Act ("HIPAA") of 1996 Privacy Rule; 2) the Family Educational Rights and Privacy Act ("FERPA") (20 U.S.C. § 1232g; 34 CFR Part 99); and 3) the California Education Code in regard to the handling of personally identifiable information and/or individual health status of Affiliate students.

IN WITNESS WHEREOF, this Addendum has been approved for incorporation into the aforementioned Agreement by the authorized parties named below.

FOR UNIVERSITY:
CALIFORNIA STATE UNIVERSITY,
FULLERTON

FOR AFFILIATE:
SANTA ANA UNIFIED SCHOOL DISTRICT

By: _____

By: _____

Print: Angela Petruso

Print: _____

Title: Buyer III, Contracts & Procurement

Title: _____

Date: _____

Date: _____



CALIFORNIA STATE STATE UNIVERSITY, LOS ANGELES STUDENT FIELDWORK AGREEMENT

THIS AGREEMENT entered into by and between the State of California through the Trustees of the California State State University on behalf of California State State University, Los Angeles, 5151 State State University Drive, Los Angeles, CA 90032, noted below, all of which are hereinafter called State or State State University, and *Santa Ana Unified School District, 1601 East Chestnut Avenue, Santa Ana, CA 92701* noted below, hereinafter called the Santa Ana Unified School District:

WITNESSETH

WHEREAS, the Santa Ana Unified School District is authorized to enter into agreements with the State University to provide fieldwork experiences for students enrolled in State University programs to prepare educational professionals,

NOW, THEREFORE, it is mutually agreed between the State University and the Santa Ana Unified School District as follows:

The State State University and the Santa Ana Unified School District are as follows:

California State State University, Los Angeles
5151 State State University Drive
Los Angeles, CA 90032

Santa Ana Unified School District
1601 East Chestnut Avenue
Santa Ana, CA 92701

SPECIAL PROVISIONS

Scope of Services: The Santa Ana Unified School District is authorized to enter into agreements with California State State University, Los Angeles to provide fieldwork practice experience through observation, participation, and guided practice to students enrolled in teacher, counselor, administrator, or specialist training programs of the State State University and Santa Ana Unified School District.

Compensation: There is no compensation by the State University for the services of the Santa Ana Unified School District professional.

Assignment: The assignment of a student of the State University for fieldwork placements in schools or classes of the Santa Ana Unified School District shall be at the discretion of the State University, with the agreement of the supervising classroom teacher, education professional, and/or site principal. Length and specific activities of assignments will vary depending on the requirements of the State University class.

Termination: The Santa Ana Unified School District may, for good cause, refuse to accept for fieldwork any student of the State University who requests a fieldwork placement in the Santa Ana Unified School District, and upon request of the Santa Ana Unified School District, made for good cause, the State University shall at any time terminate the assignment of any student of the State University to a fieldwork placement in the Santa Ana Unified

national origin, ancestry, physical disability, mental disability, genetic information, marital status, sex, gender, gender indity, gender expression, age, sexual orientation, or military and veteran status of any person.

7. **Independent Status:** This Agreement is between two independent entities, and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association.
8. **Term of Agreement:** The term of this Agreement shall be operative from date of full execution until June 30, 2016. However, either party may cancel this Agreement upon thirty (30) days written notice.
9. **Confidentiality:** All parties shall abide by the Health Insurance Portability and Accountability Act (HIPAA) of 1996 Privacy Rule, which provides for comprehensive federal protection for the privacy of personal health information.

State University

California State State University, Los Angeles
5151 State State University Drive
Los Angeles, CA 90032

By: _____
Authorized Signature
Tina T. Mueller

Title: Buyer III, Procurement & Contracts

Date: _____

Santa Ana Unified School District

Santa Ana Unified School District
1601 East Chestnut Ave.
Santa Ana, CA 92701

By: _____
Authorized Signature

Title: _____

Date: _____



WESTERN GOVERNORS UNIVERSITY

Student Teaching Agreement

This Student Teaching Agreement (the "Agreement") is entered into this 5th day of May, 2014 ("Effective Date") by and between Western Governors University, a Utah non-profit corporation and a regionally accredited institution of higher education ("WGU"), and Santa Ana Unified School District ("District").

Article 1: Recitals

A. WGU is regionally accredited by the Northwest Association of Schools and Colleges and Universities. The WGU Teacher Education programs are further accredited by the National Council for the Accreditation of Teacher Education (NCATE).

B. WGU conducts teacher training programs leading to degrees and desires to obtain student teaching experiences for the teacher candidates enrolled in its educational programs; and

C. The District recognizes the need for and desires to aid in the educational development of student teachers and is willing to make its premises available for such purposes and, further, wishes to host Teacher Candidates in its schools.

Agreement

NOW THEREFORE, in consideration of the foregoing premises, the mutual covenants and agreements set forth herein, and other good and valuable consideration, WGU and the District agree as follows:

Article 2: Definitions

- 2.1. "Teacher Candidate" shall refer to a student enrolled in a program at WGU which leads to an education credential.
- 2.2. "Host Teacher" shall refer to an employee of the District who is the Teacher of Record within the classroom where the Teacher Candidate is assigned. Host Teachers may or may not be a Clinical Supervisor.
- 2.3. "Clinical Supervisor" shall refer to a present or former employee of the District, retired educator, or any other individual meeting the criteria of 'Supervisor' established by WGU for this position, and engaged by WGU or the District to supervise Teacher Candidate progress. Selection, assignment and compensation of Clinical Supervisors is the responsibility of WGU.
- 2.4. "Student Teaching" shall refer to the active participation by a Teacher Candidate in the duties and functions of classroom teaching under the direct supervision and instruction of a Host Teacher and/or Clinical Supervisor.
- 2.5. "Student Teaching Assignment" shall refer to the greater of the WGU 12-week requirement (16 weeks for special education assignments) or the State's and/or District's minimum requirement for Student Teaching. Student Teaching shall satisfy all WGU and State requirements.

Article 3: District Responsibilities

- 3.1. Host Teacher. The District shall provide Teacher Candidate with Student Teaching experience in a school and classes of the District under the direct supervision and instruction of a certified Host Teacher.
- 3.2. Access for Clinical Supervisor. The District shall allow the Clinical Supervisor on-going access to the host school and classroom for the specific purpose of observing the Teacher Candidate.

3.3. Right to Accept or Terminate. The District may refuse to accept, or may terminate, any Teacher Candidate assigned to the District for Student Teaching based upon its good faith determination that the Teacher Candidate is not meeting performance standards or is otherwise deemed unacceptable to the District. Notices of such decisions shall be provided to WGU in writing and shall state the reasons for such decision. Upon receipt of notification from the District, WGU shall promptly terminate the Teacher Candidate's assignment to the District. In the event the WGU does not agree with the District's refusal to accept a Teacher Candidate, it shall promptly (in any event not later than five working days after receipt of the written notice or request from the District) provide the District with a written statement setting forth the basis for any such disagreement. The District shall consider in good faith WGU's grounds for its disagreement. However, the decision to refuse to accept or to terminate shall remain the prerogative of the District

3.4. District Policies Provided. The District shall provide Teacher Candidates with any of the District policies and procedures to which Teacher Candidates are expected to adhere during Student Teaching Assignments and while on District premises.

3.5. Other Requirements. The District shall inform Teacher Candidates of any requirements to comply with particular laws such as those regarding blood borne pathogen and infection control standards.

3.6. Evaluations. The District through the involvement of the Host Teacher shall participate with the Clinical Supervisor and the Teacher Candidate in two evaluations of Teacher Candidates: one mid-way through the Student Teaching Assignment and another at the end of the Student Teaching Assignment. WGU shall be responsible for the format of the evaluations.

3.7. Facilitation of Professional Development. The District shall facilitate Teacher Candidate professional growth through educational assignments and shall provide adequate space, equipment and supplies to meet the objectives of training.

Article 4: WGU Responsibilities

4.1. Teacher Training Program. WGU shall be responsible for monitoring and evaluating individual Teacher Candidate progress as well as curriculum planning, admission, administration, matriculation requirements, and other issues required by its Student Teaching program.

4.2. Designation of Contact. WGU shall designate a faculty point of contact for communication and coordination of Student Teaching Assignments.

4.3. Clinical Supervisor. The District or WGU shall appoint a Clinical Supervisor who shall observe Teacher Candidates in the classroom on six separate occasions during a Student Teaching Assignment. The Clinical Supervisor will assess the candidate's progress towards mastery of teaching competencies.

4.4. Teacher Candidate Preparation. WGU will use its best efforts to see that Teacher Candidates selected for participation in Student Teaching are prepared for effective participation in the clinical education phase of their teaching training program. WGU will retain ultimate responsibility for the evaluation of the Teacher Candidate.

4.5. Host Teacher Compensation. If District policies allow, WGU shall compensate either the District or the Host Teacher **\$150.00 per Teacher Candidate** for the Host Teacher services described in this Agreement. The District acknowledges that the issuance of such compensation directly to the Host Teacher will not render the Host Teacher an employee or agent of WGU and that WGU will not withhold or in any way be responsible for the payment of any federal, state or local income or occupational taxes, FICA taxes, unemployment compensation or workers' compensation, vacation pay, sick leave, retirement benefits or any other payments for or on behalf of the Host Teacher. No Host Teacher compensation will be provided where a Teacher Candidate acts as 'Teacher-of-Record' within District.

4.6. **Clinical Supervisor Compensation.** If the Clinical Supervisors are employees of the District, WGU shall compensate either the District or the Clinical Supervisors **\$500.00 per Teacher Candidate** for Clinical Supervisor services. The District acknowledges that where District policies allow the issuance of such compensation directly to employee Clinical Supervisors, WGU may contract directly with those individuals for Clinical Supervisor Services.

4.7. **Invoice Procedure.** Within a reasonable time following the completion of any Student Teaching Assignment, the District or individual Host Teachers and Clinical Supervisors shall submit an invoice to WGU, which invoice shall specify the number of Teacher Candidates and the amount of compensation calculated at the rate provided in Articles 4.5 and 4.6 respectively. WGU shall pay the reimbursement directly to the Clinical Supervisor and Host Teacher within 30 days following the date the invoice is received.

4.8. **Termination of Assignment.** Upon receipt of a written notice from the District stating the reasons for the rejection or termination of a WGU Teacher Candidate, WGU shall promptly terminate the Teacher Candidate's assignment to the District. In the event a Student Teaching Assignment is terminated before completion, compensation for Host Teacher and Clinical Supervisor services shall be pro-rated to the number of weeks completed.

4.9. **Background Check.** WGU shall require each Teacher Candidate to submit to a complete background check, including criminal history, as a condition of Student Teaching. WGU shall attest to District that WGU has completed a background check for each Teacher Candidate, and shall not recommend a teacher candidate for Student Teaching who fails to meet the standards established by District and the California Education Code for acceptable background.

4.10. **Representations.** WGU represents that all Teacher Candidates assigned to the District for Student Teaching are validly enrolled in an approved WGU credentialing program and meet the District's and the California Education Code's background requirements. The Teacher Candidate shall have completed the necessary educational prerequisites to be eligible for student teaching including proof of negative Tuberculosis test current within one year of student teaching and issuance of finger print clearance. WGU makes no other representation, express or implied, about, or assumes any responsibility for, the Teacher Candidate's fitness or qualification to participate in the Student Teaching Assignment. Nothing in this Agreement shall be construed as a delegation by the District to WGU of any of the District's duties and responsibilities for operation or supervision of the school or classes of the District.

4.11. **Insurance.**

a. **WGU Insurance.** WGU shall provide and maintain general commercial liability insurance acceptable to the District in the minimum amounts of one million dollars (\$1,000,000) combined single limit, and two million dollars (\$2,000,000) general aggregate and, upon request of the District, shall furnish proof thereof in the form of a certificate of insurance within 30 days of the effective date of this Agreement.

b. **Professional Liability Insurance.** WGU shall ensure that each Teacher Candidate, at their own expense, procures and maintains in force during the Student Teaching assignment, professional liability insurance in the amounts reasonably necessary to protect the Teacher Candidate against liability arising from any and all negligent acts or incidents caused by the Teacher Candidate. Coverage under such professional liability insurance shall not be less than one million dollars (\$1,000,000.00) for each occurrence and three million dollars (\$3,000,000.00) in the aggregate. WGU shall require each Teacher Candidate to provide evidence of his or her professional liability coverage to the District.

c. **Workers' Compensation Insurance.** WGU shall maintain at its sole expense workers' compensation insurance for participating Teacher Candidates.

d. District Insurance. Upon request, District shall provide evidence of general professional and commercial liability insurance in the minimum amounts of one million dollars (\$1,000,000) combined single limit, and two million dollars (\$2,000,000) general aggregate. District shall also maintain and provide evidence of worker's compensation and disability coverage for each employee as required by law.

4.12. Indemnification.

a. The District shall defend, indemnify and hold harmless WGU, its officers, employees, and agents from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion in and to the extent that such liability, loss, expense, attorneys' fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the District, its officers, employees and agents.

b. WGU shall defend, indemnify and hold harmless the District, its officers, employees, agents and students from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims from injury or damages arising out of the performance of this Agreement, but only in proportion in and to the extent that such liability, loss, expense, attorneys' fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of WGU, its officers, employees and agents.

Article 5: General Provisions

5.1. Term. This Agreement shall commence on the Effective Date and shall continue until such time as either party gives the other party thirty days' written notice of its intent to terminate the Agreement, provided, however, that all Teacher Candidates receiving Student Teaching from the District as of the date of such notice shall be permitted to complete their Student Teaching Assignment.

5.2. Confidentiality of Educational Records.

a. Teacher Candidate Records. The District acknowledges that the education records of Teacher Candidates assigned to the District are protected by the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g. The Parties agree to comply with the requirements of FERPA and its implementing regulations at 34 C.F.R. Part 99 and to protect the privacy of educational records concerning any Teacher Candidate assigned to the District under this Agreement. As a result of this Agreement, District shall be considered to be a "school official" of WGU and may transmit, share or disclose educational records without the Teacher Candidate's written consent, to other school officials of WGU who have a legitimate educational interest in the records. All other disclosures shall require the written consent of the affected Teacher Candidate and WGU.

b. District Student Records. Teacher Candidates and WGU employees shall not have access to, or have the right to review, any records of District's students, including medical records, except where authorized by the District in the regular course of Student Teaching. The discussion, transmission or narration in any form by Teacher Candidates or WGU employees of any District student information of a personal nature, medical or otherwise, obtained in the regular course of Student Teaching shall be forbidden, except as authorized by the District and not prohibited by law. The District shall not grant Teacher Candidates or WGU employees access to individually identifiable student information unless the affected student's parent or guardian has first given written consent using a form approved by District that complies with FERPA and other applicable law.

5.3. Non-Discrimination. Both parties agree to fully comply with all non-discrimination laws of the District's jurisdiction and of the United States. Both parties will accept, assign, supervise and evaluate qualified Teacher Candidates regardless of race, sex, color, religion

or creed, national origin or ancestry, age, disability, Vietnam-era veteran status, in accordance with the laws of the state and the United States. In addition, both parties agree to accept, assign, supervise, and evaluate qualified Teacher Candidates without regard for sexual orientation.

5.4. Notices. All notices, demands, or other communications given under this Agreement shall be in writing and sent to the address listed at the end of this Agreement (unless a party has changed its address by giving notice as provided in this paragraph), and will be effective upon receipt if delivered by personal or overnight delivery or facsimile, or effective five (5) days after being placed in the United States mail, postage pre-paid.

5.5. Arbitration. The parties agree that disputes arising hereunder shall be subject to arbitration pursuant to the rules of the American Arbitration Association and judgment upon the award may be entered in any court having jurisdiction thereof. All arbitration activities shall be conducted via telephone and/or video conference.

5.6. Entire Agreement and Severability. This Agreement contains the entire agreement between the parties relating to the transactions contemplated hereby, and all prior or contemporaneous agreements, understandings, representations, and statements, whether oral or written, are merged herein. No modification, waiver, amendment, discharge, or change to the Agreement shall be valid unless the same is in writing and signed by both parties. If a court or arbitrator holds any provision of the Agreement to be illegal, unenforceable, or invalid, the remaining provisions will not be affected. No Teacher Candidate or other third party shall be a beneficiary of, or have any right to enforce the terms of this Agreement.

5.7. General Provisions. This Agreement: (i) shall be binding and enforceable by the parties hereto and their respective legal representatives, successors, or assigns, (ii) may be executed in two or more counterparts including by facsimile or email copy, each of which shall be deemed an original, but all of which shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties have executed this Agreement effective the day and year first above written.

WESTERN GOVERNORS UNIVERSITY
("WGU")

SANTA ANA UNIFIED SCHOOL DISTRICT
("District")

By: _____

By: _____

Title: Field Placement Manager

Title: _____

Date: 9/16/2014

Date: _____

For notice purposes, contact:

For notice purposes, contact:

Laura Williams
Western Governors University
4001 S. 700 E. Suite 700
Salt Lake City, UT 84107-2533
801-428-5353
(801) 401-7961 (fax)
fieldplacement@wgu.edu

Name: _____
Title: _____
District: _____
Street: _____
City/State/Zip: _____
Phone: _____
Fax: _____
Email: _____

AGENDA ITEM BACKUP SHEET
September 23, 2014

Board Meeting

TITLE: Adoption of Resolution No. 14/15-3030 - Authorization of Board Members' Absences from Board Meeting

ITEM: Consent
SUBMITTED BY: Rick Miller, Ph.D., Superintendent
PREPARED BY: Rick Miller, Ph.D., Superintendent

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board adoption of Resolution No. 14/15-3030 authorizing the absences of Board Members' Rob Richardson and Cecilia Iglesias so they may be paid for the meeting of August 26, 2014, from which they were absent.

RATIONALE:

Education Code Section 35120(c) provides that "a member may be paid for any meeting when absent if the Board, by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she was absent deemed acceptable by the Board."

FUNDING:

Not Applicable

RECOMMENDATION:

Adopt Resolution No. 14/15-3030 – Authorizing the absences of Rob Richardson and Cecilia Iglesias from the Board Meeting of August 26, 2014.

RM/cg

1 RESOLUTION NO. 14/15-3030

2 BOARD OF EDUCATION

3 SANTA ANA UNIFIED SCHOOL DISTRICT

4 ORANGE COUNTY, CALIFORNIA

5 Certification of a Board Members' Absences from Board Meeting

6 Rob Richardson and Cecilia Iglesias

7 **WHEREAS**, Education Code Section 35120(c) states that "a Board Member may be
8 paid for any meeting when absent if the Board by resolution duly adopted and
9 included in its minutes finds that at the time of the meeting he or she was
10 absent as deemed acceptable by the Board;" and

11 **WHEREAS**, The Board of Education does find that Board Members Rob Richardson
12 and Cecilia Iglesias were absent from a Board meeting held on August 26, 2014.

13 **NOW, THEREFORE, BE IT RESOLVED:** That the Board of Education authorizes
14 payment for Board Members Rob Richardson and Cecilia Iglesias for the meeting
15 of August 26, 2014, from which they were absent.
16

17 Upon motion of member _____ and duly seconded, the foregoing Resolution
18 was adopted by the following vote:
19

20 NOES:

21 ABSENT:

22 NOES:

23 STATE OF CALIFORNIA)

24) ss:

25 COUNTY OF ORANGE
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I, Richard L. Miller, Ph.D., Secretary to the Board of Education of the Santa Ana Unified School District of Orange County, California, hereby certify that the above and foregoing Resolution was duly adopted by the said Board at a Regular meeting properly noticed and held on the 23 day of September, 2014 and passed by a vote of ___ of said Board.

IN WITNESS WHEREOF, I have hereunto set my hand this 24 day of September, 2014.

Richard L. Miller, Ph.D.
Secretary
Board of Education of the
Santa Ana Unified School District

AGENDA ITEM BACKUP SHEET
September 23, 2014

Board Meeting

TITLE: **Approval of Personnel Calendar Including the Transition of Specific Staff Members with such Topics as: Hiring, Promotions, Transfers, Resignations, Retirements, and Leaves**

ITEM: **Consent**

SUBMITTED BY: **Mark A. McKinney, Associate Superintendent, Human Resources**

PREPARED BY: **Mark A. McKinney, Associate Superintendent, Human Resources**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the Personnel Calendar including the transition of specific staff members with such topics as: hiring, promotions, transfers, resignations, retirements, and leaves.

RATIONALE:

Board approval of the Personnel Calendar is required for all Certificated and Classified personnel reports, non-confidential leaves of absences, and effective dates of resignations and retirements.

FUNDING:

Not Applicable

RECOMMENDATION:

Approve the Personnel Calendar including the transition of specific staff members with such topics as: hiring, promotions, transfers, resignations, retirements, and leaves.


MAM:nr

Personnel Calendar
Board Meeting - September 23, 2014
CERTIFICATED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
EXTENDED WORK YEAR 2014-15					
Skibby, Alicia	Program Specialist	Human Resources	August 21, 2014	August 29, 2014	4 Additional Days
EXTRA DUTY 2014-15					
Benoun, Joseph	Teacher	Santa Ana	September 2, 2014	June 18, 2015	Extra Period
Campos, Joao	Teacher	Santa Ana	September 2, 2014	June 18, 2015	Extra Period
Fairley, Megan	Teacher	Segerstrom	September 2, 2014	June 18, 2015	Extra Period
Hinman, Robert	Teacher	Santa Ana	September 2, 2014	June 18, 2015	Extra Period
		Independent Study			
Malagon, Arnulfo	Teacher	Program	September 2, 2014	June 18, 2015	Extra Period
		Independent Study			
Mandolini, Gloria	Teacher	Program	September 2, 2014	June 18, 2015	Extra Period
		Independent Study			
Pena, Maricela	Teacher	Program	September 2, 2014	June 18, 2015	Extra Period
Robison, James	Teacher	Santa Ana	September 2, 2014	June 18, 2015	Extra Period
Wolfe, Michael	Teacher	Segerstrom	September 2, 2014	January 30, 2015	Extra Period
ROP TEACHER 2014-15					
Peronto, David					
ELEMENTARY SUPERVISION 2014-15					
Dvorkin, Alexis		Jackson			
Johnson, Sue		Jackson			

Mark A. McKinney, Associate Superintendent, Human Resources

Personnel Calendar
Board Meeting - September 23, 2014

CERTIFICATED PERSONNEL CALENDAR

NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
ELEMENTARY SUPERVISION 2014-15 (Continued)					
Regalado, Gary		Jackson			
Trout, Rock		Jackson			
CO-CURRICULAR 2013-14					
					Student Government Advisor
Vicario, Maria		MacArthur	2013-14		
DEPARTMENT CHAIRS 2014-15					
Akamine, Brian		Century	2014-15		Art, Music
Beaumont, John		Century	2014-15		Science
Bojorquez, Linsey		Century	2014-15		Special Education
Espinoza, Rosalina		Century	2014-15		ELD/Bilingual
Gersten, Alan		Century	2014-15		Business
Guerrero, Elizabeth		Century	2014-15		Foreign Language
Harrison, Thomas		Century	2014-15		Social Studies
Hazlett, James		Century	2014-15		AVID
Larsh, Nadine		Century	2014-15		Physical Education
Manntai, Jessica		Century	2014-15		English
Yaeger, Jennifer		Century	2014-15		Mathematics

**AGENDA ITEM REQUESTS
CERTIFICATED
2014-15**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
Academic Language Extension Opportunities Before an After School Tutoring	Educational Services Lincoln	Title I	\$22,412	September 25, 2014
Classroom Relocation	Esqueda	Title I General Funds	\$20,000 \$5,925	September 24, 2014 September 24, 2014
Curriculum Writing (Ratification)	Spurgeon	General	\$14,500	September 10, 2014
Dual Language Program After School Tutoring	Lowell	Title III	\$15,000	September 24, 2014
Dual Language Program After School Tutoring	King	Title III	\$15,000	September 24, 2014
Dual Language Program After School Tutoring	McFadden	Title III	\$15,000	September 24, 2014
Dual Language Program After School Tutoring	Pio Pico	Title III	\$15,000	September 24, 2014
Dual Language Program After School Tutoring	Jefferson	Title III	\$15,000	September 24, 2014
ERWC Leadership Team Collaboration Meetings	Educational Services Educational Services	Title II	\$3,782	September 29, 2014
Mathematics Institute	K-12	Bechtel	\$2,000	September 24, 2014
Mathematics Institute	Educational Services K-12	Bechtel	\$3,000	September 24, 2014
New Employee Orientation - Instructor	Human Resources	Title II	\$700	October 11, 2014
New Employee Orientation - Participant	Human Resources	Title II	\$19,134	October 11, 2014
Program/Department Planning	Santa Ana	SAHS General Teacher Extra Duty	\$3,000	September 24, 2014
Project Lead The Way (QZAB) (Ratification) CTE-ROP		Project Lead The Way (QZAB)	\$24,000	July 1, 2014

**Board Meeting
September 23, 2014**

**AGENDA ITEM REQUESTS
CERTIFICATED
2014-15**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
School Wide Events	Segerstrom	General Funds	\$6,000	September 24, 2014
Science Curriculum Maps	Educational Services	Title II	\$1,600	September 24, 2014
Staff Development	Santiago	Title I	\$1,500	September 24, 2014
Staff Development (Ratification)	Spurgeon	General	\$2,500	September 10, 2014
Staff Planning (Correction previously approved on September 9, 2014 as Staff Development)	Garfield	Title I	\$1,000	September 10, 2014
Student Study Team Facilitator	Esqueda	Title I	\$10,000	September 24, 2014
Teacher Release Substitute	Santiago	Title I	\$6,000	September 24, 2014

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - September 23, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
RESIGNATIONS						
Day, Joshua	Activity Supervisor	Century	June 19, 2014			Personal - 1 year, 7 months
Garcia, Lynette	Instr. Asst. Sp. Ed.	Sierra Transition	June 19, 2014			Personal - 13 years, 9 months
James, Ryan	Instr. Sev. Dis.	Center	June 11, 2014			Personal - 10 years, 6 months
Martinez, Priscilla	SSP Sp. Ed.	Greenville	August 26, 2014			Personal - 11 months
Mata, Margarita	SSP Sp. Ed.	Adams	July 27, 2014			Personal - 7 years, 9 months
Penaloza, Katharine	Activity Supervisor	Lincoln	September 2, 2014			1 year
Perez, Lucy	Head Start Teacher	ECE	September 2, 2014			Personal - 17 years, 5 months
Ramirez, Maria	Activity Supervisor	Davis	September 11, 2014			Personal - 8 years, 11 months
Ulloa, Corina	Mgr. of Fd. Svcs. Operations	Nutrition Services	September 9, 2014			Personal - 1 year, 10 months
TERMINATIONS						
ID # 27103	Head Start Teacher	Head Start	May 29, 2014			Did not pass probation

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - September 23, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
TERMINATIONS (Continuation)						
ID # 26496	Instr. Asst. Sev. Dis.	McFadden	August 27, 2014			Did not pass probation
ABSENCE (3 to 20 duty days) Without Pay						
Luna, Kathy	Instr. Asst. Sev. Dis.	Mitchell	September 29, 2014	December 11, 2014		Personal
FAMILY CARE & MEDICAL LEAVES (3 to 20 duty days) - Paid						
	Autism					
Mora, Maria	Paraprofessional	Mitchell	September 2, 2014	September 23, 2014		Statutory Leave
Sosa, Maria	Preschool Teacher	ECE	August 29, 2014	September 23, 2014		Statutory Leave
Vargas, Laura	Head Start Teacher	Child Development	August 29, 2014	September 19, 2014		Statutory Leave
FAMILY CARE & MEDICAL LEAVES (21 duty days or more) - Paid						
	Migrant Ed. Comm. Asst.					Correction of date
Marroquin, Saydee	Migrant Ed. Asst.	Migrant Ed.	August 15, 2014	October 10, 2014		Statutory Leave
Pritchett, Jaime	Budget Technician	Budget Dept.	September 2, 2014	October 3, 2014		Statutory Leave
FAMILY CARE & MEDICAL LEAVE/CFRA (California Family Rights Act) (3 to 20 duty days) - Paid						
Galvan Martinez, Juan	Custodian	Century	September 8, 2014	September 12, 2014		Statutory Leave

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - September 23, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
FAMILY CARE & MEDICAL LEAVE/CFRA (California Family Rights Act) (21 duty days or more) - Paid						
Flores, Frank	Maint. Wkr. II	Bldg. Svcs.	August 25, 2014	September 30, 2014		Statutory Leave
Miramontes, Jose	Plant Cust. Int.	Mendez	August 25, 2014	November 26, 2014		Statutory Leave
Ornelas, Jose	Custodian	Godinez	August 19, 2014	June 30, 2015		Statutory Leave/Intermittent/As Needed Basis
Ruiz, Kelly	Instr. Asst. Sp. Ed.	Valley	September 2, 2014	October 1, 2014		Statutory Leave
LEAVES (21 duty days or more) - Without Pay						
Autism						
Garcia, Martha	Paraprofessional	Mitchell	September 8, 2014	December 8, 2014		Personal
Martinez, Juliana	Instr. Asst. Sev. Dis.	Mitchell	September 29, 2014	December 5, 2014		Personal
PROBATIONARY APPOINTMENTS						
Alvarado, Jessica	SSP Sp. Ed.	Santiago	September 2, 2014		19/1	
Anaya, Stephanie	Fd. Svc. Wkr.	Valley	September 24, 2014		11/1	
Ardeshiri, Manijeh	SSP Sp. Ed.	Sp. Ed.	September 2, 2014		19/1	
Barraza, Erika	Fd. Svc. Wkr.	Century	September 24, 2014		11/1	
Barriga, Adilene	Fd. Svc. Wkr.	Carr			11/1	
Burnett, Deborah	DSO	Willard	September 24, 2014		31/2	
Corona, Maria	SSP Sp. Ed.	MacArthur	September 5, 2014		19/1	

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - September 23, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
PROBATIONARY APPOINTMENTS (Continuation)						
Garcia, Laura	Child Dev. Teacher	Head Start	September 23, 2014		IIIIC	
Garcia, Lily	Child Dev. Teacher	Head Start	September 23, 2014		IIIIC	
Gonzalez, Claudia	SSP Sp. Ed.	Saddleback	September 10, 2014		19/1	
Gonzalez, Sulma	Fd. Svc. Wkr.	MacArthur	September 24, 2014		11/1	
Hemphill, Erin	SSP Sp. Ed.	Santa Ana	September 2, 2014		19/1	
Hernandez, Jeannie	Fd. Svc. Wkr.	Lincoln	September 24, 2014		11/1	
Herrera, Angela	SSP Sp. Ed.	Monroe	September 3, 2014		19/1	
Hogan, Andrew	Instr. Asst. Computer	Edison	September 24, 2014		26/1	
Leyva De La Riva,						
Gloria	SSP Sp. Ed.	Heroes	September 3, 2014		19/1	
Lucero, Marco	Fd. Svc. Wkr.	Santa Ana	September 24, 2014		11/1	
Mayer, Charlotte	SSP Sp. Ed.	Villa	September 3, 2014		19/1	
Marrufo, Yesenia	Instr. Asst. Sev. Dis.	Mitchell	September 2, 2014		20/1	
Montano Silva,						
Gilberto	Fd. Svc. Wkr.	Santa Ana	September 24, 2014		11/1	
Muñoz, Elva	Instr. Asst. Sev. Dis.	Segerstrom	September 2, 2014		20/1	
Naderi, Claudia	SLPA	Speech Dept.	September 8, 2014		34/1	
Oropeza Aceves,						
Martin	SSP Sp. Ed.	Harvey	September 2, 2014		19/1	
Ortega, Yesenia	SSP Sp. Ed.	Century	September 2, 2014		19/1	
Oseguera, Cynthia	SSP Sp. Ed.	Lowell	September 2, 2014		19/1	
Perez, Lyzzette	SSP Sp. Ed.	Santa Ana	September 2, 2014		19/1	
Pomerantz, Carole	SSP Sp. Ed.	Century	September 8, 2014		19/1	
Ponce, Diana	SSP Sp. Ed.	Lincoln	September 2, 2014		19/1	
Ramirez, Erasmo	SSP Sp. Ed.	Segerstrom	September 2, 2014		19/1	

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - September 23, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
PROBATIONARY APPOINTMENTS (Continuation)						
Rangel-Herrera, Sylvia	Site Clerk	Segerstrom	September 2, 2014		24/1	
	Autism					
Rayle, Carolyn	Paraprofessional	Sp. Ed.	September 2, 2014		24/1	
Salter, Angela	SSP Sp. Ed.	Mendez	September 8, 2014		19/1	
Sanchez, Roselia	SSP Sp. Ed.	King	September 5, 2014		19/1	
Sanchez Valencia,						
Ricardo	Fd. Svc. Wkr.	Santa Ana	September 24, 2014		11/1	
Santamaria, Izamar	SSP Sp. Ed.	Lincoln	September 8, 2014		19/1	
Senter, Allyson	SSP Sp. Ed.	Adams	September 9, 2014		19/1	
Simon, Anabel	SSP Sp. Ed.	Lincoln	September 2, 2014		19/1	
Tavera, Raph	SSP Sp. Ed.	Mitchell	September 2, 2014		19/1	
Turner, Desiree	SSP Sp. Ed.	Remington	September 2, 2014		19/1	
Uranga, Shana	Instr. Asst. Sev. Dis.	Jefferson	September 15, 2014		20/1	
Valladolid, Elena	Stage Manager	Saddleback	September 24, 2014		28/1	
Villegas, Crystal	SSP Sp. Ed.	Jefferson	September 2, 2014		19/1	
Washington, Shaniece	SSP Sp. Ed.	Carr	September 5, 2014		19/1	
Zavala, Marisa	SSP Sp. Ed.	Chavez	September 8, 2014		19/1	
PROMOTIONAL APPOINTMENTS						
Bazurto, Ana	Site Clerk	Jackson	September 24, 2014		24/5 + Bil.	
Garcia, Vanessa	Site Clerk	Garfield	September 24, 2014		24/1	
Rodriguez, Veronica	Site Clerk	Jackson	September 24, 2014		24/1	
Torres, Laura	Site Clerk	Wilson	September 24, 2014		24/2	

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - September 23, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
PROMOTIONAL APPOINTMENTS (Continuation)						
Velez, Victoria	Lead Head Start Teacher	Child Development	September 24, 2014		LT-C/ Step 4	
White, Lynette	Sch. Off. Mgr. HS	Century	September 24, 2014		30/4	
REASSIGNMENTS (Change of work site)						
Aguirre, Francisco	District Safety Officer	Valley	August 29, 2014		3 1/6 + Bil.	From Spurgeon to Valley
Campbell, David	Custodian	Century	September 12, 2014		23/6 + Diff.	From Santa Ana & Mendez to Century
Carranza, Eric	Custodian	Heroes	September 12, 2014		23/2 + Diff.	From Century to Heroes
Diaz, Omar	Plant Custodian Elem.	Hoover	September 24, 2014		28/3	From Bldg. Svcs. to Hoover
Fernandez, Emilio	Custodian	Century	September 12, 2014		23/6 + Diff.	From Santa Ana to Century
Hill, Donald	Custodian	Jefferson	September 12, 2014		23/6 + Diff.	From Valley to Jefferson
Lumley, Jennifer	Custodian	Santa Ana	September 12, 2014		23/6 + Diff.	From Heroes to Santa Ana
Page, Emir	Site Clerk	Saddleback	September 24, 2014		24/4	From Jefferson to Saddleback

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - September 23, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
REASSIGNMENTS (Change of work site) (Continuation)						
Rodriguez, Katherine	Instr. Asst. Sev. Dis.	Santa Ana	September 12, 2014		20/6	From Segerstrom to Santa Ana
Vaca, Rolando	Custodian	Valley	September 12, 2014		23/2 + Diff.	From Jefferson to Valley
Zavala, Marisa	SSP Sp. Ed.	Santa Ana	September 12, 2014		19/1	From Chavez to Santa Ana
ADJUSTMENT OF WORKING ASSIGNMENTS						
Alvarado, Angelica	Fd. Svc. Wkr.	Nutrition Services	September 24, 2014		11/5	From 3.5 hours to 6.5 hours
Anaya, Liliana Colin Cardenas, Jessica	Fd. Svc. Wkr.	Lathrop Carr	September 24, 2014		11/2 11/4	From 3.5 hours to 6.5 hours From 3.5 hours to 6.5 hours
Velazquez, Ana	Fd. Svc. Wkr.	Nutrition Services	September 24, 2014		11/2	From 3.5 hours to 6.5 hours
TEMPORARY ASSIGNMENTS						
Atilano, Miguel Jr.	Sr. Grndskpr.	Bldg. Svcs.	August 25, 2014	September 19, 2014		25/6
Bedolla, Oscar	Plant Custodian HS	Bldg. Svcs.	August 18, 2014	August 20, 2014		35/1
Carranza, Eric	Maintenance Wkr. II	Bldg. Svcs.	September 2, 2014	September 30, 2014		30/1

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - September 23, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
TEMPORARY ASSIGNMENTS (Continuation)						
Carillo, Maria	Sr. Fd. Svc. Wkr.	Nutrition	September 2, 2014	September 22, 2014	13/6	
Cregut-Gonzalez, Shanee	Sr. Fd. Svc. Wkr.	Services	September 2, 2014	September 22, 2014	13/6	
Dorado, Raul	Rv. Ld Custodian	Nutrition	September 2, 2014	September 22, 2014	13/6	
		Services	September 2, 2014	September 30, 2014	28/5	
		Bldg. Svcs.	September 2, 2014	September 30, 2014	28/5	
Guerrero, Elizabeth	Sr. Fd. Svc. Wkr.	Nutrition	September 2, 2014	October 31, 2014	13/6	
		Services	September 2, 2014	October 31, 2014	13/6	
Guevarra, Luz	Sr. Fd. Svc. Wkr.	Nutrition	September 2, 2014	November 16, 2014	13/6	
		Services	September 2, 2014	November 16, 2014	13/6	
Ibarra, Maria	Sr. Fd. Svc. Wkr.	Nutrition	September 2, 2014	September 22, 2014	13/6	
Macias, Alfredo	Sr. Groundskeeper	Services	September 2, 2014	September 22, 2014	13/6	
		Bldg. Svcs.	September 4, 2014	September 11, 2014	30/5	
	ROP Operations					
Nguyen, Ha	Spec.	ROP	August 1, 2014	September 30, 2014	40/5	
Nieto, Cesar	Rv. Ld Custodian	Bldg. Svcs.	August 19, 2014	September 30, 2014	28/5 + Diff.	
Perez, Juan	Plant Custodian HS	Bldg. Svcs.	September 9, 2014	September 30, 2014	35/2	
		Nutrition				
Ramirez, Noelia	Sr. Fd. Svc. Wkr.	Services	September 2, 2014	September 22, 2014	13/6	
		Nutrition				
Saldana, Carmen	Fd. Svc. Spvr. Elem.	Services	September 4, 2014	September 30, 2014	15/3	
		Nutrition				
Sanchez, Brenda	Sr. Fd. Svc. Wkr.	Services	September 2, 2014	September 22, 2014	13/6	
Torres, Laura	Site Clerk	Wilson	August 29, 2014	September 23, 2014	24/2	

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - September 23, 2014

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
ACTIVITY SUPERVISORS						
Ibrahim, Sakina	Activity Supervisor	Saddleback	September 11, 2014		10/1	
Jorge, Blanca	Activity Supervisor	Heninger	September 11, 2014		10/1	
Lagunas, Marisol	Activity Supervisor	Lowell	September 3, 2014		10/1	
Mazariegos, Melissa	Activity Supervisor	Segerstrom	September 8, 2014		10/1	
Mejia Rivera, Karla	Activity Supervisor	Garfield	September 5, 2014		10/1	
Olmedo, Irma	Activity Supervisor	Lowell	September 10, 2014		10/1	
HOURLY APPOINTMENTS						
Diaz Salgado, Ana	Instr. Provider	Mendez	September 10, 2014		16/1	
Rios, Estefani	Instr. Provider	Valley	September 10, 2014		16/1	
Simon Madrigal, Erika	Instr. Provider	Valley	September 10, 2014		16/1	
SUBSTITUTES						
Aguilar, Ana	Fd. Svc. Wkr.		September 2, 2014		11/1	
Alvarez Medina, Elida	Fd. Svc. Wkr.		September 2, 2014		11/1	
Barriga, Adilene	Fd. Svc. Wkr.		September 2, 2014		11/1	
Echavarría, Ligia	Community Worker		September 2, 2014		20/1	
García, Jose	Fd. Svc. Wkr.		September 2, 2014		11/1	
Gonzalez, Sulma	Fd. Svc. Wkr.		September 2, 2014		11/1	
Montano Silva,						
Gilberto	Fd. Svc. Wkr.		September 2, 2014		11/1	
Murguía, Janet	Fd. Svc. Wkr.		September 2, 2014		11/1	
Ordaz, Crystal	SSP Sp. Ed.		September 2, 2014		19/1	

**AGENDA ITEMS REQUESTS
CLASSIFIED
2014-15 School Year**

TITLE OF ACTIVITY	SITE	FUNDING	NOT TO EXCEED	EFFECTIVE
Activity Supervisor Extra Duty - 0 (Ratification)	Food Services - Various School Sites	Cafeteria Fund 13	\$15,000	July 1, 2014
Activity Supervisor Extra Duty - 1 (Ratification)	Food Services - Various School Sites	Cafeteria Fund 13	\$65,000	October 1, 2014
AVID Tutors (Ratification)	MacArthur	LCFF	\$15,000	September 2, 2014
AVID Tutors/Instructional Provider	Middle College	AVID - Secondary Division LCFF Supplemental/ Concentration	\$40,000	September 25, 2014
AVID Tutors/Instructional Provider (Ratification)	Segerstrom	Destination Grant (United Way)	\$4,000	September 10, 2014
Classified Extra Duty	Educational Services	CORE	\$3,000	September 24, 2014
Common Core Office Support	Harvey	Title I	\$9,700	September 24, 2014
Computer Lab Support	Santiago	Title I	\$3,000	September 24, 2014
Extra Duty - ESY (Ratification)	Special Education	Special Education	\$80	June 25, 2014
Extra Duty - IEP Translations (Ratification)	Special Education	Special Education	\$91	October 1, 2014
Extra Duty - Success Training (Ratification)	Special Education	Special Education	\$10,940	August 25, 2014
Extra Help Office Staff	Santiago	General Fund	\$1,000	September 24, 2014
Instructional Assistants Staff Development	Santiago	Title I	\$420	September 24, 2014
Interpreter Services (Ratification)	Taft DHH	Special Education	\$15,000	July 1, 2014
Library Support	Santiago	Title I	\$2,500	September 24, 2014
New Employee Orientation	Human Resources	Title II	\$3,000	October 11, 2014
Sign Language Classes (Ratification)	Taft DHH	Special Education	\$41,821	July 1, 2014
Student Supervision for Parent Meeting & Workshops	Santiago	General Fund	\$455	October 1, 2014
Translations	Santiago	General Fund	\$1,000	September 24, 2014
School Wide Events/Childcare	Heroes	Title I	\$500	September 23, 2014

AGENDA ITEM BACKUP SHEET
September 23, 2014

Board Meeting

TITLE: Charter Petition for 21st Century Global Academy Charter School

ITEM: Public Hearing

SUBMITTED BY: Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO

PREPARED BY: Mavis Mitchell, Charter Schools Financial Coordinator

BACKGROUND INFORMATION:

The purpose of this agenda item is to conduct a public hearing for the charter petition proposing the 21st Century Global Academy Charter School submitted by Future Global Scholars Foundation, Inc., a California nonprofit public benefit corporation on Tuesday, August 19, 2014. The charter petition was formally received by the SAUSD Board of Education at its Regular Meeting on Tuesday, September 9, 2014.

In compliance with California Education Code, within 30 days of receipt of the charter petition, the governing board of the school district must hold a public hearing on the provisions of the charter petition in order to provide an opportunity for public comment and demonstration of support for the charter petition.

RATIONALE:

The relevant excerpt of California Education Code Section 47605 contains the specific requirements regarding the timely response of an authorizing agency to the submission of a charter petition:

(b) No later than 30 days after receiving a petition, in accordance with subdivision (a), the governing board of the school district shall hold a public hearing on the provisions of the charter, at which time the governing board of the school district shall consider the level of support for the petition by teachers employed by the district, other employees of the district, and parents.

FUNDING:

Not Applicable

RECOMMENDATION:

Conduct a Public Hearing at the Regular Meeting of the Santa Ana Unified School District Board on September 23, 2014 which may include a brief presentation by representatives of the proposed 21st Century Global Academy Charter School.

SP:mm

AGENDA ITEM BACKUP SHEET
September 23, 2014

Board Meeting

TITLE: **Opening of Schools – Elementary and Secondary Education 2014-15 School Year**

ITEM: **Presentation**

SUBMITTED BY: **Dawn Miller, Assistant Superintendent, Secondary Education
Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education**

PREPARED BY: **Dawn Miller, Assistant Superintendent, Secondary Education
Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education**

BACKGROUND INFORMATION:

The purpose of this agenda item is to present information on the opening of elementary and secondary schools for the 2014-15 school year.

RATIONALE:

Staff will share steps that have been taken to assure the successful opening of school on September 2, 2014. The report will include student registration, facility status, staffing, and textbook distribution.

FUNDING:

Not Applicable

RECOMMENDATION:

For informational purposes.



Santa Ana Unified School District Opening of School 2014-15

September 23, 2014

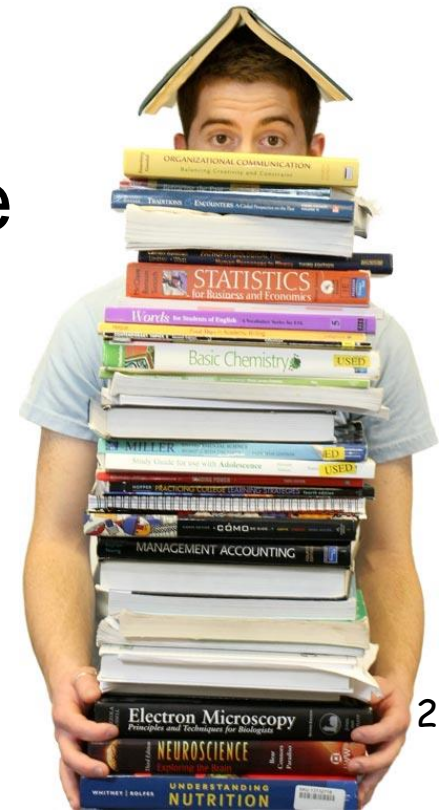
Educational Services
Human Resources
Business Services
Facilities & Governmental Relations

Textbooks/Instructional Materials

- Principals have verified that they have sufficient textbooks and instructional materials.

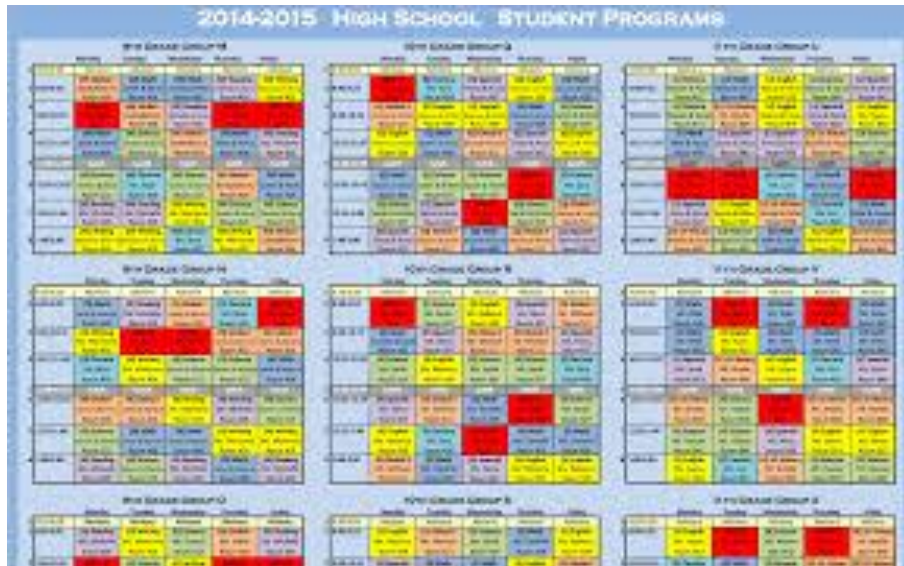


- Education Services will continue to monitor needs based upon fluctuations in enrollment.



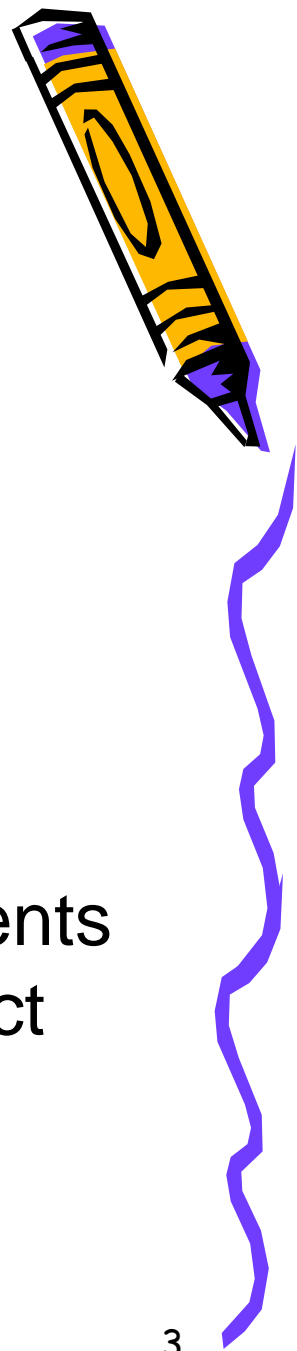
Master Schedules

- 100 percent of currently enrolled students are scheduled and in class.



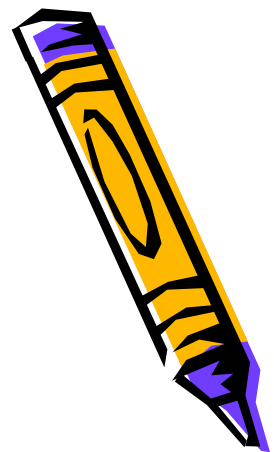
The image shows a complex grid titled "2014-2015 HIGH SCHOOL STUDENT PROGRAMS". It is organized into three rows and three columns, representing different grade levels: 9th Grade Group I, 9th Grade Group II, and 9th Grade Group III. Each cell in the grid contains a color-coded box representing a class or program. The colors used include red, yellow, blue, green, and orange. The grid is dense with text, including course numbers and names, which are difficult to read at this scale.

- Counselors are scheduling students new to the District on the day they arrive at their schools.



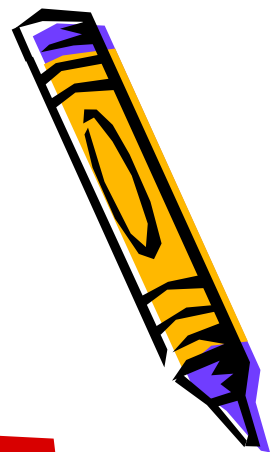
Special Education Transportation

- Approximately 1,500 students were transported to District schools on the first day of instruction.



Enrollment/Registration

- Intermediate and high school program verification occurred 8/18 to 8/22.
- Staffing is being adjusted as enrollment changes.



Enrollment Projections



Enrollment as of September 17, 2014 8:00 a.m.

	2013 CBEDS	2014-2015 Budgeted Projection	Enrollment As of 9/17/14	Variance
Elementary Schools (Including K-8)	27,414	27,502	27,089	-413
Intermediate Schools	11,026	10,735	10,756	21
High Schools	14,936	14,938	14,757	-181
TOTALS	53,376	53,175	52,602	-573

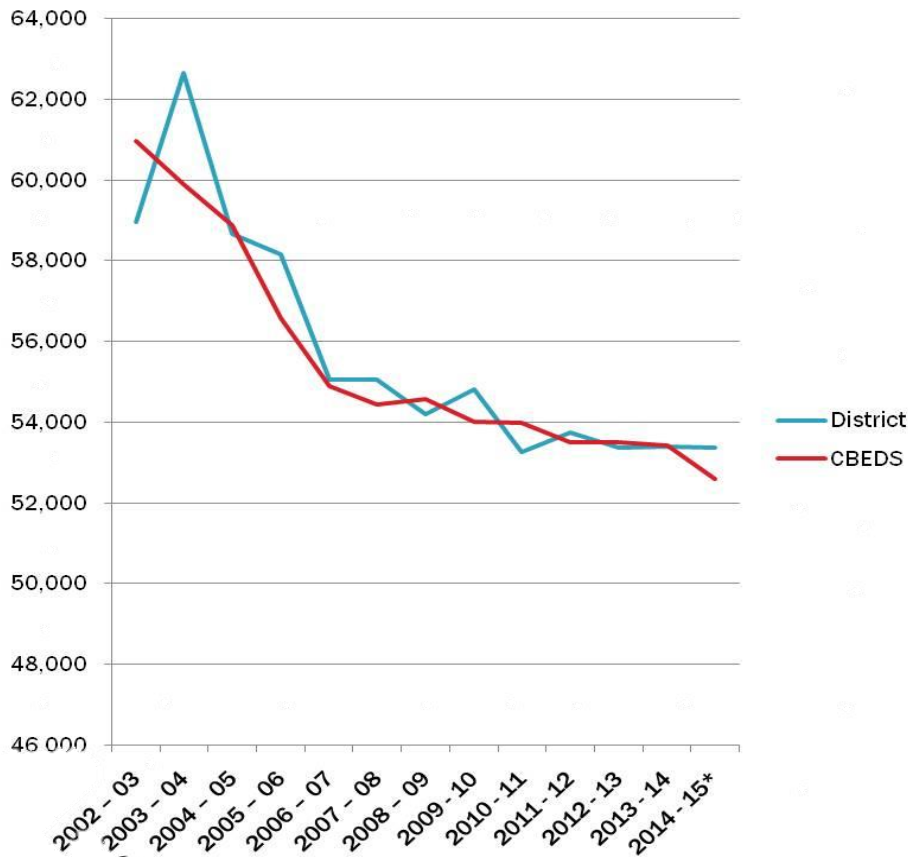
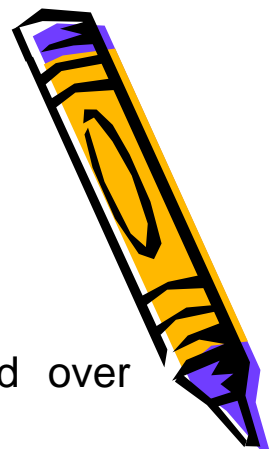


Budgetary Impact of Declining Enrollment

- The impact of declining enrollment will impact the 2015-16 budget based upon the District's P2 ADA submission.
- Staff is working on mitigation plans to reduce expenditures commensurate with the loss of revenue.
- Based upon a projected ADA decline of approximately 668 the financial impact will be approximately \$5.4 million in 2015-16 in reduced LCFF revenue.

Grade Span	Loss of ADA	Base Grant 72.7%	Supplemental/ Concentration Grant 27.30%	Total
K - 3	(640)	(\$3.9M)	(\$1.4M)	(\$5.3M)
4 - 6	107	\$0.73M	\$0.27M	\$1.0M
7 - 8	2	\$0.07M	\$0.03M	\$0.1M
9 - 12	(137)	(\$0.9M)	(\$0.3M)	(\$1.2M)

Enrollment Projections and Actual CBEDS Historical Data



District enrollment has declined over the past 12 years.

The rate of decline had flattened the past couple of years and is projected to increase slightly during the 2014-15 school year.

The variance between the District projection and actual CBEDS has been fairly consistent over the past 5 years with a goal of being less than 1%
- current year decline is 1.12%

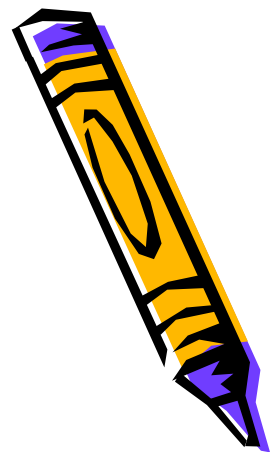


Staffing

- Schools had full-teacher staffing on the first day of instruction.

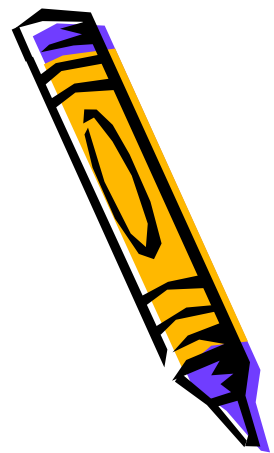


- Hired during the summer:
 - 191 teachers
 - 25 administrators
 - 15 support staff
 - 168 classified staff



Facilities/Maintenance

- All schools had necessary tables and chairs.
- Air conditioners were all functioning.
- School grounds were clean and well-maintained.



Facilities/Maintenance

Projects Completed – Summer of 2014

- Deep cleaning for 2,400 classrooms.
- AC replaced in 118 classrooms.
- 4.9 million square feet of carpet and floors were cleaned.
- 95,000 square feet of carpet replaced.
- 850 gallons of paint used.
- 4,925 lighting tubes replaced.



And... construction began on 4 new classroom buildings!



Opening Day Support

- Schools were visited by Cabinet members and other District Office Leaders.



- All key District-support personnel were on call to support school needs in real time.



All Eyes On Learning!!



Questions?

AGENDA ITEM BACKUP SHEET
September 23, 2014

Board Meeting

TITLE: Padres Unidos Program Overview

ITEM: Presentation

SUBMITTED BY: Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education

PREPARED BY: Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education

BACKGROUND INFORMATION:

The purpose of this agenda item is to present to the Board an overview on the Padres Unidos Program.

RATIONALE:

The Padres Unidos program provides classroom school readiness strategies for children ages 3½-5 years and parenting skills training for parents and caregivers.

FUNDING:

Not Applicable

RECOMMENDATION:

Presented for information.

PADRES UNIDOS OVERVIEW

Board of Education Meeting
September 23, 2014

Michelle Rodriguez, Ed.D.
Assistant Superintendent, Elementary Education



AGENDA

- **Background**
- **Mission and Program Objectives**
- **Program Structure**
- **Use of District-wide Assessments**
- **Funding Sources**



BACKGROUND

- **1999—Began with District under Healthy Tomorrows with Department of Children and Family Services with two schools**
- **2000-2009—Over time, expanded to 11 schools**
- **2010-2014—Changed to Padres Unidos 501c3 due to elimination of County funding with 11 schools**
- **Current—Expanded to 13 sites**

PADRES UNIDOS MISSION STATEMENT

Padres Unido's Mission

- Provide children who do not have access to preschool an **effective kindergarten readiness program.**
- Provide parents the **skills and inclination to support their children's long-term educational achievement.**



PADRES UNIDOS PROGRAM OBJECTIVES

Objectives *for children*

- Socio-emotional readiness
- Academic readiness
- Improved attendance, test scores and behavior as measured against all other students, through time

Objectives *for parents*

- Enhance parent participation in the school
- Instill in the parent the understanding that they are their child's primary teacher
- Enhance family function to improve the learning environment for the child



PROGRAM STRUCTURE

- **School Readiness Component**
- **Parent Engagement Component**
- ***Structured Play with Learning Purposes/Child Care Component***
- **Community Worker Support Component**

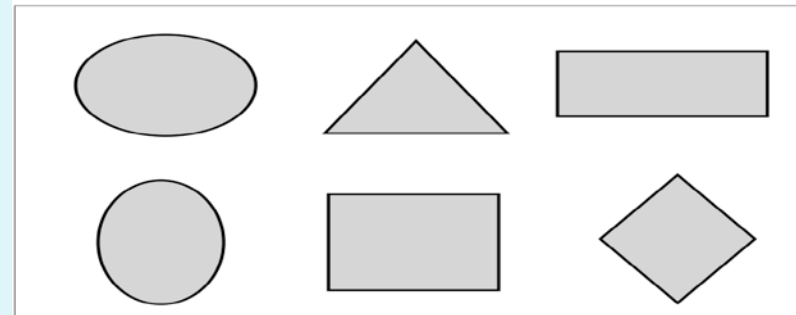
OPTIONAL EDUCATIONAL MODULES/ENHANCEMENTS

- **Additional Education Module/Early Literacy Component with weekly sessions focused on pre-reading activities**
- **12 weeks of Parent Education Modules focusing on needs identified by the parents through an initial community survey**
- **Additional full day of Community Worker Support**

Use of District-wide Kindergarten Assessment

- Use of District Kindergarten Assessment as pre and post assessment
- Plans to track information in student data system, Aeries

M	S	F	L	R
N	H	V	W	Z
B	C	D	G	P
T	J	K	Y	X
Q	I	O	A	U
E				



0	9	6	1	4	10
3	2	5	7	8	

FUNDING SOURCES

- The total cost to SAUSD will be \$157,550 provided by site funds
- The total cost to Padres Unidos of providing these programs will be \$366,000
- The additional funding of \$208,450 is covered through fundraising conducted by Padres Unidos including donations by:
 - Allergan
 - Argyros Family Foundation
 - CorMura Foundation
 - Crevier Family Foundation
 - Ueberroth Family Foundation

Thank You

AGENDA ITEM BACKUP SHEET
September 23, 2014

Board Meeting

TITLE: Santa Ana Unified School District Charter Schools Oversight

ITEM: Presentation

SUBMITTED BY: Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO

PREPARED BY: Tony Wold, Ed.D., Executive Director, Business Operations
Mavis Mitchell, Charter Schools Financial Coordinator

BACKGROUND INFORMATION:

The purpose of this agenda item is to provide an overview and updated information to the Board regarding the oversight of each of the five charter schools under its authority.

RATIONALE:

The charter school update presentation will include, but not be limited to, information regarding current regulations, financial status, and petition process.

FUNDING:

Not Applicable

RECOMMENDATION:

Present for information.

SAUSD CHARTER SCHOOL OVERSIGHT

SEPTEMBER 23, 2014

**Rick L. Miller, Ph.D.,
Superintendent**

**Stefanie Phillips, Ed.D.
Deputy Superintendent, Operations/CBO**

**Tony Wold, Ed.D.,
Executive Director, Business Operations**

**Mavis Mitchell,
Charter Schools Financial Coordinator**



TONIGHT'S AGENDA

- Charter School Oversight Regulations
- Charter Petition Process
- Charter School Financing
- Current Charter Schools

CHARTER SCHOOL OVERSIGHT REGULATIONS

- **Charter Schools are governed by Education Code 47604.32**
 - **Have flexibility from many statutes and regulations that apply to school districts**
 - **Except where specifically imposed by California Education Code**
 - **Charter schools have flexibility when the Education Code is silent on the area of focus**
 - **Students enroll in charter schools on a voluntary basis**
 - **Overseen by a charter authorizing entity (school district, county office of education, or state board of education)**

CHARTER SCHOOL OVERSIGHT REGULATIONS (CONTINUED)

■ Authorizer (District) Responsibilities

- Identify at least one staff member as a contact person for the charter school
- Visit each charter school at least annually and provide general guidance and assistance
- Monitor the fiscal condition of each charter school by reviewing quarterly financial reports submitted by the charter school
- Ensure that each charter school complies with all reports required of charter schools by law including submission of an LCAP yearly
- Provide timely notification to the CDE if the charter is revoked or will cease operation for any reason

CHARTER SCHOOL PETITION PROCESS

- Petition delivered to the District Office
- Petition submission put on Board Agenda
 - Consent item: Acknowledgement of Receipt of Charter Petition
- Send correspondence to petitioners regarding timeline
- Statutory 60 day timeline for Board Action begins
 - Can be extended 30 days if mutually agreed
- Conduct Public Hearing
 - Within 30 days of formal receipt
- Convene Charter Petition Review Committee
 - Reviewed by district staff
 - Review of petition by Legal Counsel
 - Review of petition by independent reviewer
- Preparation and Submission of Staff Report
- Board Action within 60 days of submission

STATE CHARTER SCHOOL FUNDING

- Old formula- Revenue Limit
 - Charter School General Purpose Entitlement + Charter School Categorical Block Grant
- Under LCFF
 - Total Average Base Grant + Supplemental Grant + Concentration Grant
- District Oversight Calculation
 - 1% of Charter School Revenue if the authorized does not provide a facility
 - 3% of Charter School Revenue if the authorizer provides rent-free facility

CHANGES IN FUNDING

Charter Revenue Limit Funding

Charter LCFF Funding

SAUSD LCFF Funding

Grade Span	Categorical		Total Revenue Limit Funding per ADA	Total LCFF Base Grant Funding Per ADA	Total LCFF Base Grant Funding Per ADA
	General Purpose Block Grant Funding per ADA	Block Grant Funding per ADA			
K - 3	\$5,109	\$500	\$5,609	\$7,676	\$7,740
4 - 6	\$5,186	\$500	\$5,686	\$7,056	\$7,116
7 - 8	\$5,343	\$500	\$5,843	\$7,266	\$7,328
9 - 12	\$6,185	\$500	\$6,685	\$8,638	\$8,711

LOCAL CONTROL FUNDING FORMULA

- **BASE FUNDING**

ADA per grade X Base Grant = Total Base

- **SUPPLEMENTAL**

Unduplicated Student Count X 20% X Base Grant

- **CONCENTRATION**

Unduplicated Student Count X (UPP - 55%) X Base Grant

SAUSD-SPONSORED CHARTER SCHOOLS

Charter	Current Term	Grades	Enroll. 9/4/14	% EL	% FRL	2013 API
Edward B. Cole Sr. Academy	6/1/13 – 6/30/18	K - 6	390	47%	98%	779
El Sol Science & Arts Academy	7/1/11 – 6/30/16	K - 8	881	44%	77%	881
Orange County Educational Arts Academy (OCEAA)	7/1/10 – 6/30/15	K - 8	568	34%	83%	780
NOVA Academy Early College Charter High School	7/1/13 – 6/30/18	9 - 12	418	13%	91%	779
Orange County High School of the Arts (OCHSA)	7/1/10 – 6/30/15	7 - 12	1939	0%	9%	914

HISTORY OF CHARTER SCHOOL PETITIONS 2005 - PRESENT

- Since 2005 there have been 27 submissions to the Santa Ana Board by Charter organizations

16 Start-ups	10 Renewals	1 Material Revision
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- 2013-14 School Year

4 Start-ups	1 Renewal	0 Material Revision
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- 2014-15 School Year (thus far)

3 Start-ups	0 Renewals	1 Material Revision
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- 2 of these submissions are currently being reviewed
- 2 renewals forthcoming this school year

QUESTIONS / DISCUSSION

AGENDA ITEM BACKUP SHEET
September 23, 2014

Board Meeting

TITLE: **Ratification of Approval to Submit Application Request for California State Preschool Program Restoration Funding for 2014-15 Program Year**

ITEM: **Action**

SUBMITTED BY: **Michelle Rodriguez, Ed.D., Assistant Superintendent, Elementary Education**

PREPARED BY: **Keely Orlando, Coordinator, Early Childhood Education**

BACKGROUND INFORMATION:

The purpose of this agenda is to seek Board ratification to approve the submission of the application request for California State Preschool Program (CSPP) restoration funding for the 2014-15 program year.

RATIONALE:

The CSPP restoration funding will be used to increase preschool capacity. The application request is a result of the Budget Act of the 2014-15 program year, which augmented the California Child Development budget by \$273,000,000.00 to restore the CSPP. The District is eligible and will compete for \$890,000.00 to potentially fund four to five additional preschool classrooms.

FUNDING:

California Department of Education/Child Development Division: \$890,000.00

RECOMMENDATION:

Ratify the approval to submit the application request for the California State Preschool Program Restoration Funding for the 2014-15 program year.

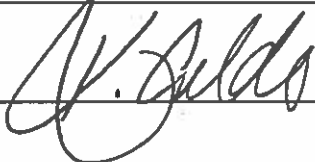

MR:KO:ez

**Instructions for Completing Request for California State Preschool Program
Restoration Funding**

Section I CSPP CONTRACTOR INFORMATION

CSPP Contractor Name:	Address:
Santa Ana Unified School District	1601 E. Chestnut
City:	Zip Code:
Santa Ana	92701
Vendor #:	FY 2014/2015 CSPP Contract #:
6667	4328
Phone #:	Fax #:
714-431-7542	714-431-7596
County Name:	County #:
Orange	30
Authorized Agency Representative:	Title:
Keely Orlando	ECE Coordinator
Phone #:	E-mail:
714-431-7542	Keely.orlando@sausd.us

By signing this document the representative is certifying, under penalty of perjury, the information provided on this Request for California State Preschool Program Restoration Funding form is true and correct.

Authorized Signature:  _____

Print Name: Keely Orlando Date: 8/22/14

**Instructions for Completing Request for California State Preschool Program
 Restoration Funding**

Section IV PRIORITY THREE CSPP PROGRAM INFORMATION

CSPP contractors that have existing licensed capacity and staffing to enroll additional **part-day/part-year families** and begin providing CSPP services on or before **October 1, 2014**. Part-day programs must operate 3 to less than 4 hours per day. Between 175 to 180 days of operation is required for this contract unless the contractor has received prior approval to operate more days. Contractors must complete:

Proposed Site/Classroom	Zip Code	Proposed Start Date	Number of Additional Part-Day Children to be Served	Minimum Days of Operation
Carver Pre-K	92703	9/4/14	48	175
Diamond Pre-K Room 5	92704	9/4/14	48	175
Lincoln Pre-K Room 62	92704	9/4/14	48	175
Martin Pre-K	92707	9/4/14	48	175
Washington Pre-K Room 23	92707	9/4/14	48	175

IMPLEMENTATION PLAN AND TIMELINE

Implementation plan and timeline: Provide a description and timeline of the actions that must be taken to ensure facilities and staffing are secured to meet the proposed start date. The actions may include, but are not limited to, hiring staff, ordering classroom supplies and equipment, or obtaining a license. Please include this information on a separate page.

AGENDA ITEM BACKUP SHEET
September 23, 2014

Board Meeting

TITLE: Authorization to Award Contracts for Bid Packages 2-5, 7, 8, 10, 11, and 13-18, Reject and Rebid Bid Package 6, and Rebid Bid Package 9 at Mitchell Child Development Center Under Modernization Program

ITEM: Action

SUBMITTED BY: Joe Dixon, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: Todd Butcher, Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board authorization to award contracts for Bid Packages 2-5, 7, 8, 10, 11, and 13-18, Reject and Rebid Bid Package 6, and Rebid Bid Package 9 at Mitchell Child Development Center Modernization projects.

RATIONALE:

At its October 22, 2013 meeting, the Board authorized staff to obtain bids for Bid Packages 2-18 at Mitchell Child Development Center. Legal advertisements of notice calling for bids were placed in the *Orange County Register* on July 18 and 25, 2014. The Construction Management, architects, and staff are in agreement that the listed contractors represent the lowest bidder responsive bidders. This bid amount is with budget.

Bid Package:	Contractor:	Description:	Bid Amount:
2	K.A.R. Construction, Inc.	Concrete	\$491,000.00
3	SCW Contracting Corporation	Structural Steel & Metal Fabrications	\$299,000.00
4	Cuyamaca Construction Inc.	Rough Carpentry: Prefabrication Wood Joints, Fiber Cement Siding	\$1,068,000.00
5	Fremont Millwork Co.	Finish Carpentry	\$108,300.00
6	Reject and Rebid	Roofing, Sheet Metal, Metal Panels, Roof Accessories	0
7	Sierra Lathing Company, Inc.	Metal Studs, Drywall, Lath/Plaster, Acoustical Ceilings, Insulation, FRP	\$464,500.00
8	Inland Building Construction Companies, Inc.	Doors, Frames, Hardware	\$267,700.00
9	No Bids Received	Glazing, Solar Film	0
10	Triumph Painting	Painting, Concrete Seal Hardener	\$158,800.00
11	Inland Empire Architectural Specialties, Inc.	Specialties: Markerboards, Fire Extinguishers/Cabinets, Toilet Accessories, Metal lockers, Window treatment, Final Cleaning	\$178,178.00
12	Voided by addenda	N/A	0
13	Continental Marble and Tile Company	Ceramic Tile	\$121,341.00

14	Couts Heating & Cooling, Inc.	HVAC, Refrigerant Piping, Test and Balance	\$353,000.00
15	Empyrean Plumbing Inc.	Plumbing / Site Utilities	\$989,485.00
16	Southwest Fire Protection Co.	Fire Protection Sprinkler System	\$104,800.00
17	Construction Electric, Inc.	Electrical and Low Voltage	\$1,174,000.00
18	Kitcor Corporation	Food Service Equipment	\$80,320.00
	Total		\$5,858,424.00

FUNDING:

Critically Overcrowded Schools Savings: \$5,858,424.00

RECOMMENDATION:

Authorize staff to award contracts for Bid Packages 2-5, 7, 8, 10, 11, and 13-18, reject and Rebid Bid Package 6, and rebid Bid Package 9 at Mitchell Child Development Center under Modernization Program.

Bid Results		09/04/14
Mitchell Child Development Center (Phase 1)		
Bidder Name	Base Bid Amount	Low Bid
Bid Package 2 Concrete, Reinforcement		
K.A.R. Construction Inc.	\$491,000.00	\$491,000.00
Brian Devries Construction Inc.	\$579,600.00	
Rocky Coast Builders Inc.	\$680,739.00	
Bravo Concrete Construction Services Inc.	\$714,293.00	
Inland Building Construction Companies Inc.	\$747,900.00	
Bid Package 3 - Structural Steel & Metal Fabrications		
SCW Contracting Corporation	\$299,000.00	\$299,000.00
RND Contractors Inc.	\$348,858.00	
Columbia Steel, Inc.	\$394,298.00	
Anderson Charnesky Structural Steel, Inc.	\$2,376,000.00	
Bid Package 4 - Rough Carpentry: Prefabricated Wood Joists, Fiber Cement Siding		
GSF Enterprises Inc.	\$980,000.00	NON RESPONSIVE
Cuyamaca Const., Inc.	\$1,068,000.00	\$1,068,000.00
Rocky Coast Builders Inc.	\$1,077,777.00	
Abdellatif Enterprises, Inc.	\$1,294,000.00	
CTG Construction Inc., C. T. Georgiou Painting Co.	\$1,301,500.00	
Bid Package 5 - Finish Carpentry		
Fremont Millwork Co.	\$108,300.00	\$108,300.00
Stolo Cabinets Inc.	\$108,400.00	
K & Z Cabinet Co., Inc.	\$113,740.00	
Bid Package 6 Roofing, Sheet Metal, Metal Panels, Roof Accessories		REJECT/REBID
Risher Sutherland, Inc. dba United Contractors	\$502,550.00	
Best Contracting Services, Inc.	\$703,000.00	\$0.00
Tecta America Southern California, Inc.	\$837,000.00	
Bid Package 7 Metal Studs, Drywall, Lath/Plaster, Ceilings, Insulation, FRP		
Sierra Lathing Company, Inc	\$464,500.00	\$464,500.00
Caston, Inc	\$478,585.00	
CTG Contracting Inc. dba C. T. Georgiou Painting Co.	\$1,585,000.00	

Mitchell Child Development Center (Phase 1)		
Bid Package 8 Doors, Frames, Hardware		
Inland Building Construction Companies, Inc.	\$267,700.00	\$267,700.00
Bid Package 9 Glazing, Solar Film		
		REBID
No bidders		
Bid Package 10 Painting, Concrete Seal Hardener		
Triumph Painting	\$158,800.00	\$158,800.00
CTG Construction Inc. dba C.T. Georgiou Painting Co.	\$165,000.00	
Borbon Incorporated	\$194,240.00	
Bid Package 11 Specialties: Markerboards, Fire Extinguishers/cabinets, Toilet Accessories, Metal Lockers, Window Treatment, Final Clean		
Inland Empire Architectural Specialties, Inc.	\$178,178.00	\$178,178.00
Inland Building Construction Companies Inc.	\$264,800.00	
Bid Package 12 - Flooring VOID (Addenda 11)		
		REBID
Bid Package 13: Ceramic Tile		
Continental Marble and Tile Company	\$121,341.00	\$121,341.00
Inland Pacific Tile, Inc.	\$137,000.00	
Premier Tile & Marble	\$207,122.00	
Bid Package 14 HVAC, Refrigerant Piping, Test and Balance		
Couts Heating & Cooling Inc.	\$353,000.00	\$353,000.00
West-Tech Mechanical Inc.	\$368,550.00	
Alpha Mechanical Inc.	\$429,600.00	
ACH Mechanical Contractors Inc.	\$442,000.00	
AP Construction Group Inc.	\$456,000.00	
Liberty Climate Control Inc.	\$498,000.00	
Air-Ex Air Conditioning, Inc.	\$599,000.00	
Bid Package 15 Plumbing / Site Utilities		
Empyrean Plumbing Inc.	\$989,485.00	\$989,485.00
Interpipe Contracting Inc.	\$1,028,788.00	
Dave Miller Plumbing	\$1,055,500.00	
Pro-Craft Construction Inc	\$1,250,000.00	
HPL Mechanical Inc.	\$1,425,937.00	
Verne's Plumbing	\$2,155,555.55	
Atlas-Allied, Inc.	\$2,658,000.00	
Bid Package 16 Fire Protection Sprinkler System		
Southwest Fire Protection Co.	\$104,800.00	\$104,800.00

Mitchell Child Development Center (Phase 1)		
JG Tate Fire Protection Systems Inc.	\$114,567.00	
First Responder Fire Protection, Corp	\$128,900.00	
JPI Development Group, Inc.	\$159,000.00	
Daart Engineering Company Inc.	\$181,514.00	
Bid Package 17 Electrical and Low Voltage: Clock and Program, Integrated		
Construction Electric, Inc.	\$1,174,000.00	\$1,174,000.00
Gilbert & Stearns, Inc	\$1,211,000.00	
Circle City Electric, Inc.	\$1,339,000.00	
RDM Electric Co., Inc.	\$1,380,000.00	
Mel Smith Electric, Inc.	\$1,544,000.00	
Bid Package 18 Food Service Equipment		
Kitcor	\$80,320.00	\$80,320.00
BP #2 -18 - Low Bid Total		\$5,858,424.00

**AGENDA ITEM BACKUP SHEET
September 23, 2014**

Board Meeting

TITLE: Authorization to Obtain Bids for Emergency Repair Program Projects

ITEM: Action

SUBMITTED BY: Joe Dixon, Assistant Superintendent, Facilities and Governmental Relations

PREPARED BY: Todd Butcher, Director, Construction

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board authorization to obtain bids for Emergency Repair Program Projects.

RATIONALE:

At its August 18th meeting, the State Allocation Board (SAB) allocated \$35,522,776 to Santa Ana Unified School District for 36 Emergency Repair Projects (ERP). Listed below are the fourteen projects that have not been completed and/or require formal bidding. Staff requests approval to obtain bids and complete.

School Site	Project Application Number/Project Description	ERP Grant Amount:
Adams Elementary School	2103 - Playground	\$169,527
Fremont Elementary School	1001 - Roofing	\$3,126,553
Lincoln Elementary School	2301 - Roofing	\$915,037
Lincoln Elementary School	2302 - Asphalt	\$84,153
Lathrop Intermediate School	1601 - Roofing	\$1,412,536
Spurgeon Intermediate School	3001 - Roofing	\$1,382,975
Willard Intermediate School	2001 - Roofing	\$941,005
Saddleback High School	506 - Fencing	\$175,886
Saddleback High School	504 - Old Portables	\$7,986,332
Saddleback High School	502 - Asphalt	\$965,957
Santa Ana High School	407 - Asphalt	\$711,137
Total		\$17,871,098

FUNDING:

State School Facility Program/Emergency Repair Program: \$17,871,098

RECOMMENDATION:

Authorize staff to obtain bids for Emergency Repair Program projects.

AGENDA ITEM BACK-UP SHEET
September 23, 2014

Board Meeting

TITLE: **Authorization to Award a Contract for Fresh Fruit and Vegetable Program Produce and Educational Materials and Services to The FruitGuys**

ITEM: **Action**

SUBMITTED BY: **Stefanie P. Phillips, Ed.D., Deputy Superintendent, Operations, CBO**

PREPARED BY: **Jonathan Geiszler, Director, Purchasing and Stores**
Mark Chavez, Director, Nutrition Services

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board authorization to award a contract for fresh fruit and vegetable program produce and educational materials and services to The FruitGuys.

RATIONALE:

At its June 10, 2014 meeting, the Board authorized staff to obtain Request for Proposals (RFP) for the fresh fruits and vegetable for Nutrition Services. Proposal submissions were evaluated by a panel of District staff for cost of goods and services, variety of goods available, proposed nutrition education program and delivery and implementation planning

The RFP was advertised, as legally required, in the Orange County Register. Nine vendors received proposal documentation and one submitted a proposal. The FruitGuys offered the best overall solution for the District. Vendor selection is in compliance with Board Policy and Education Code Section 20118.2.

RFP Panel Members Combined Ranking

Qualified Submitters	RFP Ranking FFVP Produce, Materials and Services
The FruitGuys	99.7/100

FUNDING:

USDA Fresh Fruit and Vegetable Program Grant: \$806,754.00

RECOMMENDATION:

Authorize staff to award a contract for fresh fruit and vegetable program produce and educational materials and services, in the amount not to exceed \$806,754.00, pursuant to RFP No. 04-15, to The FruitGuys for the period of October 1, 2014 through May 31, 2015.

SP:mm

AGENDA ITEM BACKUP SHEET
September 23, 2014

BOARD MEETING

TITLE: Approval of New Job Description: Lead Internal Auditor

ITEM: Action

SUBMITTED BY: Mark McKinney, Associate Superintendent, Human Resources

PREPARED BY: Tony Wold, Executive Director, Business Operations

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the new job description: Lead Internal Auditor. This management position will report to the Deputy Superintendent and/or designee. The Lead Internal Auditor will supervise, monitor, review, analyze, and audit the effective implementation and quality control of various special projects.

This District has undergone several external reviews in the past years including a Fiscal Review of Food Services, Head Start, Federal Program Monitoring, a Cafeteria Fiscal Review, a STRS audit, as well as reviews by School Services of California, FCMAT, and WestEd on District operations, Cafeteria Operations, Benefits, and Educational Services.

The new job description is attached.

RATIONALE:

The Lead Internal Auditor analyzes and studies or, as a lead person on an audit team, directs the study and examination of financial and administrative systems and operations to ascertain the reliability and integrity of data for the purpose of identifying and correcting deficiencies in internal controls, duplication of effort or lack of compliance with laws, regulations and District policies and procedures. The incumbent is also involved in the development and implementation of new or modified financial reporting systems and is advisor to District employees on the appropriate accounting and reporting of financial transactions.

Funding for this position is within the current district budget as part of a realignment of positions within the operations division.

FUNDING:

General Funding: Classified Management Salary Schedule: Grade 39 \$8,601 - \$9,820 (monthly)

RECOMMENDATION:

Approve the new job description of Lead Internal Auditor.


MAM:TW:nr



SANTA ANA UNIFIED SCHOOL DISTRICT

LEAD INTERNAL AUDITOR

JOB SUMMARY:

This management position will report to the Deputy Superintendent and/or designee. The Internal Auditor will supervise, monitor, review, analyze and audit the effective implementation and quality control of various special projects. Additionally, this position will conduct special internal audits as needed of business practices, programs, and district operations. The Internal Auditor performs professional-level work related to procedures development and financial data analysis in areas of budget, cash flow analysis, projections of financial status, and related systems design.

This position directs mission critical financial and/or operational activities ensuring compliance of fund allocations with funding agency requirements by performing audit investigations involving the use of public funds, complaints and misconduct of District employees, typically in a sensitive environment.

REPRESENTATIVE DUTIES:

- Establish an internal financial audit system of public funds. **E**
- Plan and conduct or direct the investigation of district procedures and internal controls to safeguard assets such as equipment and buildings and to comply with legal financial reporting requirements; examines transactions and activities such as cash collections/deposits, authorized disbursements, payroll, accounts payable and various fee charges. **E**
- Establish a consistent and transparent reporting process for grant funding. **E**
- Audit or direct audits of student body funds at schools to determine that appropriate accounting procedures on collections and disbursements are followed; identify deficiencies and advise and assist school accounting personnel and administrators on the correct procedures and practices. **E**
- Respond to information request, including those of a highly sensitive nature: receive whistleblower complaints by telephone, in writing and by other means; answer questions and provide information on the functions and procedures of the complaint process to complainants, the public and interested parties. **E**

LEAD INTERNAL AUDITOR (CONTINUED)

REPRESENTATIVE DUTIES: (Continued)

- Develop and/or modify accounting standards and manuals for general accounting and student body funds accounting; monitor the receipt, disbursement, and recording of transactions to determine compliance with policies and regulations. **E**
- Interview employees and examine and review a variety of documents, records, contracts, correspondence and procedures of departments or schools to determine compliance with internal controls, existing regulations and laws and business policies and procedures; identify areas of exposure to risk. **E**
- Act as a liaison between departments, Board of Education, and the public regarding the highly sensitive audit(s) and operational risks. **E**
- Audit or direct the audit of the student attendance system; identify deficiencies and recommend improvements. **E**
- Prepare reports of findings and analyses and related documents on audit investigations for complainants, public and interested parties and provides recommendations for improvement. **E**
- Makes written and oral recommendations on difficult administrative and fiscal issues: writes detailed investigative audit reports on each complaint investigated, including factual backup documents, analysis of findings and proposed recommendations. **E**
- Analyzes and interprets proposed legislation, governmental and fiscal guidelines, including federal, State, and District programs in order to provide administrators, staff personnel, community groups, and the public with data on financial effects. **E**
- Advises management concerning the budget/financial activities examined, including formulating policy to strengthen internal controls and provide related staff training as appropriate. **E**
- Conducts reviews and appraisals of business models and discusses review findings and recommendations with senior and executive management as to the adequacy of action taken to correct reported deficient conditions. **E**
- Secures or provides survey data regarding financial management from other school districts. **E**
- Prepares cost estimates for new or redefined educational programs. **E**
- Perform other related functions as assigned.

LEAD INTERNAL AUDITOR (CONTINUED)

KNOWLEDGE AND ABILITIES:

Knowledge of:

- Auditing theory, techniques and procedures
- Internal auditing standards
- Principles and techniques of financial/fiscal analysis and budgeting
- Generally accepted professional level accounting and auditing principles, practices, and procedures
- Preparation, maintenance, and verification of accounting records
- Application of statistical and other analytical methods, including auditing and investigative methods
- The application of electronic data processing to financial transactions including on-line applications
- Preparation of financial statements and comprehensive accounting reports
- District organization, operations, and policies, goals and objectives, organizational structure and functions, and negotiated contracts
- Federal, state, and county laws and regulations pertinent to financial activities.
- Standards established for internal auditing

Ability to:

- Perform examinations and evaluations of the adequacy and effectiveness of District financial and administrative internal controls
- Advise and assist District personnel on accounting, financial reporting, and compliance with Federal and State regulations
- Plan, organize and schedule audits, establish priorities and assess risk and significance
- Prepare reports and summarize findings for District management
- Interpret contracts and other legal documents and analyze and evaluate complex data
- Reconcile, balance and audit assigned accounts
- Compile and prepare technical, statistical and/or analytical reports and presentations and maintain accurate financial and statistical records
- Compare numbers and detect errors
- Conduct extremely difficult analytical studies involving complex administrative and financial systems and procedures and financial impact and prepare, review, and present clear and concise findings and reports
- Maintain confidentiality of audit records and findings
- Meet schedules and timeliness
- Make presentations before internal/external audiences and explain complex and/or controversial policies and regulations
- Highly skilled in Microsoft Office, Word, Outlook, and expert proficiency in Excel

LEAD INTERNAL AUDITOR (CONTINUED)

KNOWLEDGE AND ABILITIES: (Continued)

Ability to:

- Establish and maintain effective working relationships with others
- Work with authority to identify and define problems, determine methodology, evaluate data, make recommendations with appropriate justification and develop/implement a plan of action

EDUCATION AND EXPERIENCE:

Graduation from a recognized college or university with a Bachelor's degree, preferably with a major in accounting, finance, public or business administration, economics, or a related field.

Minimum of three (3) years of professional-level analytical experience, including at least two years of experience involving financial analysis, such as analysis of District, program, or school-level budgets; cash flows; or income and appropriation statements. One year of the required experience must have been in a governmental agency, or auditing a governmental agency or large corporation, such experience should be in an organization with an annual budget of no less than \$100 million is highly desired.

Position requires the use of personal automobile and possession of a valid California class C driver's license at the time of appointment.

LICENSES AND OTHER REQUIREMENTS:

Any combination of the following qualifications are highly desired:

- Masters degree in accounting, finance, economics, business administration or a directly related field.
- Professional certifications (Certified Public Accountant, Certified Internal Auditor, Certified Fraud Examiner, and Certified Forensic Accountant).

WORKING CONDITIONS:

ENVIRONMENT:

- Office environment
- Frequent interruptions
- Driving a vehicle to conduct work

LEAD INTERNAL AUDITOR (CONTINUED)

WORKING CONDITIONS: (Continued)

PHYSICAL ABILITIES:

- Dexterity of hands and fingers to operate a computer keyboard and other office equipment
- Lifting, carrying, pushing or pulling moderately heavy objects
- Seeing to read a variety of materials and drive a vehicle
- Hearing and speaking accurately to exchange information in person or on the telephone
- Sitting or standing for extended periods of time
- Bending at the waist, kneeling or crouching
- Lifting or moving objects, normally not exceeding twenty (40) pounds

HAZARDS:

- Extended viewing of computer monitor.
- Working around and with office equipment having moving parts.

Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job with or without reasonable accommodation.

Board Approved:

AGENDA ITEM BACKUP SHEET
September 23, 2014

BOARD MEETING

TITLE: **Approval of New Job Description: Director of Extended Learning Programs**

ITEM: **Action**

SUBMITTED BY: **Mark McKinney, Associate Superintendent, Human Resources**

PREPARED BY: **Mark McKinney, Associate Superintendent, Human Resources**

BACKGROUND INFORMATION:

The purpose of this agenda item is to seek Board approval of the new job description: Director of Extended Learning Programs. This management position will report to the Deputy Superintendent, Educational Services and/or designee. The Director of Extended Learning Programs will plan, organize and perform a wide variety of specialized administrative and technical duties in support of the successful completion of work scope goals and deliverables for grant-funded projects and extended learning programs.

RATIONALE:

This position is being created to ensure a smooth transition for the current afterschool programs as they transition back to SAUSD oversight. The Director of Extended Learning Programs will assume responsibility for SAUSD after school programs, as well as provide leadership for additional support programs throughout the school year and during the summer. The Director will oversee program staffs, budgets, external partnership, and program evaluation processes.

The new job description is attached.

FUNDING:

Funded through the ASES/21st Century Grants:

Classified Management Salary Schedule: Grade 47 \$9,598 - \$10,804 (monthly)

RECOMMENDATION:

Approve the new job description of Director of Extended Learning Programs.


MAM:nr



SANTA ANA UNIFIED SCHOOL DISTRICT
DIRECTOR OF EXTENDED LEARNING PROGRAMS

JOB SUMMARY:

This management position will report to the Deputy Superintendent, Educational Services and/or designee. It is the responsibility of the Director of Extended Learning Programs to independently plan, organize and perform a wide variety of specialized administrative and technical duties in support of the successful completion of work scope goals and deliverables for grant-funded projects and extended learning programs.

REPRESENTATIVE DUTIES:

- Responsible for leading key extended learning and related initiatives that support the District's academic programs and goals. **E**
- Supervise department staff and manage District and grant funds, as needed. **E**
- Complete reports required by the District and the State. **E**
- Responsible for the program operations, including organization, prioritization, development of timelines, and accountability for extended learning programs. **E**
- Provide supervision and support to Site Coordinators at each program site. **E**
- Work with site to design and implement the training program, supervision plan, and evaluation of the extended learning programs staff and members working in the program. **E**
- Responsible to analyze and address problems proactively, using judgment and discretion to resolve problems that may not be covered by policy. **E**
- Actively participate in the development, alteration, implementation and evaluation of the programs. **E**
- Develop appropriate contacts for program (potential partners) and for training events (potential attendees and coordinators). **E**
- Monitor project timelines and budget and recommends changes as appropriate. **E**
- Provide training and monitoring of supervising program staff to ensure successful implementation of program components. **E**

DIRECTOR OF EXTENDED LEARNING PROGRAMS (CONTINUED)

REPRESENTATIVE DUTIES: (Continued)

- Analyze technical assistance requests and coordinates the provision and evaluation of technical assistance. **E**
- Track data and prepare draft project reports, as required by funding agents. **E**
- Represent the extended learning programs Statewide through training and conference presentations. **E**
- Facilitate and monitor preparation of curriculum and staff development activities and prepare annual and on-going reports for the Deputy Superintendent. **E**
- Assist Business Services and Human Resources in preparing staffing allocations and base program recommendations. **E**
- Prepare and submit budget for assigned functions; review periodic budget reports to compare actuals against forecasts; provide for maintenance and repair of facilities and equipment authorization. **E**
- Make decisions relative to staff selection; conduct classified clerical evaluations; provide for technical direction and guidance of staff; make employment, transfer, and promotion recommendations. **E**
- Work with site principals and other management personnel in planning and implementing extended learning programs. **E**
- Arrange for the planning, coordination, facilitation, and implementation of extended learning activities in order to meet all requirements of the project and in alignment with the District's mission, vision, and goals. **E**
- Respond to questions and concerns regarding extended learning projects and programs from administrators, staff, parents, community, and outside agencies. **E**
- Maintain a professional code of ethics and a collaborative work ethic; represent the District in a variety of settings and meetings in the community. **E**
- Monitor program attendance for ADA purposes
- Prepare and disseminate enrollment projections and funding allocations as appropriate. **E**
- Perform related duties as assigned.

DIRECTOR OF EXTENDED LEARNING PROGRAMS (CONTINUED)

KNOWLEDGE AND ABILITIES:

Knowledge of:

- Extensive knowledge in the development and implementation of high quality extended learning programs
- Thorough understanding of and experience with complex grant policies and procedures, specifically as they apply to the California Department of Education's extended learning programs, and the ability to interpret and apply them appropriately
- Developing service agreements, vendor contracts, and memoranda of understanding
- Developing and securing funding for projects
- Quality improvement and program assessment strategies and practices
- Current research regarding effective extended learning programs across the county
- Common Core State Standards, Next Generation Standards, and 21st Century skills
- Budget preparation and financial administration principals and methods

Ability to:

- Manage and monitor grant budgets and attendance requirements
- Present trainings and program information effectively
- Excellent written and verbal communication skills and to develop and maintain positive working relationships
- Work well across tasks and with multiple teams, including project staff, consultants, and funders
- Excellent Microsoft Word, Excel, and PowerPoint skills
- Attention to detail and good organizational skills

EDUCATION AND EXPERIENCE:

- Bachelor's degree in a related field or equivalent professional experience required
- Teaching Credential and/or Master's degree in a related field preferred
- A minimum of 5 years experience managing, coordinating, and budgeting for complex grant-funded projects
- Experience in managing extended learning programs is highly valued
- A minimum of 5 years experience supervising staff is preferred

LICENSES AND OTHER REQUIREMENTS:

- Valid California driver's license
- Bilingual (English/Spanish) preferred

DIRECTOR OF EXTENDED LEARNING SUPPORT (CONTINUED)

WORKING CONITIONS:

Environment:

- Office environment
- School sites
- Constant interruptions
- Driving a vehicle to conduct work

Physical Abilities:

- Dexterity of hands and fingers to operate a computer keyboard and other office equipment
- Hearing and speaking accurately to exchange information in person or on the telephone
- Seeing to read a variety of materials and drive a vehicle
- Sitting and/or standing for extended periods of time

Hazards:

- Extended viewing of computer monitor

Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job with or without reasonable accommodation.

Board Approval:

AGENDA ITEM BACKUP SHEET
September 23, 2014

Board Meeting

TITLE: Board Reports/Activities
ITEM: Reports
SUBMITTED BY: Rick Miller, Ph.D., Superintendent
PREPARED BY: Rick Miller, Ph.D., Superintendent

BACKGROUND INFORMATION:

The purpose of this agenda item is for the members of the Board of Education to make announcements to the community regarding events and activities within Santa Ana Unified School District and the community as they relate to student achievement.

RATIONALE:

Members of the Board of Education have requested an item on the agenda of each regular meeting to provide an opportunity for announcements.

This item will provide pertinent information to the general public.

FUNDING:

Not Applicable

RECOMMENDATION:

Board members will make announcements regarding community events and activities within Santa Ana Unified School District and the community.

RM:rr